

Glendale Community College
Curriculum & Instruction Committee
Minutes

Wednesday, February 22, 2023; 2:00 p.m. via Zoom

Present (Voting Members): Francien Rohrbacher (Co-Chair), Bridget Bershad, Erin Calderone, Reut Cohen Schorr, Aisha Conner-Gaten, Catherine Dudley, Chris Herwerth, Corey Jamieson, Kohar Kesian, Beth Kronbeck, Araik Eric Margaryan, Paul Mayer, Suzanne Palermo, Joanna Parypinski, Kim Perner, Karoline Rostamiani, Tobin Sparfeld, Paul Vera, Rita Zobayan

Present (Resource, Non-Voting): Meg Chil-Gevorkyan, Alexandra Evans, Ed Karpp, Jolie Morris, Piper Rooney, Freddy Saucedo, Yvette Ybarra, Terrence Yu

Guests: Richard Cortes, Sangita Dube, Fabiola Torres

Voting Members Absent: Michael Ritterbrown

Call to Order

C&I Committee Co-Chair Francien Rohrbacher called the meeting to order at 2:02 p.m.

Approval of Minutes

MSC (Conner-Gaten/Mayer) to approve the minutes of December 14, 2022 Curriculum & Instruction Committee.

I. Announcements

C-ID Approvals. The following courses were approved for C-ID and each was assigned a designation:

AD ST 110 = ADS 170X and ADS 120X

AD ST 112 = ADS 130X

AD ST 111 = ADS 180X

CABOT 285 = BSOT 106X
CABOT 205 = BSOT 110X
CABOT 265 = BSOT 111X
CABOT 270 = BSOT 112X
CABOT 275 = BSOT 113X
CABOT 280 = BSOT 114X
CABOT 210 = BSOT 120X
CABOT 266 = BSOT 121X
CABOT 271 = BSOT 122X
CABOT 276 = BSOT 123X
CABOT 281 = BSOT 124X
CABOT 110 = BSOT 115X

CS/IS 241 = ITIS 180
CS/IS 280 = IT IS 130

II. Ongoing Business

eLumen Updates. Thank you everyone for your hard work verifying your course outlines in eLumen these past months. Francien and Nancy will be finalizing them through February and early March. Programs will be verified after the course outlines. Francien, Nancy, and Sarah White from the Scheduling Office will work on them. After course outlines and programs have been verified, the eLumen workflow for new, cyclical revisions, and updates will be implemented. Nancy is in the process of creating the different workflows. The goal is to start reviewing new and revised CORs by April. Please submit your proposals for new courses, cyclical revisions by April 4, 2023. Please disregard any emails from eLumen requesting you to review a proposal. We hope to go through a full review cycle (including preliminary and tech reviews) this Spring. Workflow, prelim review and tech review trainings will start in March. Francien and Nancy will keep you posted.

Francien and Nancy met with Piper regarding the DE (Distance Education) Addendum for each course outline in eLumen.

If you worked over the Winter on verifying CORs in eLumen, please remember to send your number of hours to your respective division administrative assistant so a Board slip could be submitted. Please make a notation that the hours are for

verifying CORs in eLumen. Hasmik Sarkissian in Dr. Ritterbrown's office will have the appropriate account number for the Board slip. Please also direct questions regarding payment processing to Hasmik.

Yvette will hold open office hours if you would like assistance with your learning outcome rewrites starting Friday, March 3, from 10 to 11 a.m. She will send the email out on Monday, February 27. If that time does not work for you, please send Yvette an email.

The role of C&I in promoting DEIA at GCC. At the January 17th Board of Trustees meeting, Francien presented "Decolonizing Curriculum" and discussed the equity guide and the many ways in which C&I is promoting DEIA. The members of the Board were receptive.

Alexandra and Francien would like to plan a DEIA and curriculum intensive summer this year.

The DEIA discussion on choosing textbooks and materials with an equity lens will be rescheduled this Spring. If you would like to co-host a workshop or presentation, please let Francien know.

III. New Business

Articulation Update (Bershad). Bridget gave a PowerPoint overview of the articulation process, including timelines for C&I, transferability, and GE; and updates on GE and AB 928. A cheat sheet will be uploaded to the C&I webpage. There was a suggestion to have Bridget present to the whole campus. Bridget is scheduled to present at Academic Affairs and Division Chairs next month.

Academic Colonization and Ethnic Studies (Kronbeck, Torres). Beth and Fabi Torres discussed the inclusion of Ethnic Studies courses (Area F) in IGETC and CSU GE Breadth and academic colonization. Academic colonization happens when other disciplines position themselves as Ethnic Studies. The state's Ethnic Studies Council asked its members to warn their campuses about this encroachment and to reiterate that Ethnic Studies is an academic discipline, requiring a degree and an FSA.

Credit By Exam Courses (Cortes). Richard requested that page 43 in the catalog be updated to reflect what was being articulated in high schools. Most courses were Career Education courses, but he made the request to all divisions. Jolie will coordinate. (ACCJC Standard II.8)

IV. Curriculum Action Items (ACCJC Standards II.10, 12, 16)

1. MSC (Herwerth/Cohen Schorr) to approve the following courses for CSU transferability:

ADMJ 117 ADMJ 129 ADMJ 134 ADMJ 165 ADMJ 201
ARCH 106 ARCH 108 ARCH160 ARCH 240 ARCH 250 ARCH 251

MSC (Herwerth/Kronbeck) to approve the courses above for 2nd Read.

2. MSC (Herwerth/Kronbeck) to approve the submission of the following courses for IGETC/CSU GE:

ADMJ 101
ADMJ 103

MSC (Herwerth/Kronbeck) to approve the courses above for 2nd Read.

3. Nursing (Dudley, Kesian). Nursing courses have been revised to reflect the changes required by the California State Board of Registered Nursing (BRN) and the Accreditation Commission for Education in Nursing (ACEN).

- a) Info items (no vote required):

NS 219—Change in textbook
NS 255—Change in textbook

- b) MSC (Dudley/Conner-Gaten) to approve the revisions in the courses below (Nonsubstantial A/one reading):

NS 200—Catalog description, exit standards, SLOs, textbook
NS 201—Catalog description, exit standards, SLOs, textbook
NS 204—Catalog description, exit standards, SLOs, textbook
NS 208—Catalog description, exit standards, SLOs, textbook
NS 210—Catalog description, exit standards, SLOs, textbook
NS 211—Catalog description, exit standards, SLOs, textbook
NS 215—Catalog description, exit standards, SLOs, textbook
NS 216—Catalog description, exit standards, SLOs, textbook
NS 217—Catalog description, exit standards, SLOs, textbook

NS 218—Catalog description, exit standards, SLOs, textbook
NS 222—Catalog description, exit standards, SLOs, textbook
NS 277—Catalog description, exit standards, SLOs, textbook

- c) MSC (Dudley/Conner-Gaten) to approve the revisions in the courses below (Substantial or Nonsubstantial B/two readings):
- NS 202—Units (added 0.5 lecture and 1 lab), Catalog description, exit standards, SLOs, textbook
 - NS 203—Units (change to 1 unit lab), Catalog description, exit standards, SLOs, textbook
 - NS 205—Change lecture to lab. Catalog description, exit standards, SLOs, textbook
 - NS 212—Units (0.5 lab removed), Catalog description, exit standards, SLOs, textbook
 - NS 213—Units (0.5 lab removed), Catalog description, exit standards, SLOs, textbook
 - NS 214—Units (0.5 lab removed)Catalog description, exit standards, SLOs, textbook
 - NS 223—Units (0.5 lab removed), Catalog description, exit standards, SLOs, textbook
- The courses above will return to C&I for a second read.

V. Adjournment

The meeting was adjourned at 3:05 p.m.

Next C&I Committee Meeting: Wednesday, March 8, 2023; 2:00 p.m. via Zoom.

Minutes recorded and transcribed by Nonah Maffit.