

**Vision**

Glendale Community College is the Greater Los Angeles Region's premier learning community where all students achieve their informed educational goals through outstanding instructional and student services, a comprehensive community college curriculum, and educational opportunities found in few community colleges.

**Glendale Community College  
Institutional Planning Coordination Committee  
Agenda**

**March 13 2023: 12:15 pm  
Zoom Video Conference: (Meeting ID: 874 861 5764)**

**Call to Order****Announcements****Approval of IPCC Minutes**

1. November 14, 2022 IPCC Minutes

**Review of Subcommittee Minutes**

2. Team A
  - i. November 4, 2022 Unadopted Minutes
3. Program Review
  - i. November 15, 2022 Unadopted Minutes

**Old Business**

4. Accreditation Update and Timeline
5. Enrollment Update

**New Business**

6. Student Fees Owed / Registration Blocks Do to Fees
7. Planning Items in Budget Calendar
8. Preparing for New ACCJC Standards
  - a) Planned Timeline for Alignment
  - b) Review of all Board Policies and Administrative Regulations
  - c) Revising Mission Statement to meet new standards
9. 2022 Program Review Informing Institutional Planning
10. Spring IPCC Meetings - Remote, In-Person, or Hyflex

**Other****Adjournment**

INSTITUTIONAL PLANNING COORDINATION COMMITTEE  
MEETING MINUTES  
November 14, 2022  
Zoom Conference

Present: Edward Karpp (Chair), Maria Czech (Joint Faculty), Roger Dickes (Senate), Daphne Dionisio (Manager/Confidential), Nairi Ghazarian (ASGCC), Emily Haraldson (Guild), Stacy Jazan (Other Faculty), Calvin Madlock (Admin), Melissa Malandrakis (Resource), Amir Nour (Administration), Krista Raimondo (Resource), Michael Ritterbrown (Administration), Francien Rohrbacher (Other Faculty), Irina Shumokova (CSEA), Tobin Sparfeld (Joint Faculty)

Absent: Ramona Barrio-Sotillo (Administration), Terry Flexser (CSEA), Elin Gharibian (ASGCC), Brittany Grice (Resource), Kevin Meza (Resource), Alfred Ramirez (Administration), Paul Schlossman (Administration), David Yamamoto (Resource), Yvette Ybarra (Other Faculty)

Guest: Sangita Dube, Tiffany Ingle

Quorum: 12/17

**Call to Order:** The meeting was called to order by Ed Karpp at approximately 12:15 p.m.

I. Approval of Minutes

a. The minutes from October 10, 2022 were reviewed.

➤ ***It was MSC (Dionisio/Sparfeld) that the Minutes from October 10, 2022 be approved without corrections.***

II. Review of Subcommittee Minutes

a. Strategic Planning – Team A

b. Program Review

i. The Adopted Minutes from October 18, 2022 were reviewed.

➤ ***It was MSC (Dionisio/Dickes) the the minutes from October 18, 2022 be accepted.***

**Old Business:**

III. Accreditation Work Groups Update and Timeline

a. Second Reading (and hopefully approved) at the 11/14/22 Board Meeting

b. 12/15/22 will be the milestone where everything is uploaded to the Accrediting Commission.

c. Mar 6 – 17<sup>th</sup>, 2023, Peer Review Team Requests Follow-up Evidence

d. By Mar 23, 2023: Virtual Open Forum

e. Apr 2023: GCC begins to prepare response and evidence for core inquiries.

f. Aug/Sept 2023: Information Campaign Presentations

g. Early Sept 2023: Send Peer Review Team our response and evidence regarding Core Inquiries.

h. Sept 25 – 27, 2023: Focused Site Visit (Summative Peer Review)

i. Jan 2024: Dr. Cornner receives Team Report

j. Feb 2024: Action Letter of ACCJC conclusion

IV. Enrollment Update

a. No data for spring 2023 yet.

- b. Credit winter enrollment is down about 18% but the gap seems to be dropping from last year. Fall 2022 was down 11% below Fall 2021.
  - c. Noncredit is going up again and is almost back up to where it was pre-Pandemic.
- V. Vaccine Mandates Effects on Planning
- a. Vaccine Mandates have been removed for winter, spring, and upcoming semesters.
  - b. There are no updates as to what impact lifting the vaccine and masking mandates have had on registration.
  - c. All notes in PeopleSoft regarding mandates have been removed as well as the vaccine mandate blocks.

**New Business:**

- VI. Accreditation Visit Summary
- a. Daphne Dionisio provided insight on a recent Accreditation Visit and what is relevant to our upcoming visit.
  - b. The core inquiries report identified the individuals/groups that they wanted to interview. This was negotiated between the team and the President of the college.
  - c. Visit was three days. The visit to GCC might be as little as two days as we are a single college district.
- VII. New ACCJC Standards and GCC Impact
- a. A Draft of the 2024 Accreditation Standard was released on August 30, 2022.
  - b. There was a revision on September 23, 2022 because they are in the process of getting feedback from all 116 colleges in the state.
  - c. What we currently see is not set in stone as they are continuing to make changes to it.
  - d. Currently ACCJC has 127 standards that they use to evaluate the colleges. The messaging that has been going out is that they are reducing it down to 34, but if you look at what is really there, while the standards are getting fewer in number, the majority are being retained and shifted into a compliance checklist.
  - e. Stronger emphasis on equity outcomes and closing the loops.
  - f. Will be officially adopted in June 2023.
  - g. GCC can start to re-think/re-design its practices that helps us gather evidence to meet standards. Program Review is starting to have these discussions while looking at the draft. Discuss the new standards and how things might be done at the college to ensure that we are meeting them.
- VIII. Mission Review and Task Force
- a. At the 11/4/22 Team A meeting the Mission Statement Review process was discussed.
  - b. The new Mission review process involves asking questions and if the answers are yes, we would set up a group to decide if we wanted to change our Mission Statement.
  - c. Team A asked for a task force to look at what we would recommend for revising the college mission statement: A group of approximately fifteen was formed and will be meeting soon to review and discuss.
  - d. The process will go from Team B to Team A to IPCC to College Exec and then to the Board of Trustees for approval.

Meeting Adjourned at: 1:00 p.m.  
Next Meeting: TBD  
Minutes Recorded by: G. Lui