

Side Letter
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following:

1. Article VIII, Salaries, Section 18, B. delineates the following with respect to compensation for Internship 50 classes:

B. Faculty Advisors

Faculty Advisors for Internship 50 shall be compensated ~~\$207~~ **\$400**-per-student who completes the course requirements during the regular semester, up to 14 students.

Faculty Advisors shall receive the ~~\$207~~ **\$400** compensation-per-student based upon the completion of:

1. A minimum of four meetings with the student;
2. A minimum of one meeting with the employer or placement agency regarding student progress;
3. All student course work/requirements including, but not limited to:
 - a. Student Learning Objectives,
 - b. Final project, paper or journal
 - c. Signed Faculty Advisor Record,
 - d. Signed time sheet from Employer (completing the required hours for the units earned),
 - e. Signed evaluation sheet completed by the employer
4. A grade of Credit/No Credit submitted to the Instructor of record

Faculty advisors shall be limited to no more than 5 Student Interns enrolled in Internship 50 during the regular semester. Additional students may be added only with the permission of the Instructor of Record and the appropriate Vice-President or designee.

Faculty members shall not receive additional compensation (other than class loads over 40, which shall be subject to the Large Lecture Formula in Article X) for internship courses or courses with an internship component that have an

enrollment of 15 or greater and are part of an instructor's assignment unless specific approval has been given by the Instructor of Record and the appropriate Vice-President or designee. Instead, they shall receive teaching hour credit equivalent to the number of units in the class.

Date of Agreement: June 29, 2022



Caroline DePiro, Chief Negotiator
Glendale College Guild, Local 2276



Michael Ritterbrown for
Glendale Community College District