

AD ST154 : Legal and Ethical Issues and Community Networking

General Information

Author:	<ul style="list-style-type: none">Benjamin Salazar
Course Code (CB01) :	AD ST154
Course Title (CB02) :	Legal and Ethical Issues and Community Networking
Department:	AD ST
Proposal Start:	Spring 2025
TOP Code (CB03) :	(2104.40) Alcohol and Controlled Substances
CIP Code:	(51.1501) Substance Abuse/Addiction Counseling.
SAM Code (CB09) :	Clearly Occupational
Distance Education Approved:	Yes
Will this course be taught asynchronously?:	No
Course Control Number (CB00) :	CCC000589887
Curriculum Committee Approval Date:	05/08/2024
Board of Trustees Approval Date:	06/18/2024
Last Cyclical Review Date:	05/08/2024
Course Description and Course Note:	<p>ADST 154 provides students with topics that include the applicable laws and ethics relating to case manager/client professional relationships in inpatient and outpatient treatment settings. Laws relating to confidentiality, patient rights, assessments, sharing of personal information, mandatory reporting, and crisis intervention requirements are presented. Dealing with issues such as duty to warn, evaluating a person's potential for suicide, child and elder abuse, and when individuals pose a serious potential of harm to others are also addressed. The class also provides an opportunity for the student to survey and analyze a variety of resources in the community involved in the treatment of alcohol and drug dependency. In analyzing the facilities, students examine policies and procedures as well as employment opportunities and expectations regarding services.</p>
Justification:	Mandatory Revision
Academic Career:	<ul style="list-style-type: none">Credit
Author:	<ul style="list-style-type: none">Benjamin Salazar

Academic Senate Discipline

Primary Discipline:	<ul style="list-style-type: none">Addiction Paraprofessional Training
Alternate Discipline:	No value
Alternate Discipline:	No value

Course Development

Basic Skill Status (CB08)

Course is not a basic skills course.

Allow Students to Gain Credit by Exam/Challenge

Course Special Class Status (CB13)

Course is not a special class.

Pre-Collegiate Level (CB21)

Not applicable.

Grading Basis

- Grade with Pass / No-Pass Option

Course Support Course Status (CB26)

Course is not a support course

Transferability & Gen. Ed. Options

General Education Status (CB25)

Not Applicable

Transferability

Transferable to CSU only

Transferability Status

Approved

Units and Hours

Summary

Minimum Credit Units (CB07) 4

Maximum Credit Units (CB06) 4

Total Course In-Class (Contact) Hours 72

Total Course Out-of-Class Hours 144

Total Student Learning Hours 216

Credit / Non-Credit Options

Course Type (CB04)

Credit - Degree Applicable

Noncredit Course Category (CB22)

Credit Course.

Noncredit Special Characteristics

No Value

Course Classification Code (CB11)

Credit Course.

Variable Credit Course

Funding Agency Category (CB23)

Not Applicable.

Cooperative Work Experience

Education Status (CB10)

Weekly Student Hours

	In Class	Out of Class
Lecture Hours	4	8
Laboratory Hours	0	0
Studio Hours	0	0

Course Student Hours

Course Duration (Weeks)	18
Hours per unit divisor	0
Course In-Class (Contact) Hours	
Lecture	72
Laboratory	0
Studio	0

Total 72

Course Out-of-Class Hours

Lecture	144
Laboratory	0
Studio	0
Total	144

Time Commitment Notes for Students

No value

Units and Hours - Weekly Specialty Hours

Activity Name	Type	In Class	Out of Class
No Value	No Value	No Value	No Value

Pre-requisites, Co-requisites, Anti-requisites and Advisories

Advisory

AD ST103 - Chemical Dependency: Intervention, Treatment, And Recovery (in-development)

Objectives

- Diagram and explain the bio-psycho-social perspective of the progression of alcohol and other drug dependencies.
- Distinguish between rudimentary skills in crisis intervention techniques, interpersonal communications, and problem solving with specific application to the alcoholic/addict and the chemically dependent family.

AND

Advisory

ABSE187 - Preparation for College Reading and Composition (in-development)

Objectives

- Identify the main idea and supporting details in a non-fiction text and understand figurative language in fiction.
- Read, and analyze contemporary articles and stories to identify topic, thesis, support, transitions, conclusion, audience, and tone.
- Complete the writing process for a given prompt based on one or more source texts.
- Compose a well-organized essay with an introduction, body paragraphs, and conclusion.

OR

Advisory

ESL151 - Reading And Composition V

Objectives

- Read and critically analyze various academic readings.
- Summarize readings.
- Organize fully-developed essays in both expository and argumentative modes.
- Compose a 500 to 550-word essay which: summarizes and cites appropriately a reading passage; includes a clear thesis statement; uses evidence to support the thesis; shows clear organization into an introduction, body, and conclusion.

OR

Advisory

ENGL101 - Introduction to College Reading and Composition

Objectives

- Read, analyze, and evaluate a variety of primarily non-fiction readings for content, context, and rhetorical merit with consideration of tone, audience, and purpose.
- Apply a variety of rhetorical strategies in writing unified, well-organized essays directed by a well-reasoned thesis statement with persuasive support.
- Develop varied and flexible strategies for generating, drafting, and revising essays.
- Analyze stylistic choices in their own writing and the writing of others.
- Write timed, in-class essays exhibiting acceptable college-level control of mechanics, organization, development, and coherence.
- Integrate the ideas of others through paraphrasing, summarizing, and quoting without plagiarism.
- Find, evaluate, analyze, and interpret primary and secondary sources, incorporating them into written essays using appropriate documentation format.
- Proofread and edit essays for presentation so they exhibit no disruptive errors in English grammar, usage, or punctuation.

Entry Standards

Entry Standards

Summarizes and cites appropriately a reading passage provided as a prompt.

Explain the intervention process and various techniques used to move the chemically dependent person into treatment and through recovery.

Course Limitations

Cross Listed or Equivalent Course

Specifications

Methods of Instruction

Methods of Instruction

Lecture

Methods of Instruction

Discussion

Methods of Instruction

Multimedia

Methods of Instruction

Field Activities (Trips)

Out of Class Assignments

- Group project (e.g. presentations on how different types of facilities meet the treatment needs of diverse demographics of the community)
- Individual project creating case studies that involve counselor legal and ethical dilemmas

Methods of Evaluation**Rationale**

Exam/Quiz/Test

Midterm examination on legal and ethical issues that counselors face in treatment settings

Exam/Quiz/Test

Final examination essay (compare and contrast different types of facilities and benefits to clients)

Exam/Quiz/Test

Final in-class comprehensive examination

Textbook Rationale

No Value

Textbooks

Author	Title	Publisher	Date	ISBN
Theodore P. Remley, Jr. and Barbara Herlihy	Ethical, Legal, and Professional Issues in Counseling	Pearson	2019	ISBN-9780135183816

Other Instructional Materials (i.e. OER, handouts)**Description**

Substance Abuse and Mental Health Services Administration; Addiction Counseling Competencies; The Knowledge, Skills, and Attitudes of Professional Practice, Technical Assistance Publication Series, (T.A.P.) #21

Author

No value

Citation

Department of Health and Human Services Publication No. (SMA) 08-4171

Online Resource(s)**Materials Fee**

No value

Learning Outcomes and Objectives**Course Objectives**

Survey and assess community agencies and programs with regard to scope, quality of services, and sources of financial support.

Identify the key aspects under which conditions counselors are allowed/not allowed to share confidential information with other persons working with clients and examine which conditions "must" be met before confidential information can be shared.

Define, analyze and determine when a counselor's behavior may have met the criteria for malpractice.

Describe the three main safeguards of HIPAA's (Health Insurance Portability Accounting Act) security rule.

Describe the necessity for a "strong" code of ethics needed to work as a professional in the field of Alcohol and Drug Counseling.

Identify how "standards of care" influences the relationship between counselor and client and discuss how poor standards of care can adversely affect the counselor/client relationship.

SLOs

Identify the private and public agencies and programs that are part of the continuum of care in the community for the treatment of chemical dependency. Expected Outcome Performance: 70.0

<i>ILOs</i> Core ILOs	Demonstrate depth of knowledge in a course, discipline, or vocation by applying practical knowledge, skills, abilities, theories, or methodologies to solve unique problems.
<i>AD ST</i> Addiction Studies Counseling	Demonstrate the ability to utilize their counseling and cognitive abilities necessary to integrate the counselor skills and ethical standards learned in the preceding Alcohol/Drug Studies Counseling program courses Demonstrate the ability to utilize their counseling and cognitive abilities necessary to integrate the counselor skills and ethical standards learned in the preceding Alcohol/Drug Studies Counseling program courses

Explain the necessity for a "strong" code of ethics needed to work as a professional in the field of Alcohol and Drug Counseling. Expected Outcome Performance: 70.0

Identify the key aspects under which conditions counselors are allowed/not allowed to share confidential information with other persons working with clients and examine which conditions "must" be met before confidential information can be shared. Expected Outcome Performance: 70.0

Explain the three main safeguards of HIPAA's (Health Insurance Portability Accounting Act) security rule. Expected Outcome Performance: 70.0

Additional SLO Information

Does this proposal include revisions that might improve student attainment of course learning outcomes?

No

Is this proposal submitted in response to learning outcomes assessment data?

No

If yes was selected in either of the above questions for learning outcomes, explain and attach evidence of discussions about learning outcomes.

No Value

SLO Evidence

No Value

Course Content

Lecture Content

The Counselor's Personal Belief System (3 hours)

- Personal frame of reference
- Potential loss of objectivity
- Internal reality and clinical safety

Informed Consent (2 hours)

- Definition
- Consent and Case Law

Dual Relationships in Treatment: (3 hours)

- Definition
- Rationale for why these limits exist
- Potential for harm when boundaries are crossed
- Transference
- Counter transference

Competence (5 hours)

- States with Alcohol & Drug Counselor regulations vs. states with no such regulations
- Certificated skills vs. professional skill levels
- Short-term vs. long term client needs with certificated vs. professional qualifications
- Certificated working in work environment vs. private practice environment
- Long-term recovery issues

Dual Diagnosis (5 Hours)

- Professionals vs. certificated skill levels
- Medication vs. illegal drug issues
- Common medications and life issues they address
- Issues/conflicts when treating both addiction and mental illness at the same time
- Potential issues of professional bias

Client Rights (6 hours)

- Informed consent and release of information issues
- Issues when clients are forced into treatment; what rights do they still have?
- How to meet clients' individual needs
- Evaluation of treatment success/failures
- Employer demands vs. individual rights
- Legal importance of tracking treatment progress
- Ethical concerns for rewards/punishments in treatment

Confidentiality (5 hours)

- Defining what can/can't be shared
- Privileged communication - who has/doesn't have it
- When consulting on a case - what can and can't be shared
- Additional confidentiality concerns
- Federal and state laws pertaining to confidentiality
- What can and can't be shared with family
- Reporting child abuse - do's and don'ts

Exploitation (7 hours)

- Ways Alcohol and Drug clients are exploitable
- Unique celebrity issues
- When to share ones' addiction
- Social contact with clients
- Guidelines for relationships with former clients
- Transference and countertransference issues
- Professional and A.A. guidelines for such relationships
- How to terminate relationship with client
- Protecting staff right to privacy when attending public 12-step meetings

Child Abuse Reporting (5 hours)

- Definition
- Managing child abuse reporting
- Child abuse reporting and immunity
- Criteria for reporting
- Consensual sex between minors
- Reporting Consensual Sex between Minors and Adults

Elder and Dependent Abuse and Reporting (5 hours)

- Definitions of elder and dependent abuse
- Recent changes in elder and dependent abuse laws
- Elder and dependent abuse laws
- Elder and dependent abuse reporting
- Case examples to evaluate criteria of when to report/not report

Treatment Records (7 hours)

- Patient records and ethical standards
- Patient access to records
- Intake and informed consent forms
- Progress notes
- Discharge summary
- Clinical Forms

Established Community Agencies and the Continuum of Care (8 hours)

- Philosophical foundations of treatment
- Organizational structure
- Policies and procedures
- Documentation
- Service population
- Design and development
- Use of and implementation assessment tools
- On-site visitation
- Interview techniques
- Guidelines to group presentations

Types of Facilities and Programs, and Services (6 hours)

- Acute inpatient treatment programs
- Community support services
- DUI and diversion programs
- Education and prevention services
- Information and referral agencies
- Outpatient treatment programs
- Recovery homes, shelters, special programs
- Residential care centers and outpatient programs
- Social model treatment program

Developing New Community Services (5 hours)

- Licensing or credentialing requirements of counselors
- Physical plant certification and location
- Organizational structure
- Operating policies and procedures
- Treatment services and staffing

Total Hours: 72**Additional Information**

Is this course proposed for GCC Major or General Education Graduation requirement? If yes, indicate which requirement in the two areas provided below.

No

GCC Major Requirements

No Value

GCC General Education Graduation Requirements

No Value

Repeatability

Not Repeatable

Justification (if repeatable was chosen above)

No Value

Resources

Did you contact your departmental library liaison?

No

If yes, who is your departmental library liaison?

No Value

Did you contact the DEIA liaison?

No

Were there any DEIA changes made to this outline?

No Value

If yes, in what areas were these changes made:

No Value

Will any additional resources be needed for this course? (Click all that apply)

- No

If additional resources are needed, add a brief description and cost in the box provided.

No Value