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|  |  | Associated Students of Glendale Community College **Executive Committee Minutes**  **July 28, 2023**  **8:00 AM  Location: GCC Verdugo Campus, Student Center (SC 208)** |

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| **I.** | **Call to Order at 8:04 AM by President/Student Trustee Elin Gharibian** |
| **II.** | **Flag Salute** |
| **III.** | **Roll Call**  **Present:** Elin Gharibian, Lilit Sarkisian, Yervand Matevosian, Lori Avakian  **Absent:** Elizabeth Margaryan  **Non-Voting:** Andre Manukyan, Advisor; Gerardo Zarate, Advisor; |
| **IV.** | **Approval of Minutes – July 21, 2023**  **MSC:** Yervand Matevosian/Erik Balians |
| **V.** | **Approval of Agenda – July 28, 2023**  **MSC:** Erik Balians/Lori Avakian |
| **VI.** | **Report of President/Student Trustee – Elin Gharibian**   * It was confirmed that we have another student voice on College Executive.   + The logistics of electing someone will be discussed with Tzoler. * Dr. Koerner tried to contact Senator Portantino to setup up a meeting about Bill 789.   + It is important to attend as Executive Team if the meeting happens. * Met with Oracle from the Pride and Health Center.   + Will be going over workshop for senators.   + Discussed how to encourage more students to engage with events and spreading the word around campus. |
| **VII.** | **Report of Administration Committee – Lilit Sarkisian**   * If anything needs to go on the agenda for next week, please email the information. * The slides and the handbook are being worked on. |
| **VIII.** | **Report of Finance Committee – Erik Balians**   * The idea of students being embarrassed for Governance meeting is being discussed.   + This will be to ensure that ASGCC is more aware of students that cannot dedicate 15 to 20 hours a week. |
| **IX.** | **Report of Activities Committee – Elizabeth Margaryan**   * The handbook is finalized. * Welcome Week activities have been finalized. * An event on the 9/11 will be changed to another day. * The dates for each event with times have been sent out to the Executive Team. |
| **X.** | **Report of Relations Committee – Yervand Matevosian**   * The slides are being worked on. * Few hoodie styles have been created. * The business cards have been corrected. * A password sheet has been created For ASGCC Executive Team. * The website information has been updated. |
| **XI.** | **Report of Organizations Committee – Lori Avakian**   * The Orgs Handbook is done. * IOC By laws have been reviewed and minor suggested changes have been taken. |
| **XII.** | **Report of Officers** |
| **XIII.** | **Reports of Governance/Special Committee Meetings** |
| **XIV.** | **Guest Speakers** |
| **XV.** | **Old Business** |
| **XVI.** | **New Business**   1. **Orientation Slides- Discussion Item**    * The order of the slides should be fixed so the presentation feels cohesive and welcoming.    * Add a few more ice breakers and think about icebreaker ideas for the orientation day.    * Give each presenter less time for the slides.    * Keep the presentation short but detailed.      + Keep in mind, the new students know very little about ASGCC.      + The focus of the presentation should be to get the senators to get familiar with ASGCC and how it works. 2. **Senator List– Discussion Item**    * ASGCC has to ensure that there is not biased towards who they choose as a senator.    * One of the senator’s that were elected, cannot be part of ASGCC due to their low score.      + They will be getting replaced with someone else.    * Email will be sent out to the interviewees sometime this week or early next week. 3. **Breakfast by Executive Team – Discussion Item**    * The breakfast event is changing from executive team giving out to ASGCC.    * A breakfast will be taking place on September six from 8:30 AM to 10 AM at SC201.    * It is important for executive team to attend since it is ASGCC giving breakfast. 4. **Orientation Day Activities - Discussion Item**     * Think about few activities for the orientation day.    * The activities should engage students and allow them to get to know one another. |
| **XVII.** | **Reports of Advisors**  **Gerardo Zarate**   * No Report |
| **XVIII.** | **Announcements/Information** |
| **XIX.** | **Adjournment at 9:33 AM**  **MSC:** Lori Avakian/Erik Balians  **Submitted by Lilit Sarkisian**  **Vice President of Administration**  **July 31, 2023** |