

## Local Mileage Reimbursement Rate

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To:gcc <gcc@glendale.edu>

**GLENDALE COMMUNITY COLLEGE DISTRICT**

**ADMINISTRATIVE SERVICES**

**MEMORANDUM**

**Date:** January 3, 2024

**To:** All District Employees

**From:** Amir Nour, Interim VP, Admin. Services

**Subject:** Local Mileage Reimbursement Rate

The Internal Revenue Service (IRS) has announced that effective **January 1, 2024**, the standard business mileage reimbursement rate for 2024 is increasing to **67.0 cents per mile**. All mileage reimbursements incurred on or after January 1, 2024, are eligible for the new rate.

Mileage occurring between July 1, 2023 and December 31, 2023 will be reimbursed at 65.5 cents per mile in accordance with the District's Administrative Regulation 7401 which states: "Authorized mileage reimbursement for use of personal cars shall be reimbursed at the then current IRS per mile rate".