

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 18

June 18, 2024

Trustees Present:

Dr. Sevan Benlian
Yvette V. Davis
Desirée P. Rabinov
Ann H. Ransford
Elin Gharibian, Outgoing ST
Lilit Yerkanyan, Incoming ST

Administrators Present:

Dr. Ryan Cornner
Dr. Brittany Grice
Amir Nour
Dr. Michael Ritterbrown
Dr. Paul Schlossman

Representatives Present:

Academic Senate: Cameron Hastings
CSEA: Nonah Maffit
Guild: Richard Kamei (excused absence)

Remote:
Dr. Armine Hacopian

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>.

REGULAR SESSION

The Regular Session was called to order by President Benlian at 5:00 p.m.

PLEDGE OF ALLEGIANCE

Leading the Pledge of Allegiance was outgoing ASGCC President and Student Trustee, Elin Gharibian.

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented related to Board Agenda items.

ADMINISTRATION OF OATH OF OFFICE – STUDENT TRUSTEE

Lilit Yerkanyan took and subscribed to the Oath of Office as required by the Constitution of California. The Student Trustee Oath of Office follows the Associated Students of GCC (ASGCC) election held from Monday, May 13 through Saturday, May 18, 2024. Yerkanyan was elected as ASGCC President and Student Trustee to the Governing Board of the Glendale Community College District for the 2024-2025 academic year.

The Board of Trustees welcomed incoming Student Trustee Yerkanyan and thanked outgoing Student Trustee Gharibian for her service to the Board, students and community. Gharibian's contributions to the board and commitment to GCC students were highly valued. The Board wished her continued success as she transfers. Gharibian shared how grateful she had been to the Board and Administration for the leadership opportunity and valuable learning experience.

REORGANIZATION OF BOARD – NEW BUSINESS REPORT – ACTION

4.1 Reorganization of the Glendale Community College District Board of Trustees

Election of Board of Trustees President, Vice President, and Clerk

Board of Trustee President

It was moved (Benlian) and seconded (Hacopian) that Desirée Portillo Rabinov be elected to serve as President of the Board of Trustees for a one-year term.

The motion passed unanimously.

On behalf of the Board of Trustees, incoming President Portillo Rabinov thanked outgoing

President Benlian for his exemplary service and dedication to the college and community during the past, challenging year. Benlian appreciated the opportunity to serve and shared his gratitude to the Board, students, staff and community.

Board of Trustee Vice President

It was moved (Portillo Rabinov) and seconded (Ransford) that Yvette Vartanian Davis serve as Vice President of the Board of Trustees for a one-year term.

The motion passed unanimously.

Board of Trustee Clerk

It was moved (Davis) and seconded (Benlian) that Dr. Armine Hacopian serve as Clerk of the Board of Trustees for a one-year term.

The motion passed unanimously.

4.2 Glendale Community College District Board of Trustees' Representative to the Los Angeles County Committee on School District Organization

It was moved (Ransford) and seconded (Davis) to designate Dr. Sevan Benlian as the voting representative to elect members to the Los Angeles County Committee on School District Organization.

The motion passed unanimously.

4.3 Glendale Community College District Board of Trustees' Representative to the Los Angeles County School Trustees Association for July 1, 2024- June 30, 2025

It was moved (Davis) and seconded (Ransford) to designate Dr. Sevan Benlian as the Board's annual representative to the Los Angeles County School Trustees Association (LACSTA) for July 1, 2024 – June 30, 2025.

The motion passed unanimously.

4.4 Glendale Community College District Board of Trustees Regular Board Meetings Schedule for the 2024-2025

Tuesday, July 16, 2024	
Friday, July 26, 2024	Special Meeting - Summer Retreat
Tuesday, August 20, 2024	Public Hearing on Final Budget
Tuesday, September 10, 2024	Budget Adoption on or before September 15
Tuesday, October 15, 2024	
Tuesday, November 19, 2024	
Tuesday, December 17, 2024	
Tuesday, January 21, 2025	
Friday, January 31, 2025	Special Meeting – Winter Retreat
Tuesday, February 18, 2025	
Tuesday, March 18, 2025	
Tuesday, April 22, 2025	
Tuesday, May 20, 2025	
Tuesday, June 17, 2025	

It was moved (Hacopian) and seconded (Ransford) to adopt the 2024-2025 Glendale Community College District Board of Trustees regular and special board meetings schedule as presented above.

The motion passed unanimously.

RESOLUTIONS – ACTION

5.1 Resolution Nos. 31-2023-2024 through 34-2023-2024: Signature Resolutions

It was moved (Ransford) and seconded (Hacopian) to adopt Resolution No. 31-2023-2024 through Resolution No. 34-2023-2024 to carry on the business affairs of the Glendale Community College District from June 19, 2024 to June 17, 2025.

The motion passed unanimously.

5.2 Resolution No. 35-2023-2024: Use of Education Protection Account Funding

It was moved (Ransford) and seconded (Benlian) to adopt Resolution No. 35-2023-2024 to expend the estimated \$26,128,010 of Education Protection Account funds resulting from the passage of Proposition 30 to fund instructional salaries.

The motion passed unanimously.

It was moved (Ransford) and seconded (Davis) to add Resolution No 36-2023-2024.

The motion passed unanimously.

5.3 Resolution No. 36-2023-2024: Board Member Virtual Participation Pursuant to AB 2449 Remote Teleconference Attendance for "Just Cause" or with a Qualifying "Emergency Circumstance"

It was moved (Ransford) and seconded (Davis) to adopt Resolution No. 36-2023-2024.

The motion passed unanimously.

INFORMATIONAL REPORTS - NO ACTION

- 6.1 Enrollment Update
- 6.2 Guided Pathways Update
- 6.3 Measure GC Update

Informational Report items Nos. 6.1 to 6.3 were duly noted.

UNFINISHED BUSINESS REPORTS – SECOND READING REPORT – ACTION

7.1 Approval of District Successor Openers for the 2024-2027 Collective Bargaining Agreement Between the District and California School Employees Association (CSEA), Glendale College Chapter #76

It was moved (Benlian) and seconded (Davis) to approve the District Successor Openers for the 2024-2027 Collective Bargaining Agreement Between the District and California School Employees Association (CSEA), Glendale College Chapter #76

The motion passed unanimously.

FIRST READING REPORTS – NO ACTION

- 8.1 Board Policy 5140 - Disabled Students Programs and Services (Revision)
- 8.2 Board Policy 5215 - Policy on AIDS (Delete)

First Reading items Nos. 8.1 and 8.2 were duly noted.

CONSENT CALENDAR – ACTION

- 9.1 Approval of Regular Session Meeting Minutes
- 9.2 Warrants
- 9.3 Contract and Purchase Order Listing

- 9.4 Budget Revisions and Appropriation Transfers - General Fund Unrestricted (01)
- 9.5 Budget Revisions and Appropriation Transfers - General Fund Restricted (03)
- 9.6 Authorization to Make Appropriation Transfers at Close of 2023-2024
- 9.7 2024-2025 Retroactive Pay Adjustment
- 9.8 Use of Volunteers for 2024-2025 Fiscal Year
- 9.9 Declaration of Surplus Computer and Astronomy Lab Equipment
- 9.10 Five-Year Construction Plan

As requested by the Board, Cornner provided additional information regarding this plan.

- 9.11 Auditorium Renovation/Replacement

As requested by the Board, Cornner provided additional State requirements for this item.

- 9.12 Agreements with Companies to Provide Specialized Support Services for Professional Development Center Programs for Fiscal Year 2024-2025
- 9.13 Agreements for Business, Payroll, Financial Data Processing and Network Services
- 9.14 Membership in Associations and Organizations Fiscal Year 2024-2025
- 9.15 New Courses

As requested by the Board, Ritterbrown provided further details related to the new course, Theater Arts 113 – Community Theater for Social Change.

- 9.16 Proposed New Programs
- 9.17 Revised Courses and Programs
- 9.18 Staffing Report No. 12 - Academic, Classified, Administrators, All Other Temporary Employees and Student Employees Reports

It was moved (Ransford) and seconded (Hacopian) to approve Consent Calendar item Nos. 9.1 through 9.18.

The motion passed unanimously.

NEW BUSINESS REPORS - ACTION

- 10.1 Tenured Faculty

It was moved (Ransford) and seconded (Davis) to approve tenured faculty, Jorge Palma.

The motion passed unanimously.

- 10.2 GCC Website Redesign Project

It was moved (Davis) and seconded (Benlian) to approve the GCC Website Redesign Project under Modern Campus.

The motion passed unanimously.

- 10.3 Adoption of 2024-2025 Tentative Budget

It was moved (Ransford) and seconded (Hacopian) to approve the adoption of the 2024-2025 Tentative Budget.

Nour provided details from the tentative budget report and clarification as requested by the Board.

The motion passed unanimously.

- 10.4 Approval of Superintendent/President Contract

It was moved (Benlian) and seconded (Ransford) to approve the Superintendent/President contract.

The motion passed unanimously.

NEW BUSINESS REPORS – ACTION - continued

10.5 Change Order No. 025 - Owner Controlled Allowance - Buena Vista Building

It was moved (Ransford) and seconded (Davis) to approve Change Order No. 025.

The motion passed unanimously.

10.6 Change Order No. 002 - Buena Vista (BV) Building Phase II

It was moved (Benlian) and seconded (Ransford) to approve Change Order No. 002.

The motion passed unanimously.

10.7 Notice of Completion - Measure GC - San Gabriel, Level 1, DSPS Renovations

It was moved (Davis) and seconded (Yerkanyan) to approve the Notice of Completion - Measure GC - San Gabriel, Level 1, DSPS Renovations

The motion passed unanimously.

10.8 Notice of Completion - Measure GC - PE Gym Replacement Increment II, Kinesiology and Vaquero Athletic Complex

It was moved (Ransford) and seconded (Hacopian) to approve the Notice of Completion - Measure GC - PE Gym Replacement Increment II, Kinesiology and Vaquero Athletic Complex

The motion passed unanimously.

10.9 Approval of Tentative Agreements and Side Letter Between the District and the California School Employees Association (CSEA), Glendale College Chapter #76

It was moved (Davis) and seconded (Ransford) to approve the Tentative Agreements and Side Letter Between the District and the California School Employees Association (CSEA).

The motion passed unanimously.

10.10 Approval of Tentative Agreements and Side Letters Between the District and the Glendale College Guild, Local 2276, American Federation of Teachers

It was moved (Ransford) and seconded (Hacopian) to approve the Tentative Agreements and Side Letters Between the District and the Glendale College Guild.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

The Board requested an update on the collaborative efforts between Glendale Community College and Yerevan State University.

COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY

GCC faculty members Javier Gago, William Hewson, Anna Grygoruk, Shelley Thai, Karoline Rostamiani and Biology Division Chair, Joseph Beeman shared their opposition to combining the Biology Division under the Physical Science Division.

ADJOURNMENT

Meeting adjourned at 7:00 p.m.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, June 18, 2024
Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes approved at the Regular Board of Trustees Meeting, July 16, 2024