

**GLENDALE COMMUNITY COLLEGE DISTRICT**

1500 North Verdugo Road  
 Glendale, California 91208  
 (818) 240-1000

**BOARD OF TRUSTEES MEETING NO. 16****Trustees Present:**

Dr. Sevan Benlian  
 Ms. Yvette V. Davis  
 Dr. Armine Hacopian  
 Ms. Desirée P. Rabinov  
 Ms. Ann H. Ransford  
 Ms. Natalie Dawoodi, Outgoing ST  
 Ms. Elin Gharibian, Incoming ST

**Administrators Present:**

Dr. Ryan Cornner  
 Dr. Brittany Grice  
 Mr. Amir Nour  
 Dr. Michael Ritterbrown

**Representatives Present:**

Academic Senate: Mr. Roger Dickes  
 proxy for Ms. Cameron Hastings  
 CSEA: Mr. Terry Flexser  
 Guild: Mr. Richard Kamei

**Absent:**

Dr. Paul Schlossman

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>.

**PLEDGE OF ALLEGIANCE**

Incoming Student Trustee, Elin Gharibian, led the Pledge of Allegiance.

**COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY**

No comments presented regarding items on the agenda.

**REGULAR SESSION**

The Regular Session was called to order by President Ransford at 4:00 p.m.

**CLOSED SESSION**

The Closed Session was called to order by President Ransford at 4:05 p.m. on Tuesday, June 20, 2023 and members moved to the San Rafael, Governance Conference Room pursuant to Education Code §54956.9: Anticipated Litigation for one item.

**REPORT OF CLOSED SESSION**

No action taken in Closed Session.

**RECONVENE TO REGULAR SESSION**

The Regular Session reconvened at 5:10 p.m. on Tuesday, June 20, 2023 in Kreider Hall.

**ADMINISTRATION OF OATH OF OFFICE – STUDENT TRUSTEE**

Elin Gharibian took and subscribed to the Oath of Office as required by the Constitution of California. The Student Trustee Oath of Office follows the Associated Students of GCC (ASGCC) election held on May 20, 2023. Gharibian was elected as ASGCC President and Student Trustee to the Governing Board of the Glendale Community College District for the 2023-2024 academic year.

The Board of Trustees welcomed incoming Student Trustee Gharibian and thanked outgoing Student Trustee Dawoodi for her service to the Board, students and community. Dawoodi's contributions to the board and commitment to GCC students were highly valued. The Board wished her continued success as she transfers to the University of California, Los Angeles. Dawoodi shared how grateful she had been to the Board for the leadership opportunity and valuable learning experience.

**REORGANIZATION OF BOARD – NEW BUSINESS REPORT – ACTION**

1. Reorganization of the Glendale Community College District Board of Trustees

1.1 Election of Board of Trustees President, Vice President, and Clerk

Board of Trustee President

It was moved (Davis) and seconded (Ransford) that Dr. Sevan Benlian be elected to serve as President of the Board of Trustees for a one-year term.

The motion passed unanimously.

On behalf of the Board of Trustees, President Benlian thanked outgoing President Ransford for her exemplary service and dedication to the college and community during the past, challenging year. Ransford appreciated the opportunity to serve and shared her gratitude to the Board, students, staff and community.

Board of Trustee Vice President

It was moved (Benlian) and seconded (Hacopian) that Desiree Portillo Rabinov be elected to serve as Vice President of the Board of Trustees for a one-year term.

The motion passed unanimously.

Board of Trustee Clerk

It was moved (Hacopian) and seconded (Portillo Rabinov) that Yvette Vartanian Davis serve as Clerk of the Board of Trustees for a one-year term.

The motion passed unanimously.

1.2 Glendale Community College District Board of Trustees' Representative to the Los Angeles County Committee on School District Organization

It was moved (Ransford) and seconded (Portillo Rabinov) to designate Yvette Vartanian Davis as the voting representative to elect members to the Los Angeles County Committee on School District Organization.

The motion passed unanimously.

1.3 Glendale Community College District Board of Trustees' Representative to the Los Angeles County School Trustees Association for July 1, 2023 - June 30, 2024

It was moved (Hacopian) and seconded (Davis) to designate Ann Ransford as the Board's annual representative to the Los Angeles County School Trustees Association (LACSTA) for July 1, 2023 – June 30, 2030.

The motion passed unanimously.

1.4 Glendale Community College District Board of Trustees Regular Board Meetings Schedule for the 2023-2024

Tuesday, July 18, 2023

Friday, July 28, 2022

Special Meeting - Summer Retreat

Tuesday, August 15, 2023

Public Hearing on Final Budget

Tuesday, September 12, 2023

Budget Adoption on or before September 15

Tuesday, October 17, 2023

Tuesday, November 21, 2023

Tuesday, December 19, 2023

Tuesday, January 16, 2024

**REORGANIZATION OF BOARD – NEW BUSINESS REPORT – ACTION - continued**

Friday, January 26, 2024

Special Meeting – Winter Retreat

Tuesday, February 20, 2024

Tuesday, March 19, 2024

Tuesday, April 16, 2024

Tuesday, May 21, 2024  
Tuesday, June 18, 2024

It was moved (Ransford) and seconded (Hacopian) to adopt the 2023-2024 Glendale Community College District Board of Trustees regular and special board meetings schedule as presented above.

The motion passed unanimously.

## **RESOLUTIONS - ACTION**

1. Resolution No. 23-2022-2023: Board of Trustees Absence

It was moved (Portillo Rabinov) and seconded (Ransford) to adopt Resolution No. 23-2022-2023 which specifies that trustees be compensated for absence as indicated.

The motion passed unanimously.

2. Resolution Nos. 24-2022-2023 through 27-2022-2023: Signature Resolutions

It was moved (Hacopian) and seconded (Ransford) to adopt Resolution No. 24-2022-2023 through Resolution No. 27-2022-2023 to carry on the business affairs of the Glendale Community College District from April 18, 2023 to June 18, 2024.

The motion passed unanimously.

3. Resolution No. 28-2022-2023: Use of Education Protection Account Funding

It was moved (Hacopian) and seconded (Davis) to adopt Resolution No. 28-2022-2023 to expend the estimated \$21,600,387 of Education Protection Account funds resulting from the passage of Proposition 30 to fund instructional salaries.

The motion passed unanimously.

## **INFORMATIONAL REPORTS - NO ACTION**

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. Guided Pathways Update

Informational Reports item Nos. 1 to 3 were duly noted.

## **UNFINISHED BUSINESS REPORTS - ACTION**

1. Board Policy 7280: Telecommuting/Remote Work

It was moved (Ransford) and seconded (Portillo Rabinov) to approve Board Policy 7280.

The motion passed unanimously.

## **FIRST READING REPORTS – FIRST OF TWO READINGS – NO ACTION**

1. Board Policy 5140: Disabled Students Programs & Services (Revised)

First Reading Report No. 1 was duly noted.

## **CONSENT CALENDAR – ACTION**

1. Approval of Minutes - Regular Board Meeting of May 16, 2023
2. Warrants - District Funds May 1, 2023 through May 31, 2023
3. Contract Listing and Purchase Order Listing – May 1, 2023 through May 31, 2023
4. Budget Revisions and Appropriation Transfers General Fund Unrestricted (01) – May 1, 2023 through May 31, 2023
5. Budget Revisions and Appropriation Transfers General Fund Restricted (03) – May 1, 2023 through May 31, 2023
6. Agreements for Business, Payroll and Financial Data Processing Services
7. Memberships in Associations and Organizations – Fiscal Year 2023-2024
8. Agreements with Companies to Provide Services to the Professional Development Center
9. Five-Year Construction Plan 2025-2029 (First Funding Year 2025-2026)
10. Revised Courses
11. Use of Volunteers for the 2023-2024 Fiscal Year
12. Staffing Report No. 12 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports

It was moved (Hacopian) and seconded (Ransford) to approve Consent Calendar item Nos. 1 - 8 and Nos. 10 - 12.

The motion passed unanimously.

Item 9 was pulled for clarification. It was moved (Ransford) and seconded (Hacopian) to approve Consent Calendar item No. 9.

The motion passed unanimously.

#### **NEW BUSINESS REPORTS – ACTION**

1. Adoption of the 2023-2024 Tentative Budget

It was moved (Ransford) and seconded (Davis) to adopt the 2023-2024 Tentative Budget, as presented.

The motion passed unanimously.

The District's proposed 2023-2024 Final Budget will be available for public inspection Monday, August 7, 2023 through Tuesday, August 15, 2023 and a public hearing on the budget will be held at 5:00 p.m., Tuesday, August 15, 2023 with Board action Tuesday, September 12, 2023 on the 2023-2024 Final Budget.

2. Sabbatical Report for Fall 2021-Spring 2022

It was moved (Davis) and seconded (Portillo Rabinov) to accept the sabbatical report for Gabriel Gomez.

The motion passed unanimously.

#### **NEW BUSINESS REPORTS – ACTION - continued**

3. Reappointment of Members to the Independent Citizens' Bond Oversight Committee

It was moved (Ransford) and seconded (Hacopian) to approve the reappointments of Monica Campagna, Tina Parsegian and Zanku Armenian to the Glendale Community College District Independent Citizens' Bond Oversight Committee for terms ending December 2024.

The motion passed unanimously.

4. Guild District Tentative Agreement

It was moved (Hacopian) and seconded (Davis) to approve the Guild and District Tentative Agreement

The motion passed unanimously.

5. Proposed Naming of the New Science Building

It was moved (Davis) and seconded (Gharibian) to naming the New Science Building, "Buena Vista" Building.

The motion passed unanimously.

6. Change Order No. 019 – PE Gym Replacement Increment II Project

It was moved (Ransford) and seconded (Hacopian) to approve Change Order No. 019 for the PE Gym Replacement Increment II. Project and that the contract price be amended to reflect an increase of \$46,795.40.

The motion passed unanimously.

7. Change Order No. 013 – New Science Building Phase II

It was moved (Ransford) and seconded (Gharibian) to approve Change Order No. 013 for the New Science Building Project and that the contract price be amended to reflect an increase of \$6,380,740.00.

The motion passed unanimously.

8. Change Order No. 012 – Owner Controlled Allowance – New Science Building

It was moved (Ransford) and seconded (Hacopian) to approve Change Order No. 012 for the New Science Building Project and that the contract price be amended to reflect an increase of \$2,536,332.

The motion passed unanimously.

9. Change Order No. 006 – Central Plant #1 Expansion

It was moved (Davis) and seconded (Gharibian) to approve Change Order No. 006 for the Central Plant #1 Expansion Project and that the contract price be amended to reflect an increase of \$33,696.

The motion passed unanimously.

**NEW BUSINESS REPORTS – ACTION - continued**

10. RMA Group Purchase Order Amendment – PE Gym Replacement Increment II Project

It was moved (Ransford) and seconded (Davis) to approve the RMA Group Purchase Order Amendment Request for the Student Locker Building Project and that the contract price be amended to reflect an increase of \$60,026.16.

The motion passed unanimously.

11. Use of Construction Contingency Funds for Central Plant #1 Expansion

It was moved (Ransford) and seconded (Hacopian) to approve consent to Construction Contingency Funds use for the Central Plant #1 Expansion Project resulting in a decrease of funds by \$71,517.00.

The motion passed unanimously.

## **COLLEGE LEADERS REPORTS**

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

## **BOARD OF TRUSTEES REQUESTS FOR INFORMATION**

No requests for information provided.

## **COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY**

No comments presented.

## **ADJOURNMENT**

Meeting adjourned at 7:02 p.m. in memory of Ruben Ovasapyan and Larry Hanson.

Ruben was Saodat Aziskhanova's husband. He suffered with a terminal illness that took his life on Saturday, May 13. Ruben was surrounded by his family and we grieve their loss with them. We share our deepest condolences to Saodat, and her three children Karina, Garen and Christine, who are all GCC alumni.

Ms. Ransford shared that Larry Hanson was an incredible friend of many, but especially Glendale Community College. Larry never wanted or needed to be out front, but rather in the background finding projects that needed doing. He joined the Foundation Board of Directors in 1991 following his retirement from IBM and served on the Board for 31 years. During that time, he helped establish the El Vaquero Racket Club that to this day raises funds for the Foundation and served on the Finance Committee for many years always providing thoughtful insight. Larry created a Donor Software and Endowment Tracking System for the Foundation and sold it to College Foundations throughout the country - donating the proceeds to the Foundation. Recently, he helped organize the Foundation Legacy Society.

Not only did Larry help raise funds for the Foundation - he was one of the most loyal donors. Supporting every event and program including one of the first persons to set up a Charitable Gift Annuity and when his wife Lyle passed away he made a substantial contribution to establish a scholarship in her name every year personally interviewing the students. And if all that wasn't enough he served for over 8 years as a member of the Glendale Community College Bond Oversight Committee. While Glendale College was the major focus of his volunteer activity he also included the Campbell Center, the LA Chapter of the Sierra Club and the Verdugo Woodlands West Homeowners Association.

It's easy to say, but hard to do - that is miss Larry. He leaves behind his daughter and son-in-law Karen and Scott Allison, granddaughters Eva and Hannah, and his longtime partner Beryl Adams. With great honor and sadness we adjourn the June 20, 2023 Board of Trustees in memory of Larry D. Hanson.

Regular Board Meeting Minutes – June 20, 2023

Board of Trustees Regular Meeting, June 20, 2023

Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.

Minutes approved at the Regular Board of Trustees Meeting, July 18, 2023