

GLENDALE COMMUNITY COLLEGE DISTRICT
 1500 North Verdugo Road
 Glendale, California 91208
 (818) 240-1000

BOARD OF TRUSTEES MEETING NO. 12

January 16, 2024

Trustees Present:

Dr. Sevan Benlian
 Ms. Yvette V. Davis
 Dr. Armine Hacopian
 Ms. Desirée P. Rabinov
 Ms. Ann H. Ransford
 Ms. Elin Gharibian, ST

Administrators Present:

Dr. Ryan Cornner
 Valicia Dantzler proxy for
 Dr. Brittany Grice
 Mr. Amir Nour
 Dr. Michael Ritterbrown

Representatives Present:

Academic Senate: Ms. Cameron Hastings
 CSEA: Ms. Nonah Maffit
 Guild: Mr. Richard Kamei
 Absent:
 Dr. Paul Schlossman

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>.

REGULAR SESSION

The Regular Session was called to order by President Benlian at 5:01 p.m.

PLEDGE OF ALLEGIANCE

Leading the Pledge of Allegiance was Erik Balian. He is a second year at GCC and currently a biology major with aspirations to become an anesthesiologist. Balian's an intern at Cedar Sinai Brain Lab Cadaver. He has over 500 hours shadowed at Cedars-Sinai, under the PACU department (post-anesthesia care unit) and has written a book called *Lights Out Anesthesiology Unveiled* which is currently available at Barnes & Noble. On campus, he's an active member of Scholars and is ASGCC's Vice President of Finance. He led his committee this semester to approve the change of the SRF Fee during intersessions, which enabled more funding for student representation. Balian's always a positive influence in the organization and since last fall has been in ASGCC. He has been a true leader that has taken a lot of initiative and ASGCC thanks him for always being an inspiring leader and true friend; he's going to go far and ASGCC is always rooting for him!

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented.

RESOLUTIONS - ACTION

- 3.1 Resolution No. 17-2023-2024: Board Member Virtual Participation Pursuant to AB 2449: Remote Teleconference Attendance for "Just Cause" With a Qualifying "Emergency Circumstance"

It was noted this resolution was not necessary as all Board members were in-person.

- 3.2 Resolution No. 21-2023-2024: Approval of California State Department of Education Contract for Child Care and Development Services for Fiscal Year 2024-2025

It was moved (Portillo Rabinov) and seconded (Gharibian) to approve Resolution No. 21-2023-2024.

The motion passed unanimously.

INFORMATIONAL REPORTS - NO ACTION

4.1 Enrollment Update

Informational Report item No. 4.1 was duly noted.

4.2 CWDL Audit Presentation

Cornner introduced CWDL, LLC representative, Ben Leavitt, who presented findings and results on GCC's 2022-2023 audit report. GCC received an unmodified opinion on the basic financial statements as of June 30, 2023 with no findings or questioned costs.

4.3 Fall 2023 Enrollment and Outcomes Summary Report

Cornner introduced the Research, Planning and Grants Dean, Dr. Ed Karpp, to provide enrollment information related to Credit and Noncredit students, and the demographic breakdown of students.

SECOND READING REPORT – SECOND OF TWO READINGS –ACTION

5.1 Board Policy 5035 - Withholding of Student Records

It was moved (Portillo Rabinov) and seconded (Gharibian) to approve Board Policy 5035.

The motion passed unanimously.

5.2 Board Policy 5205 - Student Accident Insurance

It was moved (Portillo Rabinov) and seconded (Davis) to approve Board Policy 5205.

The motion passed unanimously.

FIRST READING REPORT – FIRST OF THREE READINGS – NO ACTION

6.1 Board Policy 1200 – District Mission, Vision and Value Statement

First Reading item No. 6.1 was duly noted.

CONSENT CALENDAR – ACTION

- 7.1 Approval of Minutes - Regular Board Meeting of December 19, 2023
- 7.2 Warrants - District Funds December 1, 2023 through December 31, 2023
- 7.3 Contract Listing and Purchase Order Listing – December 1, 2023 through December 31, 2023
- 7.4 Budget Revisions and Appropriation Transfers – General Fund Unrestricted (01)
- 7.5 Budget Revisions and Appropriation Transfers – General Fund Unrestricted (03)
- 7.6 Budget Revisions and Appropriation Transfers – Capital Outlay Fund (15)
- 7.7 Proposed New Courses
- 7.8 Revised Courses and Programs
- 7.9 Travel Outside of the United States – Dubai, United Arab Emirates
- 7.10 Travel Outside of the United States – Muscat, Oman
- 7.11 Travel Outside of the United States – Tokyo, Japan and Seoul, South Korea
- 7.12 Travel Outside of the United States – Hanoi and Ho Chi Mihn, Vietnam
- 7.13 Staffing Report No. 7 – Academic, Classified, Administrators, All Other Temporary Employee Actions and Student Employee Reports

It was moved (Ransford) and seconded (Hacopian) to approve Consent Calendar item Nos. 7.1 through 7.13.

The motion passed unanimously.

NEW BUSINESS REPORTS – ACTION

8.1 Acceptance of the 2022-2023 Annual Audits

It was moved (Portillo Rabinov) and seconded (Davis) to approve the 2022-2023 Annual Audits.

The motion passed unanimously.

8.2 Use of Construction Contingency Funds – Buena Vista Building Construction Contingency and Defined Allowances

It was moved (Gharibian) and seconded (Hacopian) to approve use of Construction Contingency Funds – Buena Vista Building construction contingency and defined allowances.

The motion passed unanimously.

8.3 Change Order No. 020 – Owner Controlled Allowance – Buena Vista Building

It was moved (Hacopian) and seconded (Ransford) to approve Change Order No. 020.

The motion passed unanimously.

8.4 Change Order No. 024 – PE Gym Replacement Increment II Project

It was moved (Ransford) and seconded (Gharibian) to approve Change Order No. 024.

The motion passed unanimously.

8.5 Academic Calendar 2024-2025

It was moved (Davis) and seconded (Hacopian) to approve the Academic Calendar 2024-2025.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No request for information.

COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY

Performing Arts Production Manager of Theater Arts, Guido Girardi, thanked Marco Navarro for his assistance and continued support.

ADJOURNMENT

Meeting adjourned at 6:01 p.m.

Board of Trustees President

Board of Trustees Clerk