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|  |  | Associated Students of Glendale Community College**Executive Committee Minutes****July 28, 2023****8:00 AM Location: GCC Verdugo Campus, Student Center (SC 208)** |

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| **I.**  | **Call to Order at 8:04 AM by President/Student Trustee Elin Gharibian** |
| **II.** | **Flag Salute** |
| **III.**  | **Roll Call****Present:** Elin Gharibian, Lilit Sarkisian, Yervand Matevosian, Lori Avakian**Absent:** Elizabeth Margaryan**Non-Voting:** Andre Manukyan, Advisor; Gerardo Zarate, Advisor; |
| **IV.** | **Approval of Minutes – July 21, 2023****MSC:** Yervand Matevosian/Erik Balians |
| **V.** | **Approval of Agenda – July 28, 2023****MSC:** Erik Balians/Lori Avakian |
| **VI.** | **Report of President/Student Trustee – Elin Gharibian*** It was confirmed that we have another student voice on College Executive.
	+ The logistics of electing someone will be discussed with Tzoler.
* Dr. Koerner tried to contact Senator Portantino to setup up a meeting about Bill 789.
	+ It is important to attend as Executive Team if the meeting happens.
* Met with Oracle from the Pride and Health Center.
	+ Will be going over workshop for senators.
	+ Discussed how to encourage more students to engage with events and spreading the word around campus.
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| **VII.** | **Report of Administration Committee – Lilit Sarkisian*** If anything needs to go on the agenda for next week, please email the information.
* The slides and the handbook are being worked on.
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| **VIII.** | **Report of Finance Committee – Erik Balians*** The idea of students being embarrassed for Governance meeting is being discussed.
	+ This will be to ensure that ASGCC is more aware of students that cannot dedicate 15 to 20 hours a week.
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| **IX.** | **Report of Activities Committee – Elizabeth Margaryan*** The handbook is finalized.
* Welcome Week activities have been finalized.
* An event on the 9/11 will be changed to another day.
* The dates for each event with times have been sent out to the Executive Team.
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| **X.** | **Report of Relations Committee – Yervand Matevosian*** The slides are being worked on.
* Few hoodie styles have been created.
* The business cards have been corrected.
* A password sheet has been created For ASGCC Executive Team.
* The website information has been updated.
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| **XI.** | **Report of Organizations Committee – Lori Avakian*** The Orgs Handbook is done.
* IOC By laws have been reviewed and minor suggested changes have been taken.
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| **XII.** | **Report of Officers** |
| **XIII.** | **Reports of Governance/Special Committee Meetings**  |
| **XIV.** | **Guest Speakers** |
| **XV.** | **Old Business** |
| **XVI.** | **New Business**1. **Orientation Slides- Discussion Item**
	* The order of the slides should be fixed so the presentation feels cohesive and welcoming.
	* Add a few more ice breakers and think about icebreaker ideas for the orientation day.
	* Give each presenter less time for the slides.
	* Keep the presentation short but detailed.
		+ Keep in mind, the new students know very little about ASGCC.
		+ The focus of the presentation should be to get the senators to get familiar with ASGCC and how it works.
2. **Senator List– Discussion Item**
	* ASGCC has to ensure that there is not biased towards who they choose as a senator.
	* One of the senator’s that were elected, cannot be part of ASGCC due to their low score.
		+ They will be getting replaced with someone else.
	* Email will be sent out to the interviewees sometime this week or early next week.
3. **Breakfast by Executive Team – Discussion Item**
	* The breakfast event is changing from executive team giving out to ASGCC.
	* A breakfast will be taking place on September six from 8:30 AM to 10 AM at SC201.
	* It is important for executive team to attend since it is ASGCC giving breakfast.
4. **Orientation Day Activities - Discussion Item**
	* Think about few activities for the orientation day.
	* The activities should engage students and allow them to get to know one another.
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| **XVII.** | **Reports of Advisors****Gerardo Zarate*** No Report
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| **XVIII.** | **Announcements/Information** |
| **XIX.** | **Adjournment at 9:33 AM****MSC:** Lori Avakian/Erik Balians**Submitted by Lilit Sarkisian****Vice President of Administration****July 31, 2023** |