GOVERNANCE UPDATE
JUNE 2024

The Governance Update monthly report includes of actions taken by various governance committees. It is required by Administrative Regulation 2511: Governance Document.

The report includes motions and information items, as recorded in the minutes of committees that reported to the Governance office between **May 1, 2024 and June 1, 2024**.
The College Executive Committee reviewed these items during their **June 11, 2024 meeting.**

- Agenda and minutes are available in Board Docs.
- Items reported here may have changed or been resolved during a more recent meeting than the date noted. Questions regarding items listed below contact the chair of the appropriate committee. Committee chairs may be emailed directly from the Blue List.
- Archive minutes are available SharePoint.
- Standing Committees* include the 5 main areas of the college (College Executive, Administrative Affairs, Academic Affairs, Student Affairs, and Institutional Planning.

I. COLLEGE EXECUTIVE COMMITTEE* - May 14, 2024
Meets Tuesday prior to Board of Trustees meetings, 2:30 pm, AD 121
Chair: Dr. Ryan Cornner
QUORUM [5] 10/10 voting members present; 2 Resource members; 1 guest
APPROVAL OF MINUTES
1. MSC (Kamei/Schlossman) to approve the minutes of April 9, 2024.
MOTIONS APPROVED
2. MSC - (Ritterbrown/Schlossman) to approve as amended the revision to
3. Administrative Regulation 7255: Division Chairs, Duties and Election Procedures, Instructional Division.
4. MSC - (Schlossman/Ritterbrown) to approve sunsetting the Web Oversight Committee.
5. MOTIONS TABLED
6. MSC - (Kaye/Gharibian) to table sunsetting the Student Equity & Achievement (SEA) Committee for further consideration at a later date.
REPORTS
7. The subcommittees minutes were received and reviewed:
    a. Budget Committee, minutes of March 26, 2024
    b. College Computer Coordinating, no report
    c. Enrollment Management, no report
    d. Equal Employment Opportunity Advisory, no report
    e. Governance Review, no report
    f. Professional Development, no report
    g. Release Time/Extra Pay, no report
    h. Student Equity and Achievement, no report, committee meets as needed
8. The Committee received, reviewed, and accepted the actions and information items of all Standing committees.

9. The Committee received, reviewed, and accepted the actions and information items of all governance committees.
10. Review of the Board of Trustees agenda for the May 21, 2024 regular session meeting.
11. [ASGCC President, Elin Gharibian noted concern regarding holding commencement on Wednesday, June 12th. Ritterbrown acknowledged her concern and will look into making a change going forward.

Scheduled Meetings: June 11

SUBCOMMITTEES OF THE COLLEGE EXECUTIVE COMMITTEE:

Please note that governance committees do not usually meet during summer and winter, with exception of some committees or a scheduled special meeting.

1) **Budget Committee – May 9, 2024**
   2nd Thursday and 4th Tuesday, 12:20-1:30 pm, Zoom Conference
   Co-Chairs: Amir Nour, and Michael Scott
   QUORUM [6] 8/11 voting members present; 1 Resource member; 28 guests
   MINUTES APPROVED
   1. MSC approval of the March 26, 2024 minutes.
   MOTIONS TABLED
   2. Administrative Regulation 6305: District Reserves – awaiting constituents' input.
   REPORTS
   3. Income Statement (quarterly); Financial Reporting; and Cash Flow statements was reviewed.
   4. Details of the latest Financial Reporting can be retrieved at glendale.edu/budget
   5. Details of this Cash Flow Statement can be retrieved at glendale.edu/budget
   6. Updates on the State budget. The full report is available here Funds To Be Reclaimed

   Scheduled Meetings: Fall 2024
   Met on May 28, 2024, report is forthcoming.

2) **College Computer Coordinating Committee (4Cs)** 3rd Thursday, 12:30 – 1:30 pm, LB 113, I.T. Conference Room
   Chair: Lauren Lampietti
   April 27, 2023 is the last meeting reported.
   Scheduled Meetings: TBD

3) **Enrollment Management Committee – November 8, 2023**
   2nd Wednesday, 12:20-1:20 pm, contact Chair for location
   Co-Chairs: Drew Yamanishi, and Edward Karpp
   QUORUM [16] 21/29 voting members present; 7 Resource members
   MINUTES APPROVED
   1. MSC approval of the October 11, 2023 minutes.
   MOTIONS TABLED
   2. Administrative Regulation 6305: District Reserves – awaiting constituents' input.

REPORTS

3. Enrollment Update – stats from the Dashboard:
   a. Credit is up 11.6% for Fall
   b. Noncredit is up 69% for Fall
   c. Credit Winter at this point is up 12% from last year.
4. Updates from Student Outreach Services; and Communications Department.
5. Early alert - There are plans to replace the current PeopleSoft alerts with a new system which will have improved language and additional alert options.

Enrollment Management Committee – March 13, 2024
2nd Wednesday, 12:20-1:20 pm, contact Chair for location
Co-Chairs: Drew Yamanishi, and Edward Karpp
QUORUM [16] 21/30 voting members present; 7 Resource members
MINUTES APPROVED
1. MSC approval of the November 8, 2023 minutes.
MOTIONS TABLED
2. Administrative Regulation 6305: District Reserves – awaiting constituents' input.
REPORTS
3. Updates on Enrollment; from Student Outreach Services; and Communications Department.
4. Early alert - Drew Yamanishi presented the latest developments in the Early Alert system aimed at enhancing student support and retention.
5. Ed Kapp reviewed the application submitted to the Chancellor's Office for the Strategic Enrollment Management Program.
Scheduled Meetings: TBD
Met on May 8, 2024, report is forthcoming.

4) **Equal Employment Opportunity Committee (EEO)**
4th Thursday, 12:30-1:30 pm, contact Chair for location
Chair: Dr. Brittany Grice
March 23, 2023 is the last meeting reported. Met on April 27, 2023, report is forthcoming.
Scheduled Meetings: TBD

5) **Governance Review Committee (GRC)** – **May 7, 2024**
1st Tuesday, 1:40-2:40 pm, contact Chair for location
Chair: Paul Vera
QUORUM [5] 6/8 voting members present; 6 Guests
MINUTES APPROVED
1. MSC approval of the April 2, 2024 minutes.
REPORTS
2. The "Best Practices" document is a culmination of guidelines for committee chairs, and members. This item will return to the next meeting.
3. Academic Honesty/Integrity Committee (Guests) - Aisha presented a proposal for a new governance committee that would be a subcommittee of the Academic Affairs Committee. History: based on an Academic Senate task force report from 2022 recognizing the need for support in this area for faculty and staff.

4. Sunsetting of governance committees – careful deliberation to address such committees that do not regularly meet, or do not have items for the agenda that address policy, or planning as related to the College's strategic plan. Further discussion on moving forward with revamping/reviving such committees or sunset.
5. ASGCC reps – as per Administrative Regulation 2511: Governance Document; 2 ASGCC representatives on each of the governance committees. AS supports this and will ensure representation.
6. "As Needed" – Committees that meet "as needed" - the impact on ASGCC appointments, and impact on making appointments by all constituent groups.

Scheduled Meetings: Fall 2024

Met on June 4, 2024, report is forthcoming.

6) **Professional Development Committee**
3rd Thursday, 12:30-1:30 pm, contact Chair for location
Co-Chairs: Krista Raimondo, Faculty; and Chris Franz, Classified
October 19, 2023 is the last meeting reported. Met on March 21, 2024, report is forthcoming.
No update received on the activities of this committee.
Scheduled Meetings: TBD

7) **Released Time Extra Pay Committee (RTEP) – April 26, 2024**
4th Friday, 10:00-11:00 am, contact Chair for location
Chair: Michael Davis
QUORUM [5] 7/8 voting members present
MINUTES APPROVED
1. MSC approval of the November 3, 2023 minutes.
MOTIONS APPROVED
2. MSC Review of self and supervisor evaluations [for the Contextualized teaching and learning Campus Coordinator].
3. MSC Review of self and supervisor evaluations [for the Adult Education & family literacy Act Program Coordinator].
4. MSC Move to approve and post position with updated job description [for the Adult Education & family literacy Act Program Coordinator].
5. MSC Review of self and supervisor evaluations [for the Campus Wide Adjunct Coordinator].
6. MSC Move to approve and post position with updated job description [for the Campus Wide Adjunct Coordinator].
7. MSC Review of self and supervisor evaluations [for the Avancemos Support Coordinator].
8. MSC Move to approve and post position with updated job description [for the Avancemos Support Coordinator].
9. MSC Review of self and supervisor evaluations [for the College Scholars Director].
10. MSC Move to approve and post position with updated job description [for the College Scholars Director].
11. MSC Review of self and supervisor evaluations [for the Study Abroad Director].
12. MSC Move to approve and post position with updated job description [for the Study Abroad Director].

13. MSC Review of self and supervisor evaluations [for the Learning Resource Center, Coordinator].
14. MSC Move to approve and post position with updated job description [for the Learning Resource Center, Coordinator].

MOTIONS TABLED

15. MST Move to table current job description [for the Contextualized teaching and learning Campus Coordinator] discussion on next meeting.
16. MST Move to table current job description and Evaluation discussions, and job description [for the Faculty Development Coordinator].

REPORTS

17. The "Best Practices" document is a culmination of guidelines for committee chairs, and members. This item will return to the next meeting.

Scheduled Meetings: Fall 2024
Met on May 24, 2024, report is forthcoming.

8) **Student Equity & Achievement Committee (SEA)**
Meets as needed
Chair: Yeranui Barsegyan
November 18, 2022 is the last meeting reported.
Scheduled Meetings: TBD

II. **INSTITUTIONAL PLANNING COORDINATION COMMITTEE* (IPCC)**
2nd Monday, 12:15pm-1:30 pm, Zoom Conference
Co-Chairs: Dr. Edward Karpp, and Dr. Daphne Dionisio
April 8, 2024 is the last meeting reported. Met on May 13, 2024, report is forthcoming.
Scheduled Meetings: Fall 2024

SUBCOMMITTEES OF THE INSTITUTIONAL PLANNING COORDINATION COMMITTEE:

1) **Program Review Committee**
3rd Tuesday, 1:30–2:30 pm, Zoom Conference https://glendale-edu.zoom.us/j/8182401000
Chair: Dr. Daphne Dionisio
March 19, 2024 is the last meeting reported. Met on May 21, report is forthcoming.
Scheduled Meetings: Fall 2024

2) **Strategic Planning Committee**
Meets once per semester, contact Chair for location
Chair: Edward Karpp
November 17, 2023 is the last meeting reported. Met on May 17, 2024, report is forthcoming.
Scheduled Meetings: Fall 2024

III. **ACADEMIC AFFAIRS COMMITTEE* - May 15, 2024**
3rd Wednesday, 2:00-4:00 pm, Zoom Conference
Chair: Dr. Michael Ritterbrown
QUORUM [7] 9/10 voting members present; 1 Resource member
MINUTES APPROVED
1. MSC to approve minutes from the March 20, 2024 meeting. One abstention.

MOTIONS APPROVED

2. MSC to approve the agenda for the May 15, 2024 meeting.
3. MSC to approve the revisions of the standard DE ticket notes as recommended by the DE Ticket note task force.
4. MSC to approve CoDE recommendation that courses that have earned the CVC-OEI Peer Online Course Review (POCR*) Quality Reviewed Badge be identified on our local schedule of classes with the icon used by the CVC (see below) and with the wording: "Quality Reviewed for Online Learning" for students' information.
5. MSC to approve the following items under the consent calendar:
6. Curriculum & Instruction Committee Minutes of March 27, April 10, and May 8, 2024 meetings.

New Courses:
- Noncredit ESL 91
- SOC S 48
- T ART 113

Revised Courses:
- ABSE 20, 21, 22, 23, 61, 110, 111, 112, 113, 186, and 187
- ACCTG 165, and 180
- AD ST 50, 101, 103, 105, 110, 111, 112, 114, 119, and 154
- ART 49, 136, 157, 158, 175, 179, 180, 187, 188, 189, 190, 191, 192, 194, 195, and 245
- BUSAD 114, and 116
- CHEM 49, and 50
- CHLDV 140, and 141
- CO ED 101
- CS/IS 49, 100, 101, 112, 125, 135, 157, 165, 172, 180, 255, 260, 264, 265, and 266
- ECON 170
- EMS 246
- ENGL 102, 102H, and 104
- ESL 155, and 156
- ETH S 165, and 166
- FREN 48
- GEOG 155, 170, and 171
- HIST 136
- ITAL 103
- JOURN 49, 50, 102, 103, 104, 106, 107, 110, 210, and 250
- KIN 151, 228, and 229
- LLS 10, 21, 27, 30, 72, 90, 95, and 141
- MATH 103E, 103EH, 104E, 104EH, and 136H
- NUTR 50, 114, 118, 125, and 201
- PE 135
- POL S 102, 104, 115, and 170
- PSYCH 105, 115, and 200
- SOC 101, 101H, 105, 131, and 140
- SOC S 101

- SPAN 48, 49, and 131
- STV 14, 33, 50, and 66

Revised Programs:

- Art History AA-T
- Visual Arts: Art History AA
- Business Administration AA
- Business Administration 2.0 AS-T
- English AA-T

New Programs:

- Emergency Medical Services – Paramedic Certificate
- Advanced ESL: Business, Entrepreneurship and Management Pathway Certificate
- Advanced ESL: Health, Wellness, and Public Safety Pathway Certificate
- Advanced ESL: Industrial Technology and Aviation Pathway Certificate
- Advanced ESL: Language and Communication Pathway Certificate
- Advanced ESL: People, Power, and Perspective Pathway Certificate
- Advanced ESL: STEM Pathway Certificate
- Advanced ESL: Visual and Performing Arts Pathway Certificate

7. MSC to approve Instructional Priorities as presented.
8. MSC to approve to vote electronically the items under the consent calendar that will be presented in June.
9. MSC to approve Scholars Program minutes from the March 19, 2024, and April 23, 2024 meetings.
10. MSC to approve Study Abroad Program minute from the August 31, 2023, October 23, 2023, and March 28, 2024 meetings.

MOTIONS TABLED

11. MST to approve that Academic Affairs accept the proposed instructional organization chart without the combination of Biology Division in the Physical Sciences Division.

Scheduled Meetings: September 18, 2024

SUBCOMMITTEES OF THE ACADEMIC AFFAIRS COMMITTEE:

1) **Academic Calendar Committee –** March 13, 2024 is the last meeting reported.
Meets as needed, contact Chair for location
Chair: Guido Girardi
Scheduled Meetings: TBD

2) **Baja Program Committee** – November 27, 2023 is the last meeting reported.
Meets twice per academic year, contact Chair for location
Chair: Dr. Javier Gago
Scheduled Meetings: TBD
Met on May 16, 2024, report is forthcoming.

3) **Graduation Requirements Committee –** June 12, 2023 is the last meeting reported.
Meets as needed, contact Chair for location
Chair: Agnes Eguaras
Scheduled Meetings: TBD

4) **Library & Information Competency Committee** – **March 28, 2024**
4th Thursday, 12:30-1:30 pm, Zoom Conference
Chair: Becka Cooling
QUORUM [7] 9/10 voting members present; 1 Resource member
MINUTES APPROVED
1. MSC approval of the October 26, 2023 minutes.
REPORTS
2. Updates on Staffing in the Library; Resources tied to the library.

Library & Information Competency Committee – **April 25, 2024**
4th Thursday, 12:30-1:30 pm, Zoom Conference
Chair: Becka Cooling
QUORUM [6] 10/10 voting members present; 1 Resource member
MINUTES APPROVED
1. MSC approval of the March 28, 2024 minutes.
REPORTS
2. Trial of new Info Comp database/teaching resource: Niche Academy.
3. Updates regarding Library resources, and Outreach/Programming.
Scheduled Meetings: TBD

Library & Information Competency Committee – **May 23, 2024**
4th Thursday, 12:30-1:30 pm, Zoom Conference
Chair: Becka Cooling
QUORUM [6] 9/10 voting members present; 1 Resource member
MINUTES APPROVED
1. MSC approval of the April 25, 2024 minutes.
REPORTS
2. Trial of new Info Comp database/teaching resource: Niche Academy – trial use ends June 12.
3. Updates regarding Library resources, and Outreach/Programming.
4. OER Spark Grant from the Michelson Foundation We have been awarded $20,000 to implement image-based course-marking for Zero Textbook Cost (ZTC) and Low Textbook Cost (LTC) sections in PeopleSoft and to study the change's impact on student course selection behavior and awareness of ZTC and LTC. Caroline Hallam, OER Librarian, is managing the grant.
5. Summer Hours
    i. Weeks 1-5, (6/17 - 7/19), M-R, 8a-6p; F, 10a-2p; Closed Sat/Sun
    ii. Weeks 6-10, (7/22 -8/23), M-R, 10a-4p; F, 10a-2p; Closed Sat/Sun
6. Lib 100 Change of Modality - LIB 100 - Critical Approaches to Information Research will be offered in hybrid modality for the first time in Fall 2024.
    i. LIB 100 introduces students to the effective use of library and non-library information resources and services to find reliable sources for everything from academic courses to everyday living.
    ii. The course description has been modified to communicate that the skills taught in Lib 100 are applicable across all disciplines.
7. Student Input - Students confirm first-hand accounts of difficulties
    i. when trying to identify ZTC and LTC courses in the GCC schedule of classes

        ii. Students also report having difficulties navigating the GCC schedule of classes in general.

Scheduled Meetings: Fall 2024

5) **Scholars Program Committee** – **March 19, 2024**
4th Tuesday, 12:30-1:30 pm, Zoom Conference
Chair: Dr. Michael Harnett
QUORUM [7] 9/12 voting members present; 1 Resource member
MINUTES APPROVED
    1. MSC approval of the November 21, 2023 minutes.
MOTIONS APPROVED
    2. MSC to approve the latest update of the Scholars Constitution regarding the standing of members and absences.
    3. MSC - Vote to approve revisions of the Scholars Constitution. This change involves the consequences of multiple absences within the Program regarding meetings. This can be found in Article V, Section 1.
REPORTS
    4. Updates on Scholars; committee updates; and fundraising.

Scholars Program Committee – **April 23, 2024**
4th Tuesday, 12:30-1:30 pm, Zoom Conference
Chair: Dr. Michael Harnett
QUORUM [7] 9/12 voting members present; 2 Resource members
MINUTES APPROVED
    1. MSC approval of the March 19, 2024 minutes.
REPORTS
    2. Updates on Scholars; committee updates; and fundraising. Scholars website here.
Scheduled Meetings: Fall 2024
Met on May 28, report is forthcoming.

6) **Study Abroad Committee – March 28, 2024**
4th Thursday, 12:20-1:30 pm, Zoom Conference
Chair: Darren Leaver
QUORUM [7] 9/12 voting members present; 2 Resource members
MINUTES APPROVED
    1. MSC approval of the October 26, 2023 minutes.
MOTIONS APPROVED
    2. MSC to approve the change of course offering for the 2025 program to Armenia from Social Science 48 to Library 48 with the same instructor (Zohara Kaye).
REPORTS
    3. Updates on the 2024 programs and the 2025 programs.
    4. The committee discussed the Study Abroad Director RT/EP position. Darren Leaver's term ends June 30, 2024.
Scheduled Meetings: TBD

IV. STUDENT AFFAIRS COMMITTEE* **–** March 20, 2024 is the last meeting reported.
3rd Wednesday, 1:00-2:00 pm, Zoom Conference
Chair: Dr. Paul Schlossman
NEXT MEETING: September 18, 2024
Met on May 15, 2024, report is forthcoming.

SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE:

1) **International Students Committee** – May 2, 2022 is the last meeting reported.
Meets once per academic year, contact Chair for location
Chair: Murray Stach
Scheduled Meetings: TBD

3) **Placement and Assessment Committee – April 11, 2024**
2nd Thursday, 2:00-3:00 pm, Zoom Conference https://glendale-edu.zoom.us/j/85346772972
Chair: Dr. Drew Yamanishi
QUORUM 15/18 voting members present; 1 Resource member; 4 guests
MINUTES APPROVED
   1. MSC approval of the March 14, 2023 minutes.
REPORTS
   2. Drew Y. talked about Non-Credit pre transfer Math classes at Non-Credit in Garfield.
   3. Maria Czech mentions a goal is a two-way highway from Non-Credit to Credit. Students that are in Credit can take advantage of courses that Non-Credit has, as are the GED students that may want to take dual enrollment classes in Credit to eventually transition to Credit courses.
   4. Division updates: Math, English, ESL.
Scheduled Meetings: TBD; Met on May 9, 2024, report is forthcoming.

4) **Student Fees and Tuition Committee** – **February 14, 2024**
2nd Wednesday, 1:00-2:00pm, Zoom Conference
This committee meets during intersession.
Chair: Mr. Amir Nour
QUORUM 15/18 voting members present; 1 Resource member; 4 guests
MINUTES APPROVED
   1. MSC approval of the October 11, 2023 minutes.
MOTIONS APPROVED
   2. MSC to increase the Nonresident Tuition Fee for 24/25 to $406 [previous fee $206].
   3. MSC to eliminate the Capital Outlay Fee beginning with the Fall 2024 semester [current $40].
REPORTS
   4. Tzoler Oukayan reported that the $2 Student Representation Fee is being charged for the 24/25 Winter and Summer intersessions going forward. $1 will go to the State of California and $1 will go to GCC.
Scheduled Meetings: TBD
There were no agenda items for April or May 2024.

V. ADMINISTRATIVE AFFAIRS COMMITTEE* – April 9, 2024

2nd Tuesday, 11:00 am–12:20 pm, Zoom Conference
Chair: Mr. Amir Nour
QUORUM [9] 10/17 voting members present; 1 guest
MINUTES APPROVED
1. MSC approval of the March 12, 2024 minutes.

MOTIONS APPROVED
2. MSC to approve the Consent Calendar [including subcommittee minutes of:]
   a. Campus Development – March 7, and April 4, 2024
   b. Environmental Affairs – March 6, and April 3, 2024
   c. Safety – No report; met on November 29, 2023, and March 20, 2024, reports are forthcoming.
3. MSC Administrative Regulation (AR) 6200 District Budget.

MOTIONS TABLED
4. MST Board Policy (BP) 6250 Budget Management
5. MST Board Policy (BP) 6800 Occupational Safety

REPORTS
6. First reading of Board Policy (BP) 6330 Purchasing, General.

Scheduled Meetings: September 9, 2024

Met on May 14, 2024, report is forthcoming.

SUBCOMMITTEES OF THE ADMINISTRATIVE AFFAIRS COMMITTEE:

1) **Campus Development Committee – April 4, 2024**
Administrative Affairs will review these minutes at their next scheduled meeting.
1st Thursday, 12:30 p.m. – 1:30 p.m., Zoom Conference
Chair: Patrick Shahnazarian
QUORUM [9] 9/16 voting members present; 1 Resource member; 2 guests
MINUTES APPROVED
1. MSC approval of the March 7, 2024 minutes.

REPORTS
2. Career Education Wall Visuals/Graphics Phase 2 – Dr. Saucedo
3. The Career Education Department is moving forward with phase two of the wall graphics project.
4. Nap Pod – Ms. Reyes presented the areas where the nap pods were to be placed – Library, CASA (Athletics), Commons at SV

Campus Development Committee – May 2, 2024
Administrative Affairs will review these minutes at their next scheduled meeting.
1st Thursday, 12:30 p.m. – 1:30 p.m., Zoom Conference
Chair: Patrick Shahnazarian
QUORUM [9] 9/16 voting members present; 1 Resource member; 1 guest
MINUTES APPROVED
1. MSC approval of the April 4, 2024 minutes.

REPORTS
2. Lot B Solar Panels Installation – Patrick shared the Board's approval to move forward with the building resources. He mentioned again that the procedure to be approved for

the ECAA (Energy Conservation Assistance Act) loan, takes 250 to 300 days to be approved. There are still 10 months to start this project.

3. Future Bond for GCCD – Dr. Cornner explained the need for the future bond for Facilities Strategic Planning. Patrick explained that there is a need for $125 Million for the next 10 years for infrastructure.
4. Urban Garden – Dr. Saucedo presented the Organic Urban Farming Program at Glendale Community College. Glendale Community College is the first in its region to start this program.

Scheduled Meetings: TBD

2) **Environment & Sustainability Committee – March 6, 2024**
1st Wednesday, 12:30 p.m. – 1:30 p.m., Zoom Conference
Chair: Patrick Shahnazarian
QUORUM [6] 9/10 voting members present; 2 Resource members; 1 guest
MINUTES APPROVED
1. MSC approval of the November 1, 2023 minutes.
REPORTS
2. Discussion/information on Earth day plans; food waste collection.
3. Solar Panel installation – request for proposals for installers.
4. New blowers, not gas powered, used for landscaping – Glendale City ordinance states that the new blowers must be in use starting September 2024.
5. Buena Vista (New Science Building) was successfully partially open on February 20, 2024, which was the first day of the Spring 2024 semester.

Environment & Sustainability Committee – April 3, 2024
1st Wednesday, 12:30 p.m. – 1:30 p.m., Zoom Conference
Chair: Patrick Shahnazarian
QUORUM [6] 10/10 voting members present; 1 Resource member; 1 guest
MINUTES APPROVED
1. MSC approval of the March 6, 2024 minutes.
REPORTS
2. Parking Lot B Solar Panel installation – the procedure to be approved for the ECAA (Energy Conservation Assistance Act) loan, takes 250 to 300 days to be approved. The project will start only after the loan is approved.
3. Earth Day follow up.

Environment & Sustainability Committee – May 1, 2024
1st Wednesday, 12:30 p.m. – 1:30 p.m., Zoom Conference
Chair: Patrick Shahnazarian
QUORUM [6] 7/10 voting members present
MINUTES APPROVED
1. MSC approval of the April 3, 2024 minutes.
REPORTS
2. Earth Day outcome report.
3. GCC Phase 3 LED Summary 4/30/2024 – Patrick Shahnazarian
Scheduled Meetings: Fall 2024

3) **Safety Committee –** September 20, 2023 is the last meeting reported.
3rd Wednesday, 11:00am-12:00pm, Zoom Conference
Chair: Laura Matsumoto
Met on October 18, 2023, report is forthcoming.
Scheduled Meetings: Spring 2024

Prepared by Frankie Strong, Governance Office