

**Memorandum of Understanding**  
by and between the  
Glendale College Guild, Local 2276  
and the  
Glendale Community College District

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereinafter referred to collectively as the Parties, on a non-precedent setting basis, hereby agree to the following:

This agreement shall be in effect through the fall 2023 semester and supersedes the previous MOU executed between the parties on September 7, 2022 which stated that the parties mutually agreed to constitute a task force made up of Guild, Senate, and District representatives in the fall of 2022 to provide a recommended framework for scheduling the academic calendar in future semesters.

The task force convened in the fall of 2022 and concluded that an academic calendar that ends on a Wednesday in fall and spring terms meets both the state's requirement for scheduling classes to 54 hours and the collective bargaining agreement's condition that "no class shall be required to meet beyond the state-mandated number of instructional hours." Therefore, the parties have agreed to return to a similar schedule from years past which will now include Wednesday being the last day of instruction in fall and spring and then holding final exams Thursday through Wednesday.

Prior to the expiration of this MOU, it is the intent of the parties to negotiate terms and conditions regarding the spring 2024 term of the 2023-2024 academic calendar and future years in accordance with the above.

During the period that this agreement is in effect, Division Chairs shall continue to have the latitude to adjust the schedules of certain sections within their divisions from the dates stipulated in the Appendix C Work Year 2022-23 and 2023-24 sections of the Collective Bargaining Agreement on the condition that the chair ensures the adjusted class maintains compliance with state regulations regarding the minimum of required hours (Title 5 § 55002.5. Credit Hour Definition). Correspondingly, in the event that the District becomes aware of any class that is currently scheduled to end on the date stipulated in the Appendix C Work Year 2022-23 and 2023-24 sections of the Collective Bargaining Agreement that is at risk for noncompliance with the state mandate, the District will have the authority to extend the end date of the class beyond the end date stipulated in the Appendix C Work Year 2022-23 and 2023-24 sections of the Collective Bargaining Agreement.

DATE: February 6, 2023



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Caroline DePiro, Chief Negotiator  
Glendale College Guild



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Brittany Grice, Chief Negotiator  
Glendale Community College District