



Associated Students of Glendale Community College
ASGCC Executive Committee Minutes
July 26, 2024
1:30 – 3:30 PM
Student Center 208 – Verdugo Campus

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- I. **Call to Order at 1:30 pm by President/Student Trustee Lilit Yerkanyan**
 - II. **Flag Salute**
 - III. **Roll Call**

Present: Lilit Yerkanyan, Pacheco Matute, Claris Boghosian, Iren Abelian, Isabelle Karayan, Josephine Alvandi

Absent: None

Non – voting: Dr. Tzoler Oukayan, Advisor, Claudia Juan, Advisor
 - IV. **Approval of Minutes – July 19, 2024**

MSC: Josephine Alvandi / Pacheco Matute
 - V. **Approval of Agenda – July 26, 2024**

MSC: Claris Boghosian / Josephine Alvandi
 - VI. **Report of President/Student Trustee – Lilit Yerkanyan**
 - The College Executive meeting for this week has been cancelled for us, and today there is going to be the Board of Trustees meeting at 5:00 pm.
 - VII. **Report of Administration Committee – Pacheco Matute**
 - No Report
 - VIII. **Report of Finance Committee – Claris Boghosian**
 - I have been working with Dr. Tzoler on the budget description account, and I see we are going to finish it soon.
 - IX. **Report of Activities Committee – Iren Abelian**
 - I have been planning some ideas for Welcome Week activities and events. But I will discuss this when it my turn to explain in New Business.
 - X. **Report of Relations Committee – Isabelle Karayan**
 - The ideas I have about the products in ASGG are hand sanitizers and notebooks, and I will create the brochures for them. I'm going to send an email to all of you (AS Executive) explaining my ideas about what products to have. I want you to give me feedback on my ideas.
 - XI. **Report of Organizations Committee – Josephine Alvandi**
 - No Report
 - XII. **Report of Officers**
 - XIII. **Reports of Governance/Special Committee Meetings**
 - XIV. **Guest Speakers**
 - XV. **Old Business**
 - XVI. **New Business**
 1. **ASGCC Orientation Planning – Discussion Item**

- Dr. Tzoler, mentioned that at this orientation, we will expect more new students than students who have been to ASGCC before. Our main purpose in orientation should be to help them get on board.
- During the orientation, we must do activities so that the new Senators can get to know each other better, with the Vice Presidents and the advisors.
- The presentations about each duty must be understandable and not overloaded during the orientation because, for this, we will have our time to go more in depth about the governance meeting and let them know the responsibilities that each member will have.
- The goal of this orientation is to connect Senators with their Vice Presidents and committees, so they have a better understanding of their work team.
- The Vice Presidents will make know their responsibilities and objectives at their committee meetings and you will let them the purpose of the committee.
- The most important thing about this meeting is to let the new members know the importance of being in AS and what the objectives of this organization are. We must also let them know how AS is involved on campus.

2. Budget Presentation – Discussion Item

- Dr. Tzoler, explained the Finance Code for ASGCC. Is vital because it is there where it shows what we are allowed to do with the money we have. The limits must be respected, as stated in the code.
- Any expense in AS must be signed by the Vice President of Finance and the advisor. Anything over two hundred dollars needs to be approved by the voting body, and anything under 200 dollars, the vice president of finance can do it.
- The budget for ASGCC must be approved by the majority in the Legislature. Our budget declares our purposes, and our value. Where money is invested is what we are worth as an organization.

3. Welcome Week – Discussion Item

- Dr. Tzoler, mentioned the first activities in the first three weeks are very important to GCC since many new students can feel very connected to the campus environment, and we must do our best to make them feel at home.
- Iren Abelian said she wants to collaborate between committees to provide school supplies in the first fall semester.
- Iren said we will plan more events like free food and concerts to attract students to spend time together and learn more about our community.

XVII. Reports of Advisors

Dr. Tzoler Oukayan

- I am very happy that our new advisor, Claudia Juan, showed up today. She will be very supportive of us in coordinating ASGCC activities and events. From now on, President and Vice Presidents should contact her frequently to collaborate, to start a good semester in the fall.

XVIII. Announcements/Information

XIX. Adjournment at 2:48 pm

MSC: Pacheco Matute / Josephine Alvandi

Pacheco Matute

Submitted by Pacheco Matute

Vice President of Administration

July 28, 2024