

BUSAD111 : Introduction To Insurance

General Information

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| Author: | <ul style="list-style-type: none">Sophia PossidonHill, Lynn |
| Attachments: | DE Addendum_BUSAD_111 COR_09_23_2020 CoDE_09_26_2023.pdf |
| Course Code (CB01) : | BUSAD111 |
| Course Title (CB02) : | Introduction To Insurance |
| Department: | BUSAD |
| Proposal Start: | Fall 2024 |
| TOP Code (CB03) : | (0512.00) Insurance |
| CIP Code: | (52.1701) Insurance. |
| SAM Code (CB09) : | Clearly Occupational |
| Distance Education Approved: | No |
| Will this course be taught asynchronously?: | No |
| Course Control Number (CB00) : | CCC000422588 |
| Curriculum Committee Approval Date: | 02/28/2024 |
| Board of Trustees Approval Date: | 04/16/2024 |
| Last Cyclical Review Date: | 02/28/2024 |
| Course Description and Course Note: | BUSAD 111 gives students a basic background of the modern property/casualty insurance system. It is designed as a basic overview of insurance for those who have little or no knowledge of insurance but who wish to enter the field of insurance. |
| Justification: | Mandatory Revision |
| Academic Career: | <ul style="list-style-type: none">Credit |

Academic Senate Discipline

| | |
|-----------------------|---|
| Primary Discipline: | <ul style="list-style-type: none">Insurance |
| Alternate Discipline: | No value |
| Alternate Discipline: | No value |

Course Development

Basic Skill Status (CB08)

Course is not a basic skills course.

Allow Students to Gain Credit by Exam/Challenge

Course Special Class Status (CB13)

Course is not a special class.

Pre-Collegiate Level (CB21)

Not applicable.

Grading Basis

- Grade with Pass / No-Pass Option

Course Support Course Status (CB26)

Course is not a support course

Transferability & Gen. Ed. Options

General Education Status (CB25)

Not Applicable

Transferability

Transferable to CSU only

Transferability Status

Approved

Units and Hours

Summary

Minimum Credit Units (CB07) 1

Maximum Credit Units (CB06) 1

Total Course In-Class (Contact) Hours 18

Total Course Out-of-Class Hours 36

Total Student Learning Hours 54

Credit / Non-Credit Options

Course Type (CB04)

Credit - Degree Applicable

Noncredit Course Category (CB22)

Credit Course.

Noncredit Special Characteristics

No Value

Course Classification Code (CB11)

Credit Course.

Variable Credit Course

Funding Agency Category (CB23)

Not Applicable.

Cooperative Work Experience

Education Status (CB10)

Weekly Student Hours

| | In Class | Out of Class |
|------------------|----------|--------------|
| Lecture Hours | 1 | 2 |
| Laboratory Hours | 0 | 0 |
| Studio Hours | 0 | 0 |

Course Student Hours

| | |
|--|----|
| Course Duration (Weeks) | 18 |
| Hours per unit divisor | 0 |
| Course In-Class (Contact) Hours | |
| Lecture | 18 |
| Laboratory | 0 |
| Studio | 0 |

| | |
|----------------------------------|----|
| Total | 18 |
| Course Out-of-Class Hours | |
| Lecture | 36 |
| Laboratory | 0 |
| Studio | 0 |
| Total | 36 |

Time Commitment Notes for Students

No value

Units and Hours - Weekly Specialty Hours

| Activity Name | Type | In Class | Out of Class |
|---------------|----------|----------|--------------|
| No Value | No Value | No Value | No Value |

Pre-requisites, Co-requisites, Anti-requisites and Advisories

No Value

Entry Standards

Entry Standards

Course Limitations

Cross Listed or Equivalent Course

Specifications

Methods of Instruction

Methods of Instruction Collaborative Learning

Methods of Instruction

Demonstrations

Methods of Instruction

Discussion

Methods of Instruction

Lecture

Methods of Instruction

Multimedia

Methods of Instruction

Presentations

Out of Class Assignments

- Written assignments (e.g. completing insurance forms for homeowners insurance)

Methods of Evaluation**Rationale**

Exam/Quiz/Test

Oral assignments (e.g.: discuss the differences between personal and commercial lines and their coverages)

Exam/Quiz/Test

Mid-term

Exam/Quiz/Test

Final

Textbook Rationale

Rational for dated materials from co-author: I have looked high and low for replacement and can't find any of any of the classes. For the most part the current books are still pertinent and available for a very low price to the student. I see no reason to change this set-up just to have a newer text which still covers the same material in the same way. Where it does not, I supplement with current events each week and students seem to like this.

Textbooks**Author****Title****Publisher****Date****ISBN**

Insurance Educational Association

Orientation to Property/Casualty Insurance

Insurance Educational Association

2004

ASIN :B0016CGIUM

Other Instructional Materials (i.e. OER, handouts)

No Value

Materials Fee

No value

Learning Outcomes and Objectives**Course Objectives**

Define basic insurance terminology.

Describe insurance concepts such as principles of indemnity, valued policy, liability limits.

Explain and illustrate the civil law system.

SLOs

Describe and prepare basic insurance forms for homeowners, personal auto policy, crime, and umbrella insurance contracts.

Expected Outcome Performance: 70.0

ILOs
Core ILOs Analyze and solve problems using critical, logical, and creative thinking; ask questions, pursue a line of inquiry, and derive conclusions; cultivate creativity that leads to innovative ideas.

Communicate clearly, ethically, and creatively; listen actively and engage respectfully with others; consider situational, cultural, and personal contexts within or across multiple modes of communication.

Demonstrate depth of knowledge in a course, discipline, or vocation by applying practical knowledge, skills, abilities, theories, or methodologies to solve unique problems.

BUSAD
Marketing - A.S. Degree Major Recognize and develop an appreciation for customer need.

BUSAD
Marketing - Certificate Recognize and develop an appreciation for customer need.

BUSAD
Insurance Specialist: Property & Causality - A.S. Degree Major describe elements of a contract, insurance contracts, and conditions commonly found in property and liability insurance policies
discuss loss exposures, personal risk insurance, and types of personal insurance policies
learn to describe and apply insurance concepts such as principles of indemnity, valued policy, and liability limits

BUSAD
Insurance Specialist: Property and Causality - Certificate describe elements of a contract, insurance contracts, and conditions commonly found in property and liability insurance policies
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learn to describe and apply insurance concepts such as principles of indemnity, valued policy, and liability limits

Describe and prepare basic insurance forms for commercial property, commercial general liability, commercial auto.

Expected Outcome Performance: 70.0

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BUSAD
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BUSAD
Insurance Specialist: Property &
Causality - A.S. Degree Major

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Course Content

Lecture Content

Overview of the Property/Casualty Distribution System (2 hours)

- Insurance and the economy
- Insurance company regulation
- Stock and mutual insurance companies
- Insurance and the Internet
- Insurance services office (ISO)

Insurance Company Departments and Structure (3 hours)

- Underwriting
- Claim department
- Marketing department
- Loss Control department

Valuations (3 hours)

- Valued policy/replacement cost value/actual cash value
- First party and third party claim forms
- Limits—commercial, general liability
- Loss ratio
- Occurrence liability form Risk

Overview of Civil and Common Law (2 hours)

- Statutory and common law
- Contract law
- Tort law

Commercial Insurance Contracts and Forms (3 hours)

- Building and personal property coverage form
- Commercial property causes of loss forms
- Commercial general liability forms
- Business auto coverage form

Personal Lines Contracts and Forms (4 hours)

- Personal auto and homeowner forms
- ISO homeowners policy
- ISO homeowners three-policy HO-3
- HO-3 Section I (property coverages)
- HO-3 Section II (liability/medical payment coverages)
- HO-3 declarations page
- Section II: personal liability and medical payments

Other Insurance Contracts and Summary Comments (1 hour)

- Workers compensation
- Umbrella policies

Total Hours: 18

Additional Information

Is this course proposed for GCC Major or General Education Graduation requirement? If yes, indicate which requirement in the two areas provided below.

No

GCC Major Requirements

No Value

GCC General Education Graduation Requirements

No Value

Repeatability

Not Repeatable

Justification (if repeatable was chosen above)

No Value

Resources

Did you contact your departmental library liaison?

No

If yes, who is your departmental library liaison?

Aisha Conner-Gaten (Business, ESL-Credit)

Did you contact the DEIA liaison?

No

Were there any DEIA changes made to this outline?

No

If yes, in what areas were these changes made:

No Value

Will any additional resources be needed for this course? (Click all that apply)

No Value

If additional resources are needed, add a brief description and cost in the box provided.

No Value