

ABSE65 : Grammar and Usage for the GED/HiSET

General Information

Author:	<ul style="list-style-type: none"> • Maria Czech • Perner, Kimberli
Course Code (CB01) :	ABSE65
Course Title (CB02) :	Grammar and Usage for the GED/HiSET
Department:	ABSE
Proposal Start:	Spring 2024
TOP Code (CB03) :	(4930.62) Secondary Education (Grades 9-12) and G.E.D.
CIP Code:	(53.0201) High School Equivalence Certificate Program.
SAM Code (CB09) :	Non-Occupational
Distance Education Approved:	No
Will this course be taught asynchronously?:	No
Course Control Number (CB00) :	CCC000642798
Curriculum Committee Approval Date:	12/13/2023
Board of Trustees Approval Date:	01/09/2024
Last Cyclical Review Date:	12/13/2023
Course Description and Course Note:	ABSE 65 is a noncredit English course designed for adult learners who want to improve their grammar skills, and, thereby, improve their reading and writing skills. This course focuses on major principles of basic grammar and sentence instruction and is designed to provide students with the necessary skills to successfully pass the grammar and usage section of the GED/HiSET.
Justification:	New Course
Academic Career:	<ul style="list-style-type: none"> • Noncredit
Author:	<ul style="list-style-type: none"> • Maria Czech

Academic Senate Discipline

Primary Discipline:	<ul style="list-style-type: none"> • Interdisciplinary-Basic: Skills: Non-Credit
Alternate Discipline:	<ul style="list-style-type: none"> • English
Alternate Discipline:	No value

Course Development

Basic Skill Status (CB08)	Course Special Class Status (CB13)	Grading Basis
Course is a basic skills course.	Course is not a special class.	<ul style="list-style-type: none"> • Pass / No-Pass Only
	Pre-Collegiate Level (CB21)	Course Support Course Status (CB26)

Allow Students to Gain Credit by Exam/Challenge

One level below transfer.

Course is not a support course

Transferability & Gen. Ed. Options

General Education Status (CB25)

Not Applicable

Transferability

Not transferable

Transferability Status

Not transferable

Units and Hours

Summary

Minimum Credit Units (CB07) 0

Maximum Credit Units (CB06) 0

Total Course In-Class (Contact) Hours 0

Total Course Out-of-Class Hours 0

Total Student Learning Hours 32

Credit / Non-Credit Options

Course Type (CB04)

Non-Credit

Noncredit Course Category (CB22)

Elementary and Secondary Basic Skills.

Noncredit Special Characteristics

No Value

Course Classification Code (CB11)

Other Non-Credit Enhanced Funding.

Funding Agency Category (CB23)

Not Applicable.

Cooperative Work Experience
 Education Status (CB10)

Variable Credit Course

Weekly Student Hours

	In Class	Out of Class
Lecture Hours	32	0
Laboratory Hours	0	0
Studio Hours	0	0

Course Student Hours

Course Duration (Weeks)	18
Hours per unit divisor	54
Course In-Class (Contact) Hours	
Lecture	32
Laboratory	0
Studio	0
Total	0

Course Out-of-Class Hours

Lecture	32
Laboratory	0
Studio	0
Total	0

Time Commitment Notes for Students

Students arrange their own time commitment appropriate for the amount of study needed to pass the High School Equivalency exam in Grammar and Usage/Language Arts Reading.

Pre-requisites, Co-requisites, Anti-requisites and Advisories

Advisory

ABSE10 - BASIC ENGLISH

Objectives

- Write a grammatically-correct and complete sentence.
- Use a variety of sentence structures within a composition.
- Write a paragraph which includes a topic sentence and appropriate supporting sentences.

AND

Advisory

ABSE50 - BASIC READING

Objectives

- Recognize and read aloud the 100 most common vocabulary words.
- Read and locate details in a passage equivalent to grade level six.
- Read a sixth-grade level passage and identify the stated or unstated main idea.
- Correctly answer comprehension and analysis questions.
- Analyze data presented in diagrams, charts, and graphs.

OR

Advisory

ESL40 - ENGLISH AS A SECOND LANGUAGE LEVEL 4

Objectives

- Demonstrate mastery of grammatical structures studied at a level sufficient to pass unit tests and the divisional grammar mastery test for this level.
- Write a three-paragraph composition that contains an introductory paragraph, a body, and a conclusion.
- Converse at a functional level adequate for everyday use on the campus and in the community.
- Demonstrate understanding of the majority of face-to-face speech, recorded, and live dialogues in standard dialect at a normal rate, although some repetition may be required.
- Decode 3,000-word reading passages, identify main ideas and supporting details, make inferences, and summarize short passages.

Entry Standards

Entry Standards

No value

Specifications

Methods of Instruction

Methods of Instruction

Lecture

Methods of Instruction

Discussion

Methods of Instruction

Tutorial

Methods of Instruction

Independent Study

Methods of Instruction

Collaborative Learning

Methods of Instruction

Demonstrations

Out of Class Assignments

Not Applicable

Methods of Evaluation

Exam/Quiz/Test

Exam/Quiz/Test

Rationale

Section and chapter formative assessments

GED and HiSET practice tests on grammar and usage

Textbook Rationale

No Value

Textbooks

Author

Title

Publisher

Date

ISBN

Jonathan Cox	HiSET Prep Book 2023-2024: 800+ Practice Questions, HiSET Test Study Guide for All Subjects 1st Edition	Accepted, Inc.	2023	978-1637982846
Caren Van Slyke	GED Test Prep Plus 2022-2023	Kaplan	2021	978-1506277356
Other Instructional Materials (i.e. OER, handouts)				
No Value				
Materials Fee				
No value				

Learning Outcomes and Objectives

Course Objectives

Recognize and correct grammar and usage errors.

Revise sentences or passages.

Comprehend construction in the areas of organization, sentence structure, usage, and mechanics.

Apply knowledge of English language conventions and usage.

SLOs

Locate and recognize grammatical errors in written texts and rewrite those errors to be grammatically correct.

Expected Outcome Performance: 75.0

Pass the GED/HiSET practice test with 75% accuracy or higher.

Expected Outcome Performance: 75.0

Additional SLO Information

Does this proposal include revisions that might improve student attainment of course learning outcomes?

No

Is this proposal submitted in response to learning outcomes assessment data?

No

If yes was selected in either of the above questions for learning outcomes, explain and attach evidence of discussions about learning outcomes.

No Value

SLO Evidence

No Value

Course Content

Lecture Content

Basic English Usage (8 hours)

- Parts of Speech
- Subject Verb Agreement
- Verb tense
- Pronoun Usage
- Noun and Pronoun agreement
- Idiomatic expressions

Writing Conventions: Mechanics (8 hours)

- Capitalization
- Punctuation
- Spelling
- Possessives and contractions
- Homonyms

Sentence Structure (8 hours)

- Fragments
- Run-ons and comma splices
- Combining sentences
- Active and passive voices
- Construction shift questions
- Parallel structure

Organization (8 hours)

- Paragraph composition
- Topic sentences
- Unity
- Coherence
- Elimination and reorganization questions

Total hours: 32