

**GLENDALE COMMUNITY COLLEGE DISTRICT**  
1500 North Verdugo Road  
Glendale, California 91208  
(818) 240-1000

**BOARD OF TRUSTEES MEETING NO. 1**

July 16, 2024

Trustees Present:

Yvette V. Davis  
Dr. Armine Hacopian  
Desirée P. Rabinov  
Ann H. Ransford  
Lilit Yerkanyan, ST

Administrators Present:

Dr. Ryan Cornner  
Dr. Alen Andriassian  
Dr. Brittany Grice  
Amir Nour  
Dr. Michael Ritterbrown

Representatives Present:

Academic Senate: Cameron Hastings  
CSEA: Nonah Maffit  
Guild: Richard Kamei  
  
Remote:  
Dr. Sevan Benlian

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>.

**REGULAR SESSION**

The Regular Session was called to order by President Portillo Rabinov at 5:03 p.m.

**PLEDGE OF ALLEGIANCE**

Leading the Pledge of Allegiance was Isabelle Karayan. Isabelle is a second-year student at GCC majoring in Biology and was an Organizations Senator for Associated Students and is now our Vice President of Relations. She has big aspirations to grow GCC's online engagement with our social medias and market new merchandise for students with Associated Students.

**COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY**

No comments presented related to Board Agenda items.

**RESOLUTIONS – ACTION**

3.1 Resolution No. 01-2024-2025: Energy Conservation Assistance Act (ECAA) Loan Agreement

It was moved (Ransford) and seconded (Hacopian) to adopt Resolution No. 01-2024-2025.

The motion passed unanimously.

3.2 Resolution No. 02-2024-2025: Board Member Virtual Participation Pursuant to AB 2449 Remoted Teleconference Attendance for "Just Cause" or with a Qualifying "Emergency Circumstances"

It was moved (Ransford) and seconded (Davis) to add Resolution No. 02-2024-2025: Board Member Virtual Participation Pursuant to AB 2449 Remoted Teleconference Attendance for "Just Cause" or with a Qualifying "Emergency Circumstances".

The motion passed unanimously.

It was moved (Hacopian) and seconded (Yerkanyan) to adopt Resolution No. 02-2024-2025.

The motion passed unanimously.

## **INFORMATIONAL REPORTS - NO ACTION**

- 4.1 Enrollment Update
- 4.2 Guided Pathways Update

Informational Report items Nos. 4.1 and 4.2 were duly noted.

- 4.3 2024-2025 Budget Update

Cornner provided the Board with a 2024-2025 budget summary, specifically outlining California State budget and levels, focus on Community Colleges, and the impact on GCC. He noted it was good that GCC is moving off hold harmless, have additional ongoing revenue added to set its “base”, hopeful for possible one-time resources due to 2023-2024 conservative approach, and deferrals are not decreases. Unfortunately, there may be large deferrals, and a lack of certainty on when the deferrals will be paid back (promise versus possibilities). And lastly, there are ongoing state deficit and debt, and reduced state reserves and rainy-day funds.

## **CONSENT CALENDAR – ACTION**

- 5.1 Approval of Regular Session Meeting Minutes
- 5.2 Warrants
- 5.3 Contract and Purchase Order Listing
- 5.4 Proposed New Courses
- 5.5 Proposed New Programs
- 5.6 Revised Courses and Programs
- 5.7 Fresh Healthy Start Meals Contract
- 5.8 Staffing Report No. 1 - Academic, Classified, Administrators, All Other Temporary Employees and Student Employees Reports

It was moved (Ransford) and seconded (Hacopian) to approve Consent Calendar item Nos. 5.1 through 5.8.

The Board inquired about the new courses and Fresh Healthy Start Meals contract to begin in the Fall Semester.

The motion passed unanimously.

## **UNFINISHED BUSINESS REPORTS – SECOND READING REPORT – ACTION**

- 6.1 Board Policy 5140 - Disabled Students Programs and Services (Revision)

It was moved (Hacopian) and seconded (Yerkanyan) to approve revised Board Policy 5140.

The motion passed unanimously.

- 6.2 Board Policy 5215 - Policy on AIDS (Delete)

It was moved (Davis) and seconded (Ransford) to approve the deletion of Board Policy 5215.

The motion passed unanimously.

## **FIRST READING REPORTS – NO ACTION**

- 7.1 Board Policy 6250 - Budget Management
- 7.2 Board Policy 6330 - Purchasing - General

First Reading items Nos. 7.1 and 7.2 were duly noted.

## **NEW BUSINESS REPORS - ACTION**

### **8.1 Amendment to 2024-2025 Board Meetings Schedule - Addition of Special Meeting on Friday, July 26<sup>th</sup> at 5:00 p.m.**

It was moved (Ransford) and seconded (Davis) to approve the addition of a Special Meeting on Friday, July 26, 2024 at 5:00 p.m. in Kreider Hall.

The motion passed unanimously.

### **8.2 Notice of Completion - Measure GC - Garfield Parking and Landscape Project**

It was moved (Davis) and seconded (Yerkanyan) to approve the Notice of Completion - Measure GC - Garfield Parking and Landscape Project.

The motion passed unanimously.

### **8.3 Change Order No. 003 - Buena Vista (BV) Building Phase II**

It was moved (Ransford) and seconded (Yerkanyan) to approve Change Order No. 003.

The motion passed unanimously.

### **8.4 Change Order No. 001 - San Gabriel (SG) Building Renovations Math Department Relocation**

It was moved (Ranford) and seconded (Davis) to approve Change Order No. 001.

The motion passed unanimously.

### **8.5 Change Order No. 026 - Owner Controlled Allowance - Buena Vista Building**

It was moved (Ransford) and seconded (Hacopian) to approve Change Order No. 026.

The motion passed unanimously.

### **8.6 Use of Construction Contingency Funds for the Buena Vista (BV) Building - Construction Contingency and Defined Allowances**

It was moved (Hacopian) and seconded (Yerkanyan) to approve the use of Construction Contingency Funds for the Buena Vista (BV) Building.

The motion passed unanimously.

### **8.7 Board Policy Reference Updates Pursuant to 2024 Changes in ACCJC Accreditation Standards**

It was moved (Davis) and seconded (Ransford) to approve the Board Policy reference updates.

The motion passed unanimously.

## **COLLEGE LEADERS REPORTS**

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

**BOARD OF TRUSTEES REQUESTS FOR INFORMATION**

The Board requested an update on the collaborative efforts between Glendale Community College and Yerevan State University and information related to GCC's foster youth support program.

**COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY**

No comments presented.

**CLOSED SESSION**

Closed Session was called at 6:05 p.m. pursuant to Education Code 54957: Conference with Labor Negotiators and Education Code 54957: Public Employee Discipline/Dismissal/Release.

**RECONVENE TO REGULAR SESSION**

The Board reconvened to Regular Session at 7:22 p.m.

**REPORT OF CLOSED SESSION**

No action taken in Closed Session.

**ADJOURNMENT**

Meeting adjourned at 7:22 p.m. in memory of Kumud Parikh who recently passed away. Kumud Parikh was born in Kadi, Gujarat India. As a young woman she emigrated to America and married Bhupesh Parikh. They settled in Los Angeles and had three daughters.

At the age of 32, she started a property management company and together with her husband built it into a successful business. She retired in 2004 and enjoyed spending time with her granddaughters, family and friends. She also became a writer of a 3-book collection of short stories; some that were published in several literary publications.

She was passionate about charitable causes especially in health and education. She donated both here and in India sponsoring the Glendale Community College school of nursing, Glendale Adventists breast diagnostic center and Ganpat University School of Nursing in India along with establishing scholarships at several universities in the US and India. She will always be remembered for her warm smile, kind heart, and humble spirit. She will be missed by many.

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Board of Trustees President

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Board of Trustees Clerk

Board of Trustees Regular Meeting, July 16, 2024  
Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.  
Minutes approved at the Regular Board of Trustees Meeting, August 20, 2024