



Associated Students of Glendale Community College
Executive Committee Minutes
August 18, 2023
8:00 AM
Location: GCC Verdugo Campus, Student Center (SC 208)

- I. **Call to Order at 8:00 AM by President/Student Trustee Elin Gharibian**
- II. **Flag Salute**
- III. **Roll Call**
Present: Elin Gharibian, Lilit Sarkisian, Erik Balian, Elizabeth Margaryan, Yervand Matevosian, Lori Avakian
Non-Voting: Andre Manukyan, Advisor; Gerardo Zarate, Advisor; Elise Dulay, Advisor
- IV. **Approval of Agenda – August 18, 2023**
MSC: Lilit Sarkisian/Erik Balian
Amended to move the last item on agenda to the first item and move down all other item: Lilit Sarkisian/Lori Avakian
Amended to change the account for previous number one item from AS Relations Marketing to BDM and previous numbers three and four items from BDM to AS Relations Marketing: Lilit Sarkisian/Erik Balian
- V. **Approval of Minutes – August 11, 2023**
MSC: Elizabeth Margaryan/Erik Balian
- VI. **Report of President/Student Trustee – Elin Gharibian**
 - At Student Trustee meeting they highlighted the study abroad program and recognized the people of Artsakh.
- VII. **Report of Administration Committee – Lilit Sarkisian**
 - Attendance Doc is being worked on.
 - An Email will be sent out next week regarding schedules for ASGCC members.
- VIII. **Report of Finance Committee – Erik Balian**
 - The 23-24 Fiscal Budget has been sent out to the Athletics Department.
 - Two approvals have been created for two accounts that did not have approvals.
- IX. **Report of Activities Committee – Elizabeth Margaryan**
 - No Report
- X. **Report of Relations Committee – Yervand Matevosian**
 - The head shots for the website have been edited and completed.
 - An email regarding bios has been sent out to the ASGCC team and the deadline is on Tuesday, August 22, 2023, 11:59 PM.
 - Business cards are ordered.
- XI. **Report of Organizations Committee – Lori Avakian**
 - Committee training has been completed.
 - Attended a judicial panel hearing and was able to participate in an important matter, making the student voice heard.
- XII. **Report of Officers**
- XIII. **Reports of Governance/Special Committee Meetings**

XIV. Guest Speakers

XV. Old Business

- 1. Approval of Minutes – August 4, 2023**
MSC: Erik Balian/Lori Avakian

XVI. New Business

- 1. Removal of Yervand Matevosian III as Vice President of Relations – Action Item**
MSC: Lilit Sarkisian/Lori Avakian
- 2. Approval of \$5200 for Lanyard – BDM**
MSC: Erik Balian/Lilit Sarkisian
- 3. Approval of \$1500 for Welcome Fair – AS Assemblies – Fall**
MSC: Lori Avakian/Erik Balian
- 4. Approval of \$4927 for AS Hoodies and Polos – AS Relations Marketing**
MSC: Lilit Sarkisian/Elizabeth Margaryan
- 5. Approval of \$1187.19 for AS Merch – AS Relations Marketing**
MSC: Lori Avakian/Elizabeth Margaryan
- 6. Approval of \$200 for Additional Expenses for New Speakers – AS Equipment**
MSC: Lori Avakian/Lilit Sarkisian
- 7. Approval of \$400 for ASGCC Welcome Coffee and Donuts - AS Assemblies – Fall**
MSC: Lori Avakian/Lilit Sarkisian
- 8. AS Senator List for the Fall – Discussion item**
 - One senator from the organizations committee will be moving to relations committee.
 - A senator from the activities committee is not able to make the required times due to work schedule.
 - We will either be recruiting from the waitlist, remove one senator from the activities committee to organizations committee.
 - In the case of a senator moving from the activities committee, a senator will be recruited for the activities committee.

XVII. Reports of Advisors

Andre Manukyan

- Few house options have been showed to the Executive Team for Retreat.
- Oceanside house has been chosen and will look at an estimate of how much it will cost, overall.

Gerardo Zarate

- Please get sizes from senator to order the merch.
- Voices club is planning on having a fiesta for Spanish Heritage Month and was looking for the help of ASGCC.
- International Student Day is coming up in November.
- If ASGCC is doing an info booth on the first day of school, it would be nice for ASGCC to walk around on campus and help students find their classroom.
- Please start scheduling committee meetings for each Committee.

Elise Dulay

- Throughout the semester look for some collaboration with different clubs and departments.

XVIII. Announcements/Information

XIX. Adjournment at 9:31 AM

MSC: Lilit Sarkisian/Lori Avakian

**Submitted by Lilit Sarkisian
Vice President of Administration
August 21, 2023**