



**Associated Students
Glendale Community College**

May 21st, 2024

ASGCC Legislature Minutes

7:00 am

Location: GCC Verdugo Campus, Student Center (SC 208)

I. Call to Order at 7 AM by Vice President of Administration Tommy Nuño

II. Flag Salute

III. Roll Call

Present: Tommy Nuño, Erik Balian, Elizabeth Margaryan, Emilio Dulay, Aren Sepanian, Kelin Minasian, Pacheco Matute, Charles Hall, Chris Babayan, Claris Boghosian, Ani Chaglasian, Elen Mkhitarian, Jacob Petrosyan, Jenna Saklawi, Lilit Yerkanyan, Alejandro Zamarripa, Ania Konarki, Josephine Alvandi, Ani Isaiants, Emilia Shabane, Isabelle Karayan, Merissa Shahbazian, Tamar Chavdarian

Absent: Elin Gharibian, Lori Avakian, Hakop Abadzhyan

Non-voting: Dr. Tzoler Oukayan, Advisor

IV. Approval of Legislature Minutes – May 14, 2024

MSC: Erik Balian / Emilio Dulay

V. Approval of Legislature Agenda – May 21, 2024

MSC: Erik Balian / Aren Sepanian

VI. Report of President/Student Trustee

VII. Report of Administration Committee -- Tommy Nuño

- Thank you to everyone who showed up to and helped at the Election Fair and in-person voting booth last week.

- Admin Committee has two more meetings this semester.

VIII. Report of Finance Committee -- Erik Balian

- The Finance Committee has finished looking through the AS internal accounts.

IX. Report of Activities Committee -- Elizabeth Margaryan

- Car Show will occur on Friday, May 31 from 12:30 – 2:30 PM on the sixth floor of the Lot C parking structure.

- If you know anyone with a cool car who's interested in attending the event, please tell them to RSVP.

X. Report of Relations Committee -- Emilio Dulay

- Thank you to everyone who ran in the AS elections.
- Thanks to Tommy, Josephine, Alejandro, and Chris for attending and helping out at the APIDA Night Market on Friday. There was a great turnout. Hoping that AS continues to stay involved in the planning of this event in the future.
- Classroom visits have concluded. Thanks to Isabelle, Josephine, Tommy, and Elin for volunteering. We reached out to 116 students and encouraged them to apply for the fall.
- Yesterday, the women's basketball team hoodies were delivered.
- For Study Buddies, the Math Discovery Center and library are confirmed. Will be reaching out to Buena Vista to verify that we can host the event there as well. This event will occur from 5-9 PM on Tuesday, Wednesday, and Thursday of next week.
- Senator applications and the VP of Activities application are being promoted.

XI. Report of Organizations Committee -- Emilia Shabane

- The Orgs Committee and Finance Committee are collaborating with the Relations Committee for the Study Buddies event.

XII. Report of Officers

XIII. Special Reports/Governance Committee

1. Academic Affairs – Lilit Yerkanyan, Kelin Minasian, Aren Sepanian

- Senate Report - Cameron Hastings: A few code motions for Academic Affairs to Approve that needed to be action items, they revised DIA Mission statement
- Approval of the Revisions of the Standard DE Ticket Notes
- Approval of CoDE Recommendation Regarding Courses that Have Earned the CVC-OEI Peer Online Course Review (POCR) Quality Reviewed Badge
- If you want to participate in POCR, faculty can apply and it can be aligned by CVC-OEI with alignment of student learning outcomes and unit learning outcomes; it has to be asynchronous
- Approval of Instructional Priorities New Business -
- Instructional Reorganization Joe: concerned about merging biology with physical sciences. Upset about not being present in the beginning of the discussion since it is something that affects everyone as he was only informed on the decision that was already made; the decision has not been made yet.

2. Student Affairs – Elizabeth Margaryan, Tommy Nuño

- FAFSA's rollout for the upcoming academic year has been slow and unsuccessful worldwide.
- FAFSA submissions are down 40% which has, in turn, negatively impacted GCC's FAFSA submissions.
- There was a workaround for students and parents with no social security numbers
- The system that we use to make FAFSA corrections will not be made available until early July. We will be able to send and receive corrections as files.
- Still testing and updating our processes to update all changes made to the application.
- SCFF: if the number of Pell-eligible students drops then that negatively affects the college's adherence to the SCFF.
- **There were minor revisions made to Board Policy and CCLC administrative regulation**
- ACCJC is changing how it's listing its accreditation standards. There was discussion on the sunset of the International Students, MCEC, and TMS committees. This is due to reasons including lack of action items on the agenda and irregular meeting times. All three committees were sunset.
- GCC needed to update our mission statement to make sure we're respecting our values, character, organizational value,
- An update was provided on the Vision Aligned Reporting "VAR" initiative.
- There were additional updates on Promise Plus.

3. Professional Development – Charles Hall, Isabelle Karayan

- Krista began the meeting with a few thank you's to SanFACC's 23-24 participants.
- Initial updates from PV included the GCC Mentees for the 24-25 year, which are: Patrik Namagardi, Arpi Amirian, and Yvette Tejada.
- The PV Committee held their Innovation Expo last week, which had ~100-120 attendees — most of whom extended positive feedback about the event.
- The AdHoc of the PV Committee met on 4/10 to discuss and consider collaboration with various PD initiatives across campus. They noted that oftentimes communication stagers and less things get done, which they are working to improve.
- Chris emphasized the importance of intentionality and reflection — survey data for goals the PV committee can take.
- PV further seeks to help people see themselves as professionals and recognize the value they provide to their colleagues, students, and the overall community of GCC through the events they coordinate.
- The committee is undergoing calendar revisions and making modifications to the Title V language, which they will present to the state in September.
- The committee is, overall, seeking to make engagement with PV overall more engaging. They've taken note of the fact that their survey questions are on the vague side – often asking people to rate their experiences from 1 to 5, which raises the question regarding what each number actually implies, etc.
- We finished with a discussion regarding how we can account for student input in a more effective and meaningful way; the PV committee continues to seek and implement new ways to improve — and they want all faculty to value student engagement.

4. Strategic Planning Team A – Aren Sepanian, Chris Babayan

- New Mission Statement Presentation:
- Note: mission statement was made in conjunction with many groups on campus to make sure it represents the college well
- The mission statement is different from the vision statement
- Mission statement states what the college offers while vision statement states what the college would like to offer to students
- Revisions to the mission statement was made to align with ACCJC's new standard
- Emphasized a commitment to equitable educational opportunities for students
- Trends and takeaways from the 2023 program review cycle:
- Plans to merge physical sciences with biology under the dean of STEM
- Increase in AI career development was noted on the document and a “widespread adoption of equitable learning practices” referring to Guided Pathways framework to offset retiring the college will use the IHAC process for faculty hiring
- Most notable trend across department concerns is the rise of artificial intelligence in higher education
- This year, we're trying to post specific questions about program reviews and ask the various departments. Do not expect large allocations from the state, so large projects that have not been approved will most likely have to wait for approval
- There is an issue with undeveloped software such as PeopleSoft which is forcing staff to use slower manual methods. As a result, departments are using their own software which poses issues with IT Improvement plans and resource requests focused on filling staffing and improving technology to make work more efficient.
- Student Success Metrics and goalsetting
- GCC is up compared to statewide metrics in transfer-level Math and English completed 14.7% vs 12.8%
- There are still significantly more white students (which include Armenian) than Hispanic and Asian students. However Hispanic students' metric trends up.
- Students who earned 9+ Career Education Units are steadily increasing and above statewide average 11.4% vs 10.2%
- White students are the highest percentage of students who compete career units Students who persisted from Fall to Spring semester is steady at around 67-70%.
- Degree completion is on a downward trend (most Annual Goals for 2024 resource requests.
- Revised annual goals include DEIA - professional development, infrastructure, employment, climate,

sense of belonging Access - course matriculation, noncredit → credit pathway Completion - assessment of prior learning, course scheduling, articulation, and transfer Technology - classes for tech, tech security and “currency” DE - professional development Continuous Improvement - “continuous improvement, for example through instruction, learning support, delivery of services, student life, assessment, research, technology, learning spaces, and equipment”

- 2025-32 Institutional Strategic Plan Goals & Strategies Workgroups for each goal and strategies which contain people who are completing SWOT Areas.

- Higher Ed Issues and Trends (CCC Chancellor's Office, Legal and Regulatory, and Community Demographics) Instruction Fiscal Matters Continuing and Community Education Distance Education Student Services and Student Affairs DEIA Labor Market Technology Meta-SWOT Analysis 10 SWOT workgroups will jointly propose to the Strategic Planning Committee, goals for the institutional Strategic Plan Additional Effective communication with students was also discussed

- Student input was requested and we told them that either direct professors communicating with students and forced canvas popups were the most effective in getting a student's attention

5. IPCC – Tamar Chavdarian, Alejandro Zamarripa

- ISP Goals for 2024

- Goal A: Inclusion: Increase equitable access with an inclusive environment where students and employees belong and know their identities are valued. Develop ways to engage prospective students that are also beyond the immediate community. Eliminate gaps in retention. Expand programs in the community and be more intentional about inviting the community to campus events and activities. Build relationships with community partners, employers, and educational institutions.

- Goal B: Success: Ensure equitable achievement of students educational, economic, career, and life goals. Expand flexible learning opportunities. Eliminate gaps in success and completion rates. Continuous quality improvement in distance education by building instructional and program capacity. Having effective support for students’ academic and non-academic needs like textbook affordability.

- Goal C: Support: Strengthen human, technological, fiscal, and physical resources. Explore Garfield, DE, IT, DEIA, Fiscal Services. Improve integration between credit and non-credit services. Assessing the most effective use of outside contractors vs. internal staff. Review the budget development process for long term vision and institutionalization of practices that impact success. SWOT Recommendations for Student Services and Student Affairs Continue to expand collaborative initiatives and between student services and instructional services such as promise plus. Mitigate faculty and staff vacancies through strategic staffing plans that allow for reorganizing programs and positions and reassigning employees to help fill gaps in other programs.

6. Safety – Jacob Petrosyan

- We started by going over the incidents that happened recently on campus. Some of them included an employee falling from a chair, an employee spilling hot tea on themselves, an employee falling on the wet floor, and an employee reaching in the trash can for the bag.

- Then, we went over some crime incidents and compared this year’s incidents to last year’s. One of the major changes was the patrol check, last year there were only 5, and this year so far there have been 30.

- Lastly, we went over the student accident report. During a tennis class, the student raised their right arm and ended up dislocating their shoulder. We ended the meeting on a very high note, by being informed that many snakes are wandering around campus (e.g. rattlesnakes), and if noticed, the campus police should be immediately notified.

XIV. Guest Speakers

XV. Old Business

XVI. New Business

1. Approval of \$4,500 for Study Buddies – AS Educational Initiatives – Spring

MSC: Erik Balian / Emilio Dulay

2. Approval of \$1,000 for AS End of The Year Grad Event – AS Assemblies – Spring

MSC: Alejandro Zamarripa / Tamar Chavdarian

XVII. Report of Advisors -- Dr. Tzoler Oukayan

- Congratulating the elections committee for the great work they did to make the AS elections happen. The position of VP activities is vacant and those who want to apply can do so now and obtain an interview in the last two weeks of June.

XVIII. Announcements/Information -- Ani Chaglasian

- There is a need for a new tram for ASGCC. The searching for tram prices it does not cost more than \$5,000 to \$10,000.

XIX. Adjournment at 7:33 am

MSC: Emilio Dulay / Alejandro Zamarripa

Submitted by Senator of Administration Pacheco Matute, Vice President of Administration Tommy Nuño
May 22, 2024