

Extended Opportunity Programs and Services/ Cooperative Agencies and Resources for Education 1500 North Verdugo Road Glendale, CA 91208 HYBRID SERVICES Email: eopsdesk@glendale.edu

Phone/Voicemail: 818-240-1000 ext. 6900

Dear EOPS Student,

This is a guick reminder that the third EOPS counseling meeting deadline is June 16.

According to our records **you do not have any counseling visits this semester with EOPS**. We have sent several emails and tried to reach you over the phone.

You can still catch up and complete all three counseling contacts by this deadline.

IMPORTANT:

- 1. To remain in EOPS you must have at least one counseling visit with EOPS this semester.
- 2. To maintain good standing with EOPS and be considered for all EOPS benefits including EOPS book voucher and EOPS grant, you need to complete 3 EOPS counseling visits by June 16.

EOPS counseling visits can be completed on a drop-in basis, or by scheduling an EOPS counseling appointment. To see EOPS counselors without a delay check the EOPS drop-in counseling schedule on the EOPS home page titled Drop-in Counseling (ZOOM or PHONE) and click on that link to login. Agree to the Informed Consent to begin drop-in counseling.

To schedule an EOPS counseling appointment complete the following <u>EOPS Appointment Request Form</u>. EOPS front desk staff will email you back with your appointment confirmation, or further instructions.

It is quick and easy to check how many EOPS counseling meetings you have completed this semester. Just follow these 3 easy steps to check that information:

- 1. Go to MyGCC
- 2. Click on Other Services
- 3. Click on My EOPS Counseling Contacts

You will see the date of your EOPS counseling visit, the counselor's name, and the number of EOPS counseling visits you have made so far this semester.

You may click next for visual instructions.

May you have any questions, please email your questions to our front desk staff at eopsdesk@glendale.edu, or call us at (818) 240-1000 extension 6900.

NOTE: This email was distributed to a large group of EOPS students. Email replies will not be monitored.