

**Memorandum of Understanding
by and between the
Glendale College Guild, Local 2276
and the
Glendale Community College District**

The Glendale College Guild, Local 2276 (Guild) and the Glendale Community College District (District), hereby agree to the following:

1. Distance Education for Summer Intersession and Fall Semester 2022 and Winter Intersession and Spring 2023:
 - a. Article VI, Hours of Work, Section 16, Assignment Limitations shall be modified as follows:
 - E. Faculty members shall not be assigned on line or hybrid courses without their consent. Only faculty members who have completeg_ a distance education training course for fully online or hybrid courses, approved by Glendale Community Colleges Committee on Distance Education (CoDE) ~~for fully online and hybrid courses~~, sh-al-l-may be offered 5tl-€R-distance education courses by the Vice President of Instructional Services.
 - G. No contract instructor shall be assigned fully online distance education (fully online and/or hybrid) courses for more than 6-7-% 100% of his/her their load without prior approval by the Guild and Vice President of Instructional Services.
 - b. In accordance with Article VI, Hours of Work, Section 3, Office Hours, A. Office Hours Full-Time Faculty, faculty who teach 100% fully online or hybrid courses as delineated in this MOU, may conduct all office hours in an online or hybrid environment.

Date of Agreement: May 12, 2021



Caroline DePiro, Chief Negotiator
Glendale College Guild, Local 2276



Victoria Simmons, Chief Negotiator
Glendale Community College District