

Online Registration

To enroll in one of our free and useful classes, you'll need access to an Internet-connected computer and a printer.

- Go to www.glendale.edu/ce
- Select the division
- Fill out the online form
- Use your current Student identification number if you have one
- Print out your registration confirmation
- Take it to class your first day.*

If you are interested in getting a GED or high school diploma, please go directly to room 116 to receive assistance.

**For ESL classes you'll also need to bring proof of eligibility to be enrolled in the class you selected. A recommendation form, transcript, and/or test results need to be presented to the instructor on the first day of class.*

**For more information, call
(818) 240-1000 ext. 5678.**

- ▶ **Classes for adults from age 18 to 80+**
- ▶ **Morning, afternoon and evening classes**
- ▶ **No residency required**



Register for classes in the comfort of your home.

Student Services

We offer several different services to help you reach your educational goals. Most of them are free to all enrolled students.

Career Resource Center

You can get help in discovering a career that's right for you. Additional assistance is available to create resumes, cover letters, and fill out job applications. Preparing for a job interview is also another service offered. For more information, call (818) 240-1000 ext. 5055.

Mental Health Counseling

Short-term and crisis counseling is available. Stress management and other life coping strategies are some of the many topics that can be addressed. For more information, call (818) 240-1000 ext. 5035 or 5678.

Parent Support Center—Childcare

Childcare is available at the Garfield Campus for students who have children aged three to five years old. They must be potty trained. Free childcare is available for some students. For more information, call (818) 240-1000 ext. 3071.

Bookstore

You can buy your textbooks, notebooks, pencils, Beeline bus passes, stamps, and snacks at the Garfield Campus bookstore. Photo IDs are also available for a fee. For more information, call (818) 240-1000 ext. 5802 or 5042.



The Parent Support Center is one of the services available to students at the Garfield Campus.

Community Resource Referrals

If you need help obtaining low-cost medical, legal, or other services or resources, the Garfield Campus gives referrals to enrolled students. For more information, call (818) 240-1000 ext. 5035 or 5678.

Certificate Programs

Show It To Your Boss!
Show It To Your Family!

You can make yourself stand out by earning one of our Certificates of Completion. These special, state-approved certificates show that you've mastered information in a subject area.

All you need to do is complete a series of classes and submit an application to our office.

We offer Certificates of Completion in the following areas:

Beginning ESL

Intermediate ESL

Advanced ESL

GED

High School Diploma

Adult Basic Education

General Office Clerk I

General Office Clerk II

General Office Clerk III

Account Clerk I

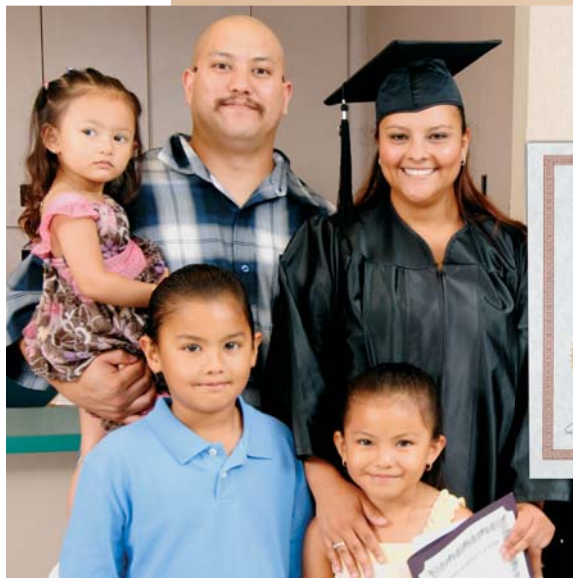
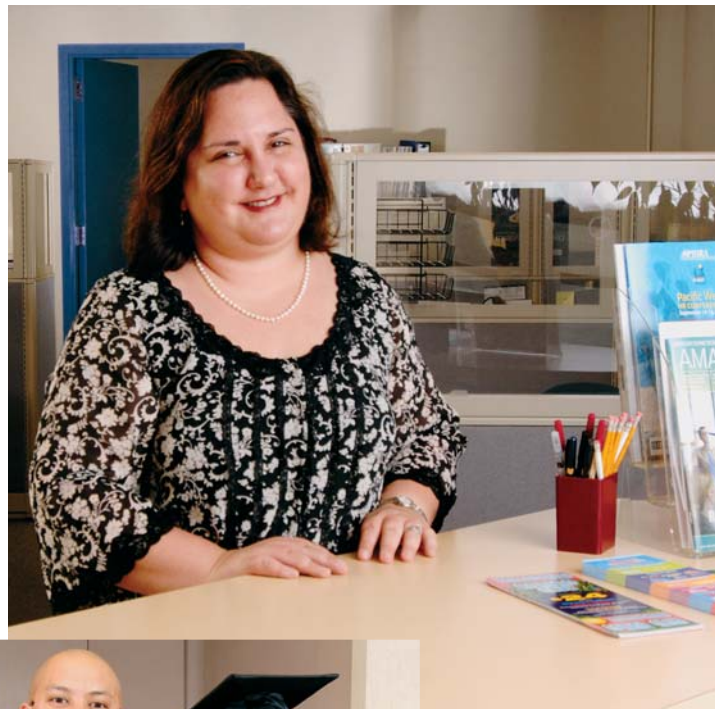
Account Clerk II

Dental Front Office Clerk

Medical Front Office Clerk

Hospitality

For more information, contact
Elodia Collins or Mohammad Tagdis at
(818) 240-1000 ext. 5035



Earning a certificate from the Glendale Community College Garfield Campus is a great way to advance toward your goals.

Academic Advising

Need help figuring out what classes you should take to learn English?

Or how to get your high school diploma or GED?

Maybe you want a business class but aren't sure which one is for you...

Our academic advisers can help you!

When you meet with one of our advisors, they will help you plan the classes you need to meet your goals. Here are some other things they can help you do:

- Plan a course of study to get a Certificate of Completion.
- Evaluate your foreign transcripts and help you prepare for a new career in the US.
- Identify a training or degree program at Glendale Community College and help you transfer to credit classes.

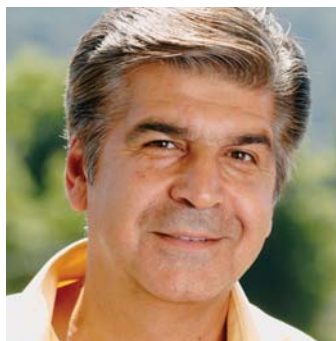
All appointments are free of charge.



Our academic advisors are here to help you meet your goals.



Elodia also speaks Spanish.
For more information, call
(818) 240-1000 ext. 5803



Mohammad also speaks Farsi.
For more information, call
(818) 240-1000 ext. 3072

Next Steps

Career and Technical Programs at Glendale Community College

If you are interested in getting the technical skills employers want, Glendale College offers hands-on training, job skills, and certificates in a variety of fields. GCC offers programs in Administration of Justice, Architecture, Aviation and Transportation, Child Development, Computer Aided Manufacturing and CNC Machining Technology, Culinary Arts/Hotel Restaurant Management, Automation Technology, Engineering CAD Drafting and Design, Fire Technology/Fire Academy, and Welding/Metallurgy—all programs that can better prepare students for a future career.

If you want to learn more about Glendale College's Career and Technical Programs and how to improve your skills, earn a certificate and get prepared for the job market, log on to www.glendale.edu/career&technicaleducation or visit the Career Center on the main campus.

It's your next step forward on your career path.

Academic Programs at Glendale Community College

If you are interested in continuing your academic studies, you can enroll at Glendale Community College where you can earn an AA or AS (Associate of Arts or Science) degree in a variety of majors. Normally this requires 2 years or 4 semesters of full-time work, depending on your assessment test results.

In order to begin the process, apply for admission in person on the main campus or online at www.glendale.edu, take the assessment test, and complete the orientation. Next, call the Counseling Office at (818) 240-1000 ext. 5918 and make an appointment. Your counselor will help you choose the best classes for your particular goals.

Documentation is needed to transfer to the main campus. Please visit www.glendale.edu/ce for more information.

It's your next step forward in your education.



Whether you choose a technical career path or continue academic studies, Glendale Community College is your next step to success.