

MASTER PLANNING – TEAM A

MEETING MINUTES

November 20, 2020

Zoom Meeting

Present: Ed Karpp (Chair), Arpi Amirian (CSEA), Tina Andersen-Wahlberg (Admin), Saodat Aziskhanova (CSEA), Ramona Barrio-Sotillo (Admin), Roger Bowerman (Guild), Keith Conover (Joint Faculty), Anthony Culpepper (Admin), Daphne Dionisio (Joint Faculty), Mike Dulay (Joint Faculty), Agnes Eguaras (Administration), Glenn Gardner (Joint Faculty), Lourdes Girardi (Joint Faculty), Eric Hanson (Admin), Emily Haraldson (Guild), Cameron Hastings (Joint Faculty), Kohar Kesian (Proxy for Emelyn Judge)(Joint Faculty), Beth Kronbeck (Joint Faculty), Nonah Maffit (CSEA), Astghik Mamalashvili (ASGCC), Isabella Mardirossian (AASGCC), Sarah McLemore (Joint Faculty), Michelle Mora (Admin), Rosabella Naldzhyan (ASGCC), Tzoler Oukanyan (Admin), Alfred Ramirez (Admin), Toni Reyes (Admin), Margaret Richer (Joint Faculty), Michael Ritterbrown (Admin), Piper Rooney (Senate), Liz Russell (Joint Faculty), Paul Schlossman (Admin), Ann Simon (CSEA), Jan Swinton (Admin), Christina Tangelakis (Admin), Drew Yamanishi (Admin), Jan Young (Joint Faculty)

Absent: Sevada Chamras (Joint Faculty), Richard Cortes (Joint Faculty), Valicia Dantzler (Admin), Julie Gamberg (Senate), Jon Gold (Joint Faculty), Peter Green (Joint Faculty), Calvin Madlock (Admin), Elmira Nazaryan (Admin), Asmik Oganesyanyan (Joint Faculty), Curits Potter (Joint Faculty), Michael Scott (Joint Faculty), Paul Vera (Joint Faculty), David Viar (Admin)

Quorum: 38 /47 Voting Members

**Call to Order:** The meeting was called to order by Ed Karpp at approximately 1:00 p.m.

Approval of Minutes:

- I. The Minutes of May 29, 2020 were reviewed.
  - ***It was MSC (Dulay/Ramirez) to approve the Minutes from May 29, 2020.***

**Old Business:**

- I. College Mission Statement Review
  - a. Values were reviewed.
  - b. Team B will continue to review and discuss how to organize equity issues into the IMP.

**New Business:**

- II. Changes Due to Emergency Move to Remote Instruction
    - a. Team B Proposal for Changes to the IMP.
      - i. The proposed changes from Team B were reviewed.
      - ii. It was suggested that this go back to Team B to find a more organized way to respond to diversity, inclusion, access, racism, and bias.
- ***Discussion on this item was Tabled (Culpepper/Russell).***

- III. Budget Impact on Planning – Discussion
  - a. Anthony Culpepper provided an update on the Budget.
  - b. While a balanced budget was presented to the Board the college is not out of the woods.
  - c. We are currently in a good compliance position with the ACCJC.
  
- IV. Resource Allocation and Weighting of Annual Goals
  - a. It was decided at the previous Team A meeting that equal weightings for goals would be used.
  - b. The process is still being discussed.
  - c. Program Review Fall 2020 will be the first to use the new weighting system.
  
- V. Presentation on Demographic and Enrollment Trends
  - a. Ed Karpp gave a presentation on the Demographic and Enrollment Trends for planning.
  - b. This information will be available on One Drive.
  
- VI. Accreditation Update
  - a. Daphne Dionisio and Beth Kronbeck gave an Accreditation update.
  - b. Every seven years the college goes through a comprehensive evaluation.
    - i. The evaluation is broken up into two parts:
      - 1. Internal Review
        - a. Gap Analysis identifies areas where we are not meeting the standard
        - b. Adjustments are then made to our processes in order to meet all standards.
        - c. Workgroups for the standards gather evidence and write the self-evaluation report.
      - 2. External Peer Review
        - a. A team from other colleges performs a site visit, reviews our report and evidence and provides recommendations.
        - b. The ACCJC then determines whether our Accreditation will be reaffirmed.
    - c. Timeline for the 2023 ACCJC Comprehensive Evaluation was reviewed.
    - d. The Workgroups for the various Standards was reviewed.
  
- VII. Annual Goals Update
  - a. Ed Karpp presented the Annual Goals which were approved in spring 2020.
  - b. There is a question about how where DEI goals live and how they get into our Annual Goals.
    - i. It was recommended that this be referred back to Team B.
  
- VIII. Election of Team A Chair
  - a. Ed Karpp was nominated as Chair of the Team A Committee.
    - ***It was MSC (Dulay/Andersen-Wahlberg) that Ed Karpp remain Chair of the Master Planning Team A Committee.***

Meeting Adjourned at 3:00 p.m.

Next Meeting: TBD

Minutes Recorded by: G. Lui