MINUTES

May 16, 2023   1:30pm   ZOOM# 8182401000

PROGRAM REVIEW COMMITTEE

Present:	Stacy Jazan (Co-Chair & Senate), Daphne Dionisio (Co-Chair & Administrator), Thomas Nuño (ASGCC), Leticia Estrada (CSEA), Nonah Maffit (CSEA), Rosemarie Shamieh (Joint Faculty), and Ed Karpp (Administration)
Absent:	Reim Nouh (ASGCC), Jeanette Farr (Guild), Tomás Aguirre (Joint Faculty), Francien Rohrbacher (Resource), Yvette Ybarra (Resource)

Quorum: 7/10

Call to Order: Meeting called to order at: 1:31 p.m.

Review of Minutes: The Program Review Minutes from March 21, 2023, were reviewed.
> ***It was MSC (Jazan/Maffit) that the Minutes from March 21, 2023, were approved without corrections.***

Old Business: New ACCJC Standards 1.2, 1.3, 1.4, 2.2, 2.6, 2.7, & 2.9 As They Relate to Program Review
> ***Motion to Postpone was MSC (Jazan/Maffit).***

New Business:

I. 2023 Program Review Department Support Assignments
   a. The members of the validation team who will be providing one-on-one assistance to departments received the spreadsheet of department assignments. It would be a good idea to share with their assigned departments that the college's current budget outlook will likely translate into fewer, if any, funding of resource requests. Departments should probably consider this when submitting any resource requests.

II. VP Review of 2022 Program Reviews for College wide Planning
   a. At the most recent Strategic Planning Committee, Dr. Ritterbrown mentioned that there weren't any trends or notable findings in instructional departments' 2022 program reviews. Next year, we will notify the VPs earlier so they have sufficient time to examine the program reviews of departments under their purview and can prepare a brief summary document that can be provided to the Strategic Planning Committee.

III. Status of 2021 & 2022 Resource Requests
   a. Due to lack of remaining funds in the previous budget, the Expanded Budget Committee did not convene to prioritize the 2021 requests. Since January, the Budget Committee was told that the Expanded Budget Committee would meet in June to prioritize the 2022 requests. However, it is the understanding of the Office of Research & Planning that the college is working on more effective processes for resource allocation and that the prioritization recommendations of the Hiring Allocation Committees and standing committees will go directly to the Administrative Executive Committee for final prioritization and decision-making.

IV. 2023 Resource Request System
   a. The new system is under development. We will try to hire a consultant to help build in additional but essential functionality.

V. Summer Work Groups
   a. Nonah, Stacy, and Daphne will beta test the new resource request system in June if it is ready by then.

Meeting Adjourned at <mark>2:00 p.m.</mark>
Next Meeting: TBA
Minutes Recorded by: Gordon Lui & Daphne Dionisio