

STRATEGIC PLANNING – TEAM A

MEETING MINUTES

May 5, 2023

HY-FLEX MEETING – LB 221 & ZOOM Conference

Present: Ed Karpp (Chair), Arpi Amirian (CSEA), Ramona Barrio-Sotillo (Admin), Joe Beeman (Div Chair), Sevada Chamras (Div Chair), Talar Chadarevian (ASGCC), Richard Cortes (Div Chair), Roger Dickes (Senate), Daphne Dionisio (Manager/Confidential), Mike Dulay (Div Chair), Agnes Eguaras (Administration), Cameron Hastings (Senate), Tiffany Ingle (Senate), Stacy Jazan (Senate), Stacy Jazan (Proxy for Lourdes Girardi) (Div Chair), Emelyn Judge (Div Chair), Zohara Kaye (Div Chair), Beth Kronbeck (Team B), Nadine Levyfield (CSEA), Calvin Madlock (Admin), Nonah Maffit (CSEA), Sarah McLemore (Div Chair), Michelle Mora (Admin), Tzoler Oukayan (Admin), Ayk Petrosian (ASGCC), Curtis Potter (Div Chair), Toni Reyes (Admin), Michael Ritterbrown (Admin), Liz Russell (Div Chair), Naomi Sato (Proxy for Margaret Richer (Div Chair), Federico Saucedo (Admin), Christina Tangalakis (Admin), Eric Tazekand (Proxy for Saodat Aziskhanova (CSEA)

Absent: John Aque (Team B), Maria Czech (Div Chair), Mike Davis (Senate), Jon Gold (Div Chair), Peter Green (Div Chair), Brittany Grice (Admin), Eric Hanson (Admin), Emily Haraldson (Guild), Elmira Nazaryan (Admin), Amir Nour (Admin), Maite Peterson (Team B), Alfred Ramirez (Admin), Paul Schlossman (Admin), Michael Scott (Div Chair), Paul Vera (Senate), Ryan Cornner (Admin), Drew Yamanishi (Admin), Yvette Ybarra (Team B)

Guest:

Quorum: 32/43 Voting Members

**Call to Order:** The meeting was called to order by Ed Karpp at approximately 1:05 p.m.

Approval of Minutes:

I. The Minutes of November 4, 2022 were reviewed.

**a) It was MSC (Dionisio/Maffit) to approve the Minutes from November 4, 2022.**

**Old Business:**

- II. Review and Approval of the Review Process for the College Mission Statement
- a. Update Questions
    - i. Reviewed College Mission Review Process
    - ii. Task Force had to change questions to meet ACCJC Guidelines
    - iii. Team A reviewed the document of changes.

- ***It was MSC (Barrio-Sotillo/Jazan) to approve the changes to the Review Process for the College Mission Statement***

**New Business:**

- III. Presentation on Student Outcomes Data
  - a. Ed Karpp presented on Student Success Metrics, Institution-Set Standards and Credit and Noncredit Student Progress.
  - b. Student Success Metrics
    - i. Completed Transfer-Level Math and English
      - 1. GCCs numbers are going up.
      - 2. Statewide numbers are in decline.
    - ii. Completed Transfer-Level Math and English for year 2021/2022 (by Ethnicity)
      - 1. White Students: 17.9%
      - 2. Asian Students: 12.3%
      - 3. Hispanic Students: 10.7%
    - iii. Earned 9+ Career Education Units (2021/2022)
      - 1. GCC: 11.4%
      - 2. Statewide: 10.2%
    - iv. Persistence from Fall to Spring (2021/2022)
      - 1. GCC: 68%
      - 2. Statewide: 64.3%
  - c. Institution-Set Standards
    - i. Successful Course Completion Rate
      - 1. We are currently at 75% which means we have met our stretch goal.
      - 2. Retention Rate (Fall to Fall)
        - a. Currently at 46% which is below our standard of 47%.
        - b. There is a task force created to address this.
      - 3. Degree Completion
        - a. 2021-2022: 1,247.
      - 4. Transfers
        - a. The number has decreased but we are still above our standard.
      - 5. Certificate Completion (2021/2022)
        - a. Stretch Goal is at 500 and we are currently at 478.
      - 6. Enrollment Decline by Ethnicity
        - a. Decrease between Fall 2019 and Fall 2022
        - b. Asian Students we lost 33%
        - c. Black Students we lost 24.8%
        - d. Latino Students we lost 22.2%
        - e. White Students we lost 16.0%

- IV. Faculty/Staff Survey
  - a) Ed Karpp presented on the results of Faculty/Staff Survey Results.
  - b) Some of the notable perceptions include:
    - i. Governance works effectively: 81% of Respondents Agreed
    - ii. Board of Trustees treats all constituency and community groups equitably and fairly: 83% of those who responded agreed.
    - iii. GCC effectively manages enrollment to maximize its ability to meet student needs: 75% agreed.
    - iv. I get sufficient information technology training for my work: 78%
    - v. The budget process is effective: 60%
  
- V. Update on Institution-Set Standards
  - a) GCC fell below our Institution-Set Standards for Retention.
    - i. Task Force was formed and lowered the standard, however we fell below it again.
    - ii. The college decided not to report out on Retention to ACCJC as it is optional, but we still need to address this.
    - iii. Because of low enrollment, it was decided it would be better to report numbers to ACCJC using percentages.
    - iv. New Set Standards and Stretch Goals were proposed which the Senate approved.
    - v. The report with Task Force Recommendations (approved by Senate on 5/4/24) was reviewed.
  
- VI. Institutional Strategic Plan Progress Update on Annual Goals
  - a) Vice-Presidents were asked to list progress on last year's Annual Goals.
  - b) Document Summary was presented and reviewed.
  
- VII. Incorporation of Program Results into Institutional Planning
  - a) VPs were asked to forward any noticeable trends to Stacy Jazan so that the Program Review Committee could review.
  
- VIII. Accreditation Update (Including Core Inquiries)
  - a) Accreditation Team came out with their Core Inquiries.
  - b) One Core Inquiry that is a potential recommendation, is based on fiscal concerns.
    - 1. Additional Documents/Evidence has been requested including a detailed Enrollment Management Plan.
    - 2. An Enrollment Management task force has been created to develop the report.
    - 3. Documents requested are due in September 2023.
  
- IX. Coordination of Institutional and Financial Planning – How to Meet Strategic Annual Goals and Instructional Priorities Given the Current Budget Forecast
  - a) Recommendations from Budget Committee (February 9, 2023)
    - i. Efforts to coordinate DEIA initiatives/governance
    - ii. Review of budgets and expenditures
    - iii. Unused funds go to fund balance
  - b) Budget Calendar Changes
    - i. Annual discussion of college, mission, ISP goals, and Annual Goals.
    - ii. Resource request funding decisions will be made public in September.

- X. Annual Goals 2023-2024
  - a) Annual Goals were reviewed to determine which the college wants to keep as a high priority goals.
  - ***It was MSC (Barrio-Sotillo/Russell) to approve the following as high priority Annual Goals for 2023-2024: A1, A2, A3, A4, Previous Goal E1, B2, C1, C3, C4, D2, D4, D6, E2, F5***

Meeting Adjourned at approximately 3:05 p.m.

Next Meeting: TBD

Minutes Recorded by: G. Lui