

**GLENDALE COMMUNITY COLLEGE DISTRICT**  
1500 North Verdugo Road  
Glendale, California 91208  
(818) 240-1000

**BOARD OF TRUSTEES MEETING NO. 5**

September 12, 2023

Trustees Present:

Dr. Sevan Benlian  
Ms. Yvette V. Davis  
Dr. Armine Hacopian  
Ms. Ann H. Ransford  
Ms. Elin Gharibian, ST

Administrators Present:

Dr. Ryan Cornner  
Dr. Brittany Grice  
Mr. Amir Nour  
Dr. Paul Schlossman

Representatives Present:

Academic Senate: Ms. Cameron Hastings  
CSEA: Mr. Terry Flexser  
Guild: Mr. Richard Kamei

Absent:

Ms. Desirée P. Rabinov  
Dr. Michael Ritterbrown

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>.

**REGULAR SESSION**

The Regular Session was called to order by President Benlian at 5:03 p.m.

**PLEDGE OF ALLEGIANCE**

Leading the Pledge of Allegiance is Michael Hoss. He is a returning college student who is passionate about helping students complete their education as he believes that education is the one treasure in life that can never be taken away from you. He is currently majoring in Political Science and his goal is to become a positive, effective and influential public servant upon completing his degree.

**COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY**

No comments presented.

**RESOLUTIONS - ACTION**

- 3.1 Resolution No. 07-2023-2024: Resolution Approving Assignment of Delinquent Tax Receivables

It was moved (Davis) and seconded (Ransford) to approve Resolution No. 07-2023-2024.

The motion passed unanimously.

**INFORMATIONAL REPORTS - NO ACTION**

- 4.1 Enrollment Update
- 4.2 Fourth Quarter Financial Status Report
- 4.3 Fourth Quarter Budget Balances as of June 30, 2023
- 4.4 Measure GC Funds Balances and Schedule Update
- 4.5 IATSE Local #33 Memorandum of Understanding Presentation

Cornner introduced Guido Girardi and Melody Gunter who presented information related to plans in working with the IATSE Local #33, Stagecraft and Projectionists to build a career certificate program in Entertainment Tech. IATSE Local #33 business representatives Ronald Valentine and Robert Pagnotta shared how the two groups may work together to benefit students. The Board inquired further about the certificates and potential internships.

Informational Reports item Nos. 4.1 to 4.5 were duly noted.

## **NEW BUSINESS REPORTS - ACTION**

Following further discussion on Informational Report 4.5, New Business Item 7.4 was moved forward to be approved.

### **7.4 Memorandum of Understanding - IATSE Local #33**

It was moved (Hacopian) and seconded (Davis) to approve the Memorandum of Understanding with IATSE Local #33.

The motion passed unanimously.

## **CONSENT CALENDAR – ACTION**

- 5.1 Approval of Minutes - Special Board Meeting of July 28, 2023
- 5.2 Approval of Minutes - Regular Board Meeting of August 15, 2023
- 5.3 Approval of Minutes - Special Board Meeting of August 24, 2023
- 5.4 Warrants - District Funds August 1, 2023 through August 31, 2023
- 5.5 Contract Listing and Purchase Order Listing – August 1, 2023 through August 31, 2023
- 5.6 Declaration of Surplus Equipment
- 5.7 Campus Kaizen, LLC Case Management Contract
- 5.8 Staffing Report No. 3 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports

It was moved (Ransford) and seconded (Hacopian) to approve Consent Calendar item Nos. 5.1 – 5.8.

The motion passed unanimously.

## **UNFINISHED BUSINESS REPORTS – ACTION**

### **6.1 Adoption of 2023-2024 Final Budget**

Nour presented updated information in addition to that provided during the August 15<sup>th</sup> meeting.

It was moved (Hacopian) and seconded (Gharibian) to adopt the 2023-2024 Final Budget.

The motion passed unanimously.

## **NEW BUSINESS REPORTS – ACTION**

### **7.1 Change Order No. 022 – PE Gym Replacement Increment II Project – Increase of \$21,746.80**

It was moved (Davis) and seconded (Gharibian) to approve Change Order No. 022.

The motion passed unanimously.

### **7.2 Change Order No. 016 – Owner-Controlled Allowance – Buena Vista Building Contract Price Increase of \$102,563**

It was moved (Ransford) and seconded (Gharibian) to approve Change Order No. 016.

The motion passed unanimously.

**NEW BUSINESS REPORTS – ACTION - continued**

- 7.3 Use of Construction Contingency Funds for the Buena Vista Building – Construction Contingency and Defined Allowances

It was moved (Hacopian) and seconded (Gharibian) to approve Buena Vista Building – Construction Contingency and Defined Allowances.

The motion passed unanimously.

- 7.4 Memorandum of Understanding - IATSE Local #33

This item was approved following Informational Reports and discussion of the Entertainment Technology Academy certificate program with IATSE Local #33.

**COLLEGE LEADERS REPORTS**

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

**BOARD OF TRUSTEES REQUESTS FOR INFORMATION**

The Board requested additional information on GCC enrollment and State input regarding Artificial Intelligence (AI).

**COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY**

No comments presented.

**CLOSED SESSION**

Closed Session was called at 6:55 p.m. pursuant to Education Code §54956.9 Anticipated Litigation and §54947: Public Employee Discipline/Dismissal/Release and Conference with Labor Negotiators.

**RECONVENE TO REGULAR SESSION**

The Board reconvened to Regular Session at 8:30 p.m.

**REPORT OF CLOSED SESSION**

No action taken in Closed Session.

**ADJOURNMENT**

Meeting adjourned at 8:30 p.m.

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Board of Trustees President

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Board of Trustees Clerk