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Board Policy

ADMISSIONS & CONCURRENT ENROLLMENT

The District shall admit students who meet one of the following requirements:

- Any person over the age of 18;
- Any person possessing a high school diploma or its equivalent;
- Any person who is an apprentice as defined in Section 3077 of the Labor Code; and,
- Any under-age person who is able to demonstrate his/her ability to benefit from advanced scholastic or vocational work and who meets specified admissions and enrollment criteria per Education Code, Administrative Regulations, and District regulations and procedures.

The District may deny or place conditions on a student's enrollment upon a finding by the Board or designee that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.

Concurrent Enrollment

Admission – Any student whose age or class level is equal to grades 9-12 is eligible to attend as a part-time student for advanced scholastic or vocational courses. Special admission part-time student is identified as a concurrent high school student enrolled in 10.0 college units or less.

Any student in an adult education program administered by a school district or noncredit program administered by a community college district that is pursuing a high school diploma or high school equivalency certificate, and receives the recommendation of the administrator of the student's adult school or noncredit program of attendance, is eligible to attend as a special part-time student.

Any student whose age or class level is equal to grade **12** is eligible to attend as a special full-time student. Special admission full-time student is identified as a concurrent high school student that has been released by the high school to attend college full-time and enroll in 12.0 units or more.

Any student whose age or class level is equal to grades 9-12 may attend short term sessions.

The Superintendent/President, or designee, shall establish procedures regarding ability to benefit and admission of high school and younger students.

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Denial of Requests for Admission – If the Board denies a request for special full time or part time enrollment by a student who is identified as highly gifted, the board will record its findings and the reason for denying the request in writing within 60 days.

The written recommendation and denial shall be issued at the next regularly scheduled board meeting that occurs at least 30 days after the student submits the request to the District.

The Superintendent/President, or designee, shall establish procedures regarding evaluation of requests for concurrent enrollment by a student who is identified as highly gifted.

Claims for State Apportionment for Concurrent Enrollment – Claims for state apportionment submitted by the district based on enrollment of high school students shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.

The Superintendent/President, or designee, shall establish procedures regarding compliance with statutory and regulatory criteria for concurrent enrollment.

Admission to Specialized Programs

In addition to meeting the academic standards for admission to the college, students wishing to enroll in a specialized course of study, especially those governed by outside licensing agencies, must satisfy additional admissions requirements. Specific criteria for admission to these programs shall be approved by the Superintendent/President or designee and included in the administrative regulations.

References:

- Education Code 52620, 52621, 76000, 76001, 76002, and 76038
- Labor Code 3077
- 34 Code of Federal Regulations Part 668.16 subdivision (p) (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);
- Accreditation Standard II.C.6 and 7

See Administrative Regulation 5010

Adopted: 2/27/12

Revised: 7/19/16; 2/21/23