

**GLENDALE COMMUNITY COLLEGE DISTRICT**

1500 North Verdugo Road  
Glendale, California 91208  
(818) 240-1000

**BOARD OF TRUSTEES MEETING NO. 3**

August 15, 2023

Trustees Present:

Dr. Sevan Benlian  
Ms. Yvette V. Davis  
Dr. Armine Hacopian  
Ms. Desirée P. Rabinov  
Ms. Ann H. Ransford  
Ms. Elin Gharibian, ST

Administrators Present:

Dr. Ryan Cornner  
Dr. Brittany Grice  
Mr. Amir Nour  
Dr. Paul Schlossman

Representatives Present:

Academic Senate: Ms. Cameron Hastings  
CSEA: Mr. Terry Flexser  
Guild: Mr. Richard Kamei

Absent:

Dr. Michael Ritterbrown

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>.

**REGULAR SESSION**

The Regular Session was called to order by President Benlian at 5:01 p.m.

**PLEDGE OF ALLEGIANCE**

Leading the Pledge of Allegiance is Elizabeth Margaryan who is a second-year student majoring in political science. She is working towards becoming an attorney and possibly establishing her own firm in the future. Concurrently, she is serving as the Vice President of Activities at ASGCC. She works in insurance, navigating significant paperwork and responsibilities—it's a field she is also considering exploring further.

**COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY**

Comments were presented in relation to Resolution No. 06-2023-2024: Resolution Supporting Artsakh and Calling a Peaceful End to the Current Blockade. Individuals shared their appreciation of the college's acknowledgement of the situation.

Individuals also shared their appreciation for Board consideration to approve a Memorandum of Understanding with Yerevan State University, Armenia and Glendale Community College.

**RESOLUTIONS - ACTION**

1. Resolution No. 01-2023-2024: Adopting Regulations for Board of Trustee Candidates Pertaining to Candidate Statements - March 5, 2024 Election

It was moved (Ransford) and seconded (Hacopian) to approve Resolution No. 01-2023-2024.

The motion passed unanimously.

2. Resolution No. 02-2023-2024: Transfer from Unrestricted Fund 01 to Restricted Fund 03 DSPS

It was moved (Portillo Rabinov) and seconded (Davis) to approve Resolution No. 02-2023-2024.

The motion passed unanimously.

**RESOLUTIONS – ACTION - continued**

3. Resolution No. 03-2023-2024: Transfer from Restricted Fund 03 to Unrestricted Fund 01 Administrative Allowances

It was moved (Davis) and seconded (Hacopian) to approve Resolution No. 03-2023-2024.

The motion passed unanimously.

4. Resolution No. 04-2023-2024: Transfer from Unrestricted Fund 01 to Restricted Fund 03 Student Health Services

It was moved (Ransford) and seconded (Gharibian) to approve Resolution No. 04-2023-2024.

The motion passed unanimously.

5. Resolution No. 05-2023-2024: Transfer from Unrestricted Fund 01 to Restricted Fund 03 Child Development Center

It was moved (Ransford) and seconded (Gharibian) to approve Resolution No. 05-2023-2024.

The motion passed unanimously.

6. Resolution No. 06-2023-2024: Resolution Supporting Artsakh and Calling for a Peaceful End to the Current Blockade

It was moved (Hacopian) and seconded (Davis) to approve Resolution No. 06-2023-2024.

The motion passed unanimously.

**INFORMATIONAL REPORTS - NO ACTION**

1. Enrollment Update
2. Measure GC Funds Balances and Schedule Update
3. GC Foundation Statement of Financial Position, Income Statement, and Fourth Quarter Report of Donations, June 30, 2023
4. District Initial Proposals for 2023-24 CSEA Contract Negotiations
5. Presentation: Armenia Study Abroad

Cornner introduced Physical Sciences Division Chair, Sevada Chamras and ESL Credit Division Chair, Zohara Kaye who presented information from the Armenia Study Abroad visit this summer.

Informational Reports item Nos. 1 to 5 were duly noted.

**CONSENT CALENDAR – ACTION**

1. Approval of Minutes - Regular Board Meeting of July 18, 2023
2. Warrants - District Funds July 1, 2023 through July 31, 2023
3. Contract Listing and Purchase Order Listing – July 1, 2023 through July 31, 2023
4. Staffing Report No. 1 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports

It was moved (Hacopian) and seconded (Davis) to approve Consent Calendar item Nos. 1 - 4.

The motion passed unanimously.

## **PUBLIC HEARINGS**

1. Public Hearing – 2023-2024 Proposed Final Budget

Benlian opened the Public Hearing on the 2023-2024 Final Budget at 6:07 p.m.

Interim Vice President Nour presented details of the 2023-2024 Proposed Final Budget.

The Board closed the Public Hearing at 6:31 p.m.

## **NEW BUSINESS REPORTS – ACTION**

1. Tentative Agreement between the District and Glendale College Guild, Local 2276, American Federation of Teachers

It was moved (Davis) and seconded (Gharibian) to approve the proposed Tentative Agreement between the District and the Glendale College Guild, Local 2276, American Federation of Teachers.

The motion passed unanimously.

2. Memorandum of Understanding - Yerevan State University, Armenia and Glendale Community College

It was moved (Ransford) and seconded (Gharibian) to approve Memorandum of Understanding - Yerevan State University, Armenia and Glendale Community College.

The motion passed unanimously.

3. Memorandum of Understanding - CSEA Vested Vacation

It was moved (Hacopian) and seconded (Portillo Rabinov) to approve the MOU between the CSEA and Glendale Community College District for vested vacation.

The motion passed unanimously.

4. 2023-2024 Board Focus Areas

It was moved (Davis) and seconded (Portillo Rabinov) to approve the 2023-2024 Board Focus Areas.

The motion passed unanimously.

5. Use of Construction Contingency Funds for Buena Vista Building

It was moved (Ransford) and seconded (Gharibian) to approve the Construction Contingency Funds use for the New Science Building Project resulting in a decrease of funds by \$125,671.00 and consent to Defined Allowances Funds use for the New Science Building Project resulting in a decrease of funds by \$19,656.00.

The motion passed unanimously.

6. Change Order No. 015 – Owner Controlled Allowance – Buena Vista Building Project and that the contract price be amended to reflect an increase of \$144,668.00.

It was moved (Davis) and seconded (Gharibian) to approve Change Order No. 015.

The motion passed unanimously.

## **NEW BUSINESS REPORTS – ACTION - continued**

7. Change Order No. 021 – PE Gym Replacement Increment II Project and that the contract price be amended to reflect an increase of \$30,590.57.

It was moved (Ransford) and seconded (Gharibian) to approve Change Order No. 021.

The motion passed unanimously.

## **COLLEGE LEADERS REPORTS**

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

## **BOARD OF TRUSTEES REQUESTS FOR INFORMATION**

No requests for information provided.

## **COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY**

No comments presented.

## **CLOSED SESSION**

Closed Session was called at 7:00 p.m. pursuant to Education Code §54956.9 Anticipated Litigation and §54947: Public Employee Performance Evaluation – Superintendent/President.

## **RECONVENE TO REGULAR SESSION**

The Board reconvened to Regular Session at 8:08 p.m.

## **REPORT OF CLOSED SESSION**

No action taken in Closed Session.

## **ADJOURNMENT**

Meeting adjourned at 8:08 p.m. in memory of Richard G. Hovannisian. The Board acknowledged the passing of world renown scholar, Richard G. Hovannisian, Ph.D., a prominent expert in Armenian and Near Eastern history. Throughout his life, Professor Hovannisian dedicated himself to educating the world about Armenian history, culture, and contemporary issues. Born in Tulare, California, he pursued his education at the University of California, Berkeley, and the University of California, Los Angeles (UCLA), where he earned his Ph.D.

Professor Hovannisian's impact as an educator and author were immeasurable. He played a vital role in establishing Armenian history courses and programs at UCLA, where he, with collaboration and endowment from the Armenian Educational Foundation, established the Modern Armenian History Chair. He also brought to light issues and the generational impact of the Armenian Genocide of 1915, in the hands of the Ottoman Turks, when more than 1.5 million Armenians perished.

Professor Richard Hovannisian's example and contributions will serve as a guiding light for future generations. His commitment to Armenian education, his fight against genocide denial, and his dedication to preserving Armenian history will be cherished and remembered with the utmost admiration. The loss of Professor Hovannisian is deeply felt, and his significant contributions to the field of Armenian studies will leave an enduring legacy. May his torch of knowledge inspire and guide those who continue the important work he began.

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Board of Trustees President

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Board of Trustees Clerk

Board of Trustees Regular Meeting, August 15, 2023

Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.

Minutes approved at the Regular Board of Trustees Meeting, September 12, 2023