



**Associated Students  
Glendale Community College**

**October 31, 2023**

ASGCC Legislature Minutes

7:00 AM

Location: GCC Verdugo Campus, Student Center (SC 208)

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**I. Call to Order at 7:00 AM by President/Student Trustee Elin Gharibian**

**II. Flag Salute**

**III. Roll Call**

**Present:** Elin Gharibian, Lilit Sarkisian, Erik Balian, Elizabeth Margaryan, Lori Avakian, Emilio Dulay, Ani Chaglasian, Michal Hoss, Emily Alvarez, Mary Papazyan, Areg Hovhannisyan, Moses Fanadzhyan, Jenna Saklawi, Elen Mkhitarian, Emilia Shabane, Hakob Petrosyan, Lilit Yerkanyan, Inesa Wenn, Andrew Dimas, Ania Konarki, Angelina Ruvalcaba, Tommy Nuño, Lori Mehdikhani, Colette Hovsepian, Dalita Tahmassian

**Non-Voting:** Dr. Tzoler Oukayan, Advisor; Gerardo Zarate, Advisor; Andre Manukyan, Advisor

**IV. Approval of Legislature Agenda – October 27, 2023**

**MSC:** Areg Hovhannisyan/Jenna Saklawi

**V. Approval of Legislature Minutes – October 24, 2023**

**MSC:** Lilit Yerkanyan/Areg Hovhannisyan

**VI. Report of President/Student Trustee - Elin Gharibian**

- Restock on backroom inventory: there will be more snacks
- International Thanksgiving dinner, presentation, icebreakers
- Hosting Thanksgiving at Elin's house
- Montrose parade coming up: ADHOC committee
- More engagement, meet and greet, contact with CAL works for an open discussion

**VII. Report of Administration Committee - Lilit Sarkisian**

- Everyone's updated schedule, screenshot of school schedule in a email sent by tomorrow
- Governance committees are changing due to an addition of a committee EEO and the filling of Emily K.
- Email yes, maybe or no confirmation on RSVP for thanksgiving dinner at Elin's
- Thinking to create a bill for all community colleges to have a vote: it is tentative
- Working on Educational Initiative Civic Fest; emailed politicians as well as GCC board of Trustees, have not heard response back

**VIII. Report of Finance Committee - Erik Balian**

- Finance report #7
- SRF presentation is being worked on: presentation on Nov 7. There will be an update if delayed

**IX. Report of Activities Committee - Elizabeth Margaryan**

- Great turnout for Halloween Fest, all supplies were used other than little things
- Planning second educational initiative for Nov 16; will consist of a panel and will have a Q&A in the end, finalizing details before promoting flyer.

**X. Report of Relations Committee - Emilio Dulay**

- Promoting Health Fair, Civic Fest coming up and Senator Applications

**XI. Report of Organizations Committee - Lori Avakian**

- Health fair is next week; I will be approving money for it.

**XII. Report of Officers**

**XIII. Special Reports/Governance Committee**

1. **Scholars Program:** Minutes are approved new announcements. Spring application is open. It is an extensive process: essay questions and interviews. Mid Semester evaluations Participation only (end of semester considers grades) Update on the art pin-up event: which showcased the art Event with culinary arts to teach scholars how to

cook Sports day (a day in the park) Blanket honors and honors in the winter

Scholarships open through November 5.

- 2. Committee on Distance Education (CoDE):** First, the minutes were approved Some announcements were given Juli Wolfgram gave an update on the Guild's Tentative Agreement on Motion 2023-10: Things that aren't covered by the Districts compensation, will not be considered under the "intellectual property". However, the article states that "Also, this Article does not cover materials created by faculty members for their own personal use that are not intended to be distributed to others, even if created in connection with their duties, such as a faculty member's personal lecture notes". But, there is an idea to create a template course which will provide them with something to go off of for the canvas shell. We are still considering CoDE shifting the meeting date in Spring 2024. Reimagining GADER Senate Task Force which the preliminary meeting took place 10/5/23 on Zoom which went over priorities and they mentioned the next meeting is scheduled Asynchronous student taking art courses online. Paying a student fee, you don't have access to the materials in the studio. You pay for the fees automatically but you don't get any of the materials. Students are being charged a fee because of software problems. AI detector: Copy Leaks Alexa Schumacher spoke to us about CopyLeaks. She mentioned that though AI is seen as harmful, there are many ways to benefit from it. She brought up the idea that there should be more complex AI checkers integrated within Canvas since the one we have now (SIM check) is very surface level. It has a high rate for false positives which can be problematic. The question was: Would we waste our money? And will it be worth it? Then we discussed how we can integrate Ai into the curriculum in a beneficial way

rather than having people only use it for cheating. Inesa and I spoke about the students' side. I brought up a few ways I have used ChatGPT before to help students I tutored. We also both added that the beneficial AI implementation is crucial. Approval of Motion 2023-09 Old Business: Motion 2023-10 will be tabled until Julie and Sydney can be more informative. Code Motion 2023-03 for approving revisions of the standard DE ticket notes. A ticket note is what accompanies the class and it explains what students will need for the class when taking a course. We did a first read of the ticket notes. We are trying to simplify using the words asynchronous, synchronous for ESL students (for example). Suzy helped us with ESL language and brought an idea of translations being available. Our last coDE meeting on November 28th will discuss the updated ticket notes. New Business We adjourned the meeting

- 3. Student Equity** - The meeting began with a proclamation that this was our committee's first meeting in person in three years. The chairman, Eric Hanson, was thrilled to see us all in person, but as a refresher, we went around the table and introduced ourselves. Next, the minutes from the last meeting were approved and we got updates on the transition to Alma-D. The high-power scanner arrived and it appears to be much faster and much more efficient than the previous scanner. This would allow the library to offer reserve textbooks quicker, but it is still technically in its testing stage. Next, we transitioned into the new business, beginning with the need for faculty reviewers regarding a library workshop on how to formulate research questions using AI. It was found in a survey that when students finish their undergraduate education, they are not confident in generating their own questions. This workshop is meant to foster a sense of inquiry amongst the students at GCC and work on strengthening their

question-formation process. Additionally, the workshop is meant to encourage a love for learning instead of trying to jump straight to the point. In terms of the integration of AI in the workshop, it is supposed to embrace it instead of shaming or condemning people for using it. The expansion of library workshops as it pertains to the honor code was also mentioned. As a result, questions including: “Do faculty members know how to incorporate workshops into their curriculum?” and “Does faculty even know about library workshops at all?”, were brought to the group. Romy Griep brought up publicizing the workshops in a different way or a little more than they usually are. Next on the agenda was the librarian’s report, which was given by Becka Cooling. First of all, the library policy was revised to include stricter guidelines regarding filming (per suggestion last meeting) and there was a statement added about lost or stolen items. There was a report of a stolen laptop recently, so the library printed a bunch of signs warning students not to leave their personal belongings unattended. Next, Eric talked about the work he was doing with in-person technical support. Students were coming to the library to get help with Canvas and support with how to work their technology, but at this point, the library cannot provide that personalized support. He is attempting to put something together for winter and spring, but he won’t be able to help with every issue. Next, we discussed the installation of artwork purchased by Dr. Viar which will take place on November 1. We moved on to the visibility of the make an appointment with a librarian service and how to get the word out more. Martha Cuevas brought up adding an advertisement on the monitors on campus and we talked about using the AS Instagram to promote it as well. It was also brought up that the wording on the flyer should be changed to make the service more interesting or the students more compelled to use it. It

was mentioned that the library is trying to find statistics about how many students are actually using the service. Next, we went over library statistics from Program Review. Overall student enrollment declined, but total searches in the library databases increased. OneSearch use increased by 27%, ebook use increased by 16%, and full-text views, streams, and downloads increased by 16% as well. The library is currently testing and monitoring whether libkeys get used or not on the online databases. Next, Romy and Becka shared that they had done a presentation on primary sources to faculty and they hope to reach a wider audience next time. They also discussed some of the unique features of the library databases in this presentation. The last discussion for the librarian's report was regarding the promotion of Library 100 and we told the committee that ASGCC would be willing to help. Next on the agenda was Halloween. It was mentioned that goodies would be distributed on Halloween and there may or may not be a mascot appearance at the library. The campus-wide decoration contest was brought up and the library is hoping to be a top contender in it. The next agenda item was for us to share whatever feedback we had gotten from students since the last meeting, which we did. Lastly, all of the displays are up at this point in the month. The librarians worked hard to set up their Creepy Reading display, Latinx Heritage Month display, and their Disability Awareness Month display. The meeting was adjourned after this agenda item.

4. **Library & Information Competency Committee:** The meeting began with a proclamation that this was our committee's first meeting in person in three years. The chairman, Eric Hanson, was thrilled to see us all in person, but as a refresher, we went around the table and introduced ourselves. Next, the minutes from the last meeting were approved and we got updates on the transition to Alma-D. The high-power scanner

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5. **Academic Calendar:** This governance meeting was called to elect a chairperson for the Academic Calendar governance. After much delay this semester due to the lack of a chair, this was needed to move forward with calendar planning for upcoming years. It was decided that Guido Giardi, a non-voting resource member, would, if allowed, be the chair. If not, Mike Allen would be willing to serve as chair. Further discussion and solidification is necessary. Delays on the 2024-25 calendar were mentioned, and that the Board of Trustees had already negotiated and approved the calendar. Thus it was decided that the committee would begin working on the 25-26 calendar instead. A survey is to be sent out to students in regards to academic scheduling. Meeting dates were decided, and the next is set to take place on Monday, November 13th at 12:30 pm.

#### **XIV. Guest Speakers**

- DSPS expressed concerns that some events are not inclusive for students with disabilities therefore came in to express some of the ways that ASGCC can be more inclusive for students on campus that have a disability.

#### **XV. Old Business**

#### **XVI. New Business**

##### **1. Finance Report #7**

**MSC:** Emilio Dulay/Erik Balian

##### **2. AD HOC Committee**

**MSC:** Lilit Yerkanyan/Ani Chaglasian

##### **3. \$2000 Health Series - AS Educational Initiative**

**MSC:** Ania Konarki/Ani Chaglasian

**4. \$400 Veterans Club - AS Organization Event Support**

MSC: Lori Mehdikhani/Hakob Petrosyan

**5. \$350 SGAG - AS Organizational Event Support**

MSC: Michal Hoss/Emilio Dulay

**6. \$249.55 Grounded - AS Organizational Event**

MSC: Emilio Dulay/Elen Mkhitarian

**7. \$250 Alpha Gamma Sigma - AS Organizational Event Support**

MSC: Hakob Petrosyan/Lilit Yerkanyan

**XVII. Report of Advisors**

**Gerardo Zarate:**

- Next tuesday meeting in student center; will be using conference room instead since one of the committees will be using it
- Cooking event coming up will be updating soon
- If looking to book the student room book now because it is getting packed very quickly

**XVIII. Announcements/Information**

- Lilit S: Will be moving forward with karaoke for team bonding,
- Future events; thanksgiving, secret santa
- Elin: Pride and Health Center colab for healing event

**XIX. Adjournment at 8:14 AM**

MSC: Lilit Yerkanyan/ Jenna Saklawi

**Minutes Submitted by Emily Alvarez**

**November 2, 2023**

**Senator of Administration**