Present:	Stacy Jazan (Co-Chair & Senate), Daphne Dionisio (Co-Chair & Administrator), Thomas Nuño (ASGCC), Elin Gharibian (Proxy for Inesa Wenn)(ASGCC), Ann Simon (CSEA), Nonah Maffit (CSEA), Jeanette Farr (Guild), Ed Karpp (Administration), and Francien Rohrbacher (Resource)
Absent:	Rosemarie Shamieh (Joint Faculty), Tomás Aguirre (Joint Faculty), and Yvette Ybarra (Resource)
Quorum:	8/10
Call to Order:	Meeting called to order at: 1:33 p.m.

Review of Minutes: The Program Review Minutes from May 16, 2023, were reviewed.
> ***It was MSC (Jazan/Maffit) that the Minutes from May 16, 2023, were approved without corrections.***

Old Business:

New Business:

I.   Introductions
   a. Elin Gharibian served as ASGCC proxy for Inesa Wenn. New members to the committee are Inesa Wenn and Ann Simon.

II.   Budget Calendar & 2022 reporting of resource request decisions
   a. The Budget Committee meeting on September 26, 2023 will be cancelled since the college has an accreditation site visit event occurring at the same time that the committee meets on that day. The reporting on resource request decisions will instead be provided at the subsequent meeting on October 12, 2023. It is not certain whether the results will be provided only verbally or in a document.

III. Changes in resource allocation (HACs, naming conventions, staffing plans)
   a. The committee was updated on the pause of the use of CHAC and Cabinet for prioritization of classified staff, manager, and confidential employee requests while the college: pilots departments' new HR Staffing Analyses & Plans, explores bridging these with the traditional program review resource request process, and seeks to optimize the timeline for the review of permanent personnel requests. The committee was informed of the history and current revision regarding the naming conventions for permanent personnel and other requests. The committee was informed of the new HR Staffing Plans as they relate to personnel requests through program review.

IV. Budget constraints on permanent personnel and other resource requests
   a. It would be a good idea to share with their assigned departments that the college's current budget outlook will likely translate into less funding of resource requests. Departments should probably consider this when submitting any resource requests.

V.   Process for End-of-Life replacement of computers (AKA computer refresh)
   a. Since program review often receives requests for computers, information was shared on relevant requests processes historically used at GCC and the current process.

VI. 2023 program review cycle
   a. Instructional departments can complete their PLO section by copying and pasting the information in their department's PLO Google document to their eLumen form. Department chairs can connect with their division's learning outcomes representative for this document.

VII.   Resource Request Tracking System

      a. The system is still being tested and will go live as soon as it is ready. A how-to video will be disseminated which will show users how to submit and track resource requests.

VIII. Committee mission statement
      a. The committee reviewed the mission statement.
      It was MSC (Karpp/Jazan) that the current mission statement was approved without changes.

IX. Election of Committee Chair
      a. ***It was MSC (Maffit/Karpp) that Stacy Jazan and Daphne Dionisio will remain co-chairs of the Program Review Committee for year 2023-2024.***

Meeting Adjourned at 2:10 p.m.
Next Meeting: October 17, 2023
Minutes Recorded by: Gordon Lui & Daphne Dionisio