

**GCC Vision**

*Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.*

**Glendale Community College  
Team A (Master Planning Committee)**

Friday, May 13, 2022

1:00 pm – 3:00 pm

Via Zoom

**Agenda**

**Call to Order**

**Announcements**

**Approval of Minutes**

1. November 19, 2021 Team A Minutes

**Old Business**

2. Approval of Institutional Strategic Plan (ISP) Revision to Prioritize Diversity/Equity/Inclusion/Accessibility

**New Business**

3. Presentation on Student Outcomes Data
4. Progress Report on Institutional Strategic Plan (ISP)
5. Update to Institution-Set Standards
6. Qualify Focus Essay (QFE) Project for Accreditation Self Evaluation
7. Annual Goals 2021-2022 with Weightings
8. Rename Team A: Master Planning Committee to Strategic Planning Committee

**Other**

**Adjournment**

UNADOPTED MINUTES

MASTER PLANNING – TEAM A

MEETING MINUTES

November 19, 2021

ZOOM Conference

Present: Ed Karpp (Chair), John Aque (Team B), Saodat Aziskhanova (CSEA), Ramona Barrio-Sotillo (Admin), Joe Beeman (Div Chair), Mike Davis (Senate), Roger Dickes (Senate), Daphne Dionisio (Manager/Confidential), Mike Dulay (Div Chair), Agnes Eguaras (Administration), Glenn Gardner (Div Chair), Lourdes Girardi (Div Chair), Eric Hanson (Admin), Emily Haraldson (Guild), Emelyn Judge (Div Chair), Beth Kronbeck (Faculty Accreditation Coordinator), Calvin Madlock (Admin), Nonah Maffit (CSEA), Michelle Mora (Admin), Tzoler Oukayan (Admin), Maite Peterson (Team B), Curtis Potter (Div Chair), Alfred Ramirez (Admin), Toni Reyes (Admin), Margaret Richer (Div Chair), Michael Ritterbrown (Admin), Liz Russell (Div Chair), Naomi Sato (Team B), Paul Schlossman (Admin), Federico Saucedo (Admin), Ann Simon (CSEA), Christina Tangalakis (Admin), Paul Vera (Senate), David Viar (Admin), Drew Yamanishi (Admin)

Absent: Michael Agasyan (ASGCC), Tina Andersen-Wahlberg (Admin), Sevada Chamras (Div Chair), Richard Cortes (Div Chair), Val Dantzler (Admin), Jon Gold (Div Chair), Peter Green (Div Chair), Cameron Hastings (Senate), Eric Havakian (ASGCC), Sarah McLemore (Div Chair), Elmira Nazaryan (Admin), Asmik Oganesyanyan (Senate), Michael Scott (Div Chair), Helen Tahmazyyan (ASGCC), Jan Young (Div Chair)

Guest: Lisa Brooks, Piper Rooney, Melissa Malandrakis, Stacy Jazan, Yvette Ybarra

Quorum: 30/48 Voting Members

**Call to Order:** The meeting was called to order by Ed Karpp at approximately 1:00 p.m.

Approval of Minutes:

- I. The Minutes of April 23, 2021 were reviewed.
  - ***It was MSC (Girardi/Gardner) to approve the Minutes from April 23, 2021.***

**New Business:**

- I. Vaccine Mandate Update
  - a. Paul Schlossman gave an update on the student numbers for the Vaccine Mandate.
  - b. 745 students were dropped for non-compliance of the October 31, 2021 deadline.
  - c. 89 religious accommodations were granted.
  - d. 47 medical exemptions were approved.

- e. "Second Chance Verification Process," was implemented for those students who were vaccinated prior to October 31 but for some reason did not upload to Kokomo.
  - i. November 9 – 14, 2021: Approximately 150 students supplied verification of vaccination and had their enrollment re-instated.
  
- II. CVC Teaching College Update
  - a. GCC was approached to become a teaching college.
  - b. Next step allows students to cross enroll, if registered at any other California Community College.
  - c. Leads are: Michael Ritterbrown (Executive Sponsor) and Eric Hanson (Business Owner).
  - d. Currently only 14 teaching colleges, Glendale Community College is next in line.
  
- III. Presentation on Demographic and Enrollment Trends
  - a. Ed Karpp provided an update on Demographic and Enrollment Trends.
  
- IV. Institutional Master Plan – Adding DEI Goal A Draft from DEI Committee
  - a. Team A reviewed a proposal from the DEI Committee to add a high priority Goal A to promote and protect Anti-Racism, Diversity, Equity, Inclusion, and Accessibility throughout the District.
    - ***MSC (Viar/Ritterbrown) to approve the proposed DEI Goal A for inclusion in the 2018- 2025 IMP and sub goals A1-A5 as presented but without the bulleted activities listed. Direction to Team B to identify and list key performance indicators for Goal A prior to presentation to the Board of Trustees for required action and inclusion in the IMP.***
  
- V. Accreditation Update – Timeline
  - a. Workgroups continue to work on the drafts for each of the standards which are due by the end of the semester.
  
- VI. College Mission Statement Review and Process Update
  - a. The current process to review the College Mission Statement annually.
  - b. Proposal was discussed to change the review process for the College Mission, Vision, and Values Statement (BP 1200) to a three-year review cycle starting fall 2022.
    - i. The process would go through Team B, Team A, IPCC, College Exec and the Board of Trustees.
  - **It was MSC (Gardner/Schlossman) to approve the new review process for the College Mission, Vision, and Values Statement.**

- VII. Team A Mission Statement Review
- a. The Team A Mission Statement was reviewed.
  - b. It was suggested that the first bullet be changed to: Review the College Mission Statement every three years.
- ***It was MSC (Barrio-Sotillo/Maffit) to approve the Team A Mission Statement with discussed changes.***

#### Team A Mission Statement

The Master Planning Committee (Team A) is responsible for developing the Institutional Master Plan. The committee, in coordination with the Planning Resource Committee (Team B), has the following five responsibilities:

- Review the college mission statement every three years.
- Develop and track implementation of the Institutional Master Plan
- Recommend Annual Goals to the College Executive Committee
- Review institutional plans
- Incorporate results of program review into planning

Mission statement adopted by Team A on November 19, 2021

- VIII. Team A Committee Chair Election
- a. Ed Karpp was nominated as Chair of the Master Plan Team A Committee.
- ***It was MSC (Russell/Ramirez) that Ed Karpp continue as Team A Committee Chair for 2021-2022.***

Meeting Adjourned at approximately 2:15 p.m.

Next Meeting: TBD

Minutes Recorded by: G. Lui