

**5010**

Administrative Regulation

**ADMISSIONS**

Eligibility for Admissions

The authority to oversee the admissions of eligible students is delegated to the Vice President, Student Services, or designee. Students eligible for admission to the College must be 18 years of age or older, or possess a high school diploma, or the equivalent. In addition, any apprentice, as defined in Section 3077 of the Labor Code, or any other person who is over 18 years of age who, in the judgment of the Director of Admissions and Records, is capable of benefitting from the instruction offered at the College may be admitted.

High School Graduates

Any person with a high school diploma, or its equivalent, may be admitted to Glendale Community College.

Non-High School Graduates

**Over Age 18** A person 18 years of age or older without a high school diploma or its equivalent may be admitted to the College to take courses for the purpose of general education or to enroll in specialized vocational programs. A student may prepare for transfer to a four-year university without a high school diploma.

Non-High School Graduates

**Under Age 18** All students who are younger than 18 years of age and have not graduated from high school must submit appropriate contracts at the time of registration.

California Residency

Each person applying for admission or enrollment in a California Community College is classified as a 'resident' or a 'non-resident' for purposes of admission and/or tuition.

**Resident** – a 'resident' is a person who is eligible to establish California residency for tuition purposes or who has resided within California for at least one year and who established a legal residence in California prior to the residency determination date.

**Non-Resident** – a 'non-resident' student is one who has not resided in the State for more than one year prior to the residency determination date and who has not established legal residence or who is not eligible to establish California residency for tuition purposes.

Glendale Community College District

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**Specialized Programs**

In accordance with Title 5, Section 58106, each college may impose additional requirements for admission to specific instruction programs which require special skills, knowledge, competencies, or other qualifications as determined by the Chancellor's Office.

Specific criteria for admissions to these programs with additional admissions requirements will be posted on the College website and in the catalog. Publications of admissions policies and procedures are on the College's website and in the catalog.

**References:**

- Education Code 76000
- Title 5, Section 58106
- Labor Code 3077
- Accreditation Standards II.C.6

See Board Policy 5010

Adopted: 1/10/12

Revised: 6/14/16; 1/10/23