

Side Letter Agreement
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following Side Letter Agreement:

Article VI, Hours

...

Section 23. Flex Hours

...

7. The Flex Committee shall review all late verifications forms and inform the faculty member of their Flex status by September 30 of the new academic year. If, in the opinion of the Flex Committee, a faculty member has not submitted verification of having completed qualifying "flex" activities for their required number of hours, the ~~District~~ **Vice President of Human Resources shall meet and confer with the Guild prior to** ~~may~~ **commencing any** the process leading to the deduction of a ~~pro-rated~~ **prorated** amount of one week of that faculty member's salary.

8. In the event the District makes a determination that a faculty member's pay shall be deducted as a result of a faculty member failing to verify completion of FLEX activities for their required numbers of hours, aAmounts needing to be repaid by faculty not successfully fulfilling their flex obligation shall be deducted on the faculty member's next available paycheck. In the event the faculty member is not returning to work, the deduction may be made on any outstanding obligation to the faculty member, including but not limited to load bank pay, compensatory time pay or district retiree benefits.

DATE: 1/13/2023



Caroline DePiro, Chief Negotiator
Glendale College Guild

Brittany Grice, Chief Negotiator
Glendale Community College District