



Associated Students of Glendale Community College

Executive Committee Minutes

July 14, 2023

8:00 AM

Location: GCC Verdugo Campus, Student Center (SC 208)

- I. **Call to Order at 8:00 AM by President/Student Trustee Elin Gharibian**
- II. **Flag Salute**
- III. **Roll Call**
Present: Elin Gharibian, Lilit Sarkisian, Erik Balian, Elizabeth Margaryan, Yervand Matevosian, Lori Avakian
Non-Voting: Dr. Tzoler Oukayan, Advisor; Gerardo Zarate, Advisor; Elise Dulay, Advisor
- IV. **Approval of Minutes – June 30, 2023**
MSC: Lilit Sarkisian/Lori Avakian
- V. **Approval of Agenda – July 14, 2023**
MSC: Elizabeth Margaryan/Lilit Sarkisian
- VI. **Report of President/Student Trustee – Elin Gharibian**
 - \$4.5 Million was set out for the VR Center at GCC.
 - The VR Center and the Inclusion Center are being built together and is projected to be ready by January 2024.
 - This is the most amount of money that the government has approved this year.
 - College Exec has approved hiring an individual for the Activities Coordinator position for ASGCC.
 - ASGCC was there for the July 12 Fall Orientation Day.
 - Multiple recruitments happened.
 - Retreat dates are confirmed for September 15 through 17.
 - The legislature meeting times of 7:00 AM to 9:00 AM is being changed for the Spring of 2024 to allow more students to participate and join.
 - There are classes all throughout the day and a time should be considered that is more reliable and convenient to most students to join ASGCC.
 - Few issues that students face in the morning is transportation and dropping kids off to school.
 - The factor to remember is if changing the time for legislature will benefit ASGCC and will allow more students to get involved.
 - It is being considered to send out a survey to students to better understand if students are willing to get more involved if meeting times change.
 - There will be a meeting with Sarah Pauter to explain AB 789 and have ASGCC's support for the bill.
 - Sarah Pauter works for a non-profit organization for the John Burton Advocates for Youth Group.
 - There will be a meeting with Anthony Portantino to discuss this bill after the meeting with Sarah Pauter.
 - ASGCC will be having their meeting with Sarah Pauter on Monday at 8:00 AM.
- VII. **Report of Administration Committee – Lilit Sarkisian**
 - SSCCC sent out a report stating their disagreement with the Supreme court's decision regarding student loans and the consideration of race in college admissions.
 - The VPs are required to submit an attendance for committee meetings.
 - If not submitted, they will be considered absent.
 - A shared folder on google drive will be shared with the VPs to upload committee agendas.
 - Starting with the July 21 Executive meeting, agenda and minutes will be put into the mailboxes of each VP.

VIII. Report of Finance Committee – Erik Balian

- Budget Act of 2023, AB 102, SB 117 are being enacted.
 - It explains that GCC will be receiving \$60 million annually from 2023 to 2029 to expand the nursing program.
 - Some flexibility will be added to determine priorities between maintenance and COVID-19 recovery system.
- The handbook for finance committee senators has been completed.

IX. Report of Activities Committee – Elizabeth Margaryan

- Planning out how the work will be dispersed amongst the activities committee.
- Closer to August, Welcome Week events will be discussed and planned.

X. Report of Relations Committee – Yervand Matevosian

- Share the post for ASGCC senator application.
- Ideas for the Fall semester to increase enrollment include visiting high schools and doing collaboration work with the scholar's program with the recruitment.
- There will be minor changes to the website by Sunday, July 16, 2023.
- A draft of the business cards will be created by Sunday, July 16, 2023.
- A tentative rough draft for sweatshirts will be created next week.

XI. Report of Organizations Committee – Lori Avakian

- Club Registrations is happening on Monday, July 17, 2023.
- IOC and club orientation dates for the fall semester are being discussed.
 - Club Orientation is going to take place on September 8, 2023.
- Interviews for ASGCC Senators for the Fall of 2023 is in the process.
 - The interviewees are choosing candidates carefully for each committee.
- Going over IOC By-laws and noting any potential law changes.

XII. Report of Officers

XIII. Reports of Governance/Special Committee Meetings

XIV. Guest Speakers

XV. Old Business

XVI. New Business

1. Senator Application - Discussion Item

- Interviews for Senator Applications for Fall 2023 are strong.
 - One no-show in the interview process.
 - There are few strong candidates for senator positions.
- 27 applicants have been interviewed as of July 14, 2023.
- 4 applicants have withdrawn their applications.
- Emails are being sent out to the students who have applied for a senator position to schedule interviews.
- Senator Application for Fall 2023 is being postponed to July 16, 2023, 11:59 PM.
- The scheduling for Interview form is being postponed to July 17, 2023, 11:59 PM.

2. Student Center Supplies – Discussion Item

- The projector system with a large TV monitors and microphones have been quoted \$7000 by the GCC's IT Department.
- New Projector or new system for the Conference room will be inspected by the IT Department and will get a quote on how much it will be to fix the projector in the room.
- It is being taken into consideration by ASGCC to display student art throughout the Student Center.
- Carpet cleaning services quote is being requested for the Student Center.
- TVs are being considered for both meeting rooms in the Student Center.

3. **Approval of \$500 for Exec Office Supplies - AS Supplies**
MSC: Lilit Sarkisian/Erik Balian
4. **Approval of \$384 for Women's Tennis Medals, Trophies, and Engravings - Women Tennis**
MSC: Erik Balian/Lori Avakian
5. **Approval of \$383.61 for Supplies from Staples – AS Business Office**
MSC: Lori Avakian/ Elizabeth Margaryan
Amended to change the account name from AS Supplies to Business Office: Lilit Sarkisian/Erik Balian
6. **Approval of \$2683.80 for Annual Zoom Subscription – AS Online Platform Subscription**
MSC: Lilit Sarkisian/Lori Avakian

XVII. Reports of Advisors

Tzoler Oukayan

- ASGCC should be doing outreach within the GCC Community.
 - This includes going to different meetings and events for different departments to get the word out about ASGCC and what it stands for.
 - ASGCC should support students on campus with different backgrounds more to bring unity and trust within the community.
 - It is crucial to show up for as many different groups of students on campus as possible.
 - It is important to reach out to students and listen to their stories.
 - The enrollment for GCC is increasing, but it is important for ASGCC to keep the new and old students in touch and connected.
 - ASGCC is serving the students that are currently in GCC.
- It is important to be meeting with different types of students on campus regularly to understand their experience at GCC and ways that ASGCC can be supporting them.
 - ASGCC must make sure that they understand different student viewpoints on campus to be able to better advocate for all in governances and throughout the campus.
- Keep an eye out for absences since the Exec team only has three absences for executive meetings.
 - Always keep the President updated if you will be missing an executive meeting.
- There have been improvements to enrollment at GCC.
 - There has been a 15% overall increase in enrollment at GCC.
 - A 2% increase in summer school has been noticed.
- It is important to be visible in the first three weeks of when the semester is stating.
 - Students feel more comfortable and welcomed on campus which lowers odds of people dropping out of college and not coming back.

Elise Dulay

- Advocacy is important to keep in mind throughout the semester.
- On July 14, 2023 training, the ways to advocate for students in general and in governance will be discussed.

Gerardo Zarate

- Club Applications are opening on Monday, July 17, 2023.
 - Emails will be sent out to club members to re-apply their clubs.
- Plan your events ahead and keep up with the schedule.

XVIII. Announcements/Information

XIX. Adjournment at 9:43 AM

MSC: Elizabeth Margaryan/Yervand Matevosian

**Submitted by Lilit Sarkisian
Vice President of Administration
July 18, 2023**