

**GLENDALE COMMUNITY COLLEGE DISTRICT**  
1500 North Verdugo Road  
Glendale, California 91208  
(818) 240-1000

**BOARD OF TRUSTEES MEETING NO. 10**

November 21, 2023

Trustees Present:

Dr. Sevan Benlian  
Ms. Yvette V. Davis  
Dr. Armine Hacopian  
Ms. Desirée P. Rabinov  
Ms. Ann H. Ransford  
Ms. Elin Gharibian, ST

Administrators Present:

Dr. Ryan Cornner  
Dr. Brittany Grice  
Mr. Amir Nour  
Dr. Paul Schlossman  
Dr. Michael Ritterbrown

Representatives Present:

Academic Senate: Ms. Cameron Hastings  
Guild: Mr. Richard Kamei

Remote Attendance:

CSEA: Mr. Terry Flexser

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>.

**REGULAR SESSION**

The Regular Session was called to order by President Benlian at 5:05 p.m.

**PLEDGE OF ALLEGIANCE**

Leading the Pledge of Allegiance was student, Emilio Dulay. Emilio Dulay is a second year at GCC and majoring in Math and Economics, with hopes to become a data scientist. Emilio is a part of the Lacrosse Club and he's currently the Vice President of Relations. Ms. Gharibian went off script as she wanted to share just how incredible Emilio is. He was initially a Relations Senator and when the Vice President position opened, he applied and, out of the many candidates, ASGCC appointment him. He was at a disadvantage as he didn't get the bonding executive had and relations did not have the foundation it needed. Through his leadership his committee was committed to recreating the purpose of Relations and its priorities. He is by far one of the most influential students she had met and wished him the best.

**COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY**

No comments presented.

**RESOLUTIONS - ACTION**

- 3.1 Resolution No. 14-2023-2024: Transfer from Unrestricted General Fund (01) to Self Insurance Fund (18) - Workers Compensation Insurance Premiums

It was moved (Ransford) and seconded (Davis) to approve Resolution No. 14-2023-2024.

The motion passed unanimously.

- 3.2 Resolution No. 15-2023-2024: Transfer from Unrestricted General Fund (01) to Self Insurance Fund (18) - Dental & Vision Plan Claims

It was moved (Hacopian) and seconded (Davis) to approve Resolution No. 15-2023-2024.

The motion passed unanimously.

### **RESOLUTIONS – ACTION - continued**

- 3.3 Resolution No. 16-2023-2024: Transfer from Unrestricted General Fund (01) to Self Insurance Fund (18) - Liability & Property Insurance Premiums

It was moved (Portillo Rabinov) and seconded (Gharibian) to approve Resolution No. 16-2023-2024.

The motion passed unanimously.

### **INFORMATIONAL REPORTS - NO ACTION**

- 4.1 First Quarter Budget Balances
- 4.2 First Quarter Financial Status Report
- 4.3 Annual Financial and Budget Report

Cornner introduced Interim Vice President of Administrative Services, Amir Nour who presented on the Annual Financial and Budget Report, CCFS-311 Report.

- 4.4 GC Foundation Statement of Financial Position, Income Statement, and First Quarter Report of Donations
- 4.5 Enrollment Update
- 4.6 Measure GC Funds Balances and Schedule Update

Informational Reports item Nos. 4.1 to 4.6 were duly noted.

### **FIRST READING REPORT – FIRST OF TWO READINGS – NO ACTION**

- 5.1 New Mission Statement

First Reading Report No. 5.1 was duly noted. This item will be presented for consideration and approval at the December 19<sup>th</sup> Board meeting.

### **CONSENT CALENDAR – ACTION**

- 6.1 Approval of Minutes - Regular Board Meeting of October 17, 2023
- 6.2 Approval of Minutes - Special Board Meeting of November 7, 2023
- 6.3 Approval of Minutes - Special Board Meeting of November 12, 2023
- 6.4 Warrants - District Funds October 1, 2023 through October 31, 2023
- 6.5 Contract Listing and Purchase Order Listing – October 1, 2023 through October 31, 2023
- 6.6 Budget Revisions and Appropriation Transfers – General Fund Unrestricted (01)
- 6.7 Budget Revisions and Appropriation Transfers – General Fund Unrestricted (03)
- 6.8 Budget Revisions and Appropriation Transfers – Student Financial Aid (09)
- 6.9 Surplus Equipment
- 6.10 Proposed New Courses
- 6.11 Revised Courses
- 6.12 Staffing Report No. 5 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports

The Board requested that items 6.10 and 6.11 be pulled for discussion and consideration.

It was moved (Ransford) and seconded (Portillo Rabinov) to approve Consent Calendar item Nos. 6.1 – 6.9 and 6.12.

The motion passed unanimously.

It was moved (Davis) and seconded (Hacopian) to approve Consent Calendar item Nos. 6.10 and 6.11. The motion passed unanimously.

## **NEW BUSINESS REPORTS – ACTION**

7.1 Sabbatical Reports for Fall 2022 – Spring 2023 and Spring 2022 – Fall 2022

It was moved (Portillo Rabinov) and seconded (Davis) to approve Sabbatical Reports for Fall 2022 – Spring 2023 and Spring 2022 – Fall 2022.

The motion passed unanimously.

7.2 Facilities Master Plan Agreement

It was moved (Ransford) and seconded (Davis) to approve the Facilities Master Plan Agreement.

The motion passed unanimously.

7.3 Student Free Schedule for 2023-2024 Academic Year – Effective Winter 2024

It was moved (Hacopian) and seconded (Ransford) to approve the Student Fee Scheduled for 2023-2024 Academic Year, effective Winter 2024.

The motion passed unanimously.

7.4 Change Order No. 023 - PE Gym Replacement Increment II Project

It was moved (Davis) and seconded (Gharibian) to approve Change Order No. 023.

The motion passed unanimously.

7.5 Change Order No. 018 - Owner Controlled Allowance - Buena Vista Building

It was moved (Ransford) and seconded (Gharibian) to approve Change Order No. 018.

The motion passed unanimously.

7.6 Change Order No. 001 - For the Construction of the Instructional Building & Conference Center Project

It was moved (Portillo Rabinov) and seconded (Davis) to approve Change Order No. 001.

The motion passed unanimously.

7.7 Use of Construction Contingency Funds - Buena Vista Building Construction Contingency and Defined Allowances

It was moved (Ransford) and seconded (Gharibian) to approve use of Construction Contingency Funds.

The motion passed unanimously.

## **COLLEGE LEADERS REPORTS**

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

**BOARD OF TRUSTEES REQUESTS FOR INFORMATION**

No request for information.

**COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY**

No comments received.

**CLOSED SESSION**

Closed Session was called at 6:40 p.m. pursuant to Education Code Section 54957: Conference with Labor Negotiators; and Government Code 54597, threat to public facilities or services.

**RECONVENE TO REGULAR SESSION**

The Board reconvened to Regular Session at 7:40 p.m.

**REPORT OF CLOSED SESSION**

No action taken in Closed Session.

**ADJOURNMENT**

Meeting adjourned at 7:40 p.m.

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Board of Trustees President

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Board of Trustees Clerk