

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

SPECIAL BOARD OF TRUSTEES MEETING NO. 2

The special board meeting of the Glendale Community College District Board of Trustees was called to order by Ms. Portillo Rabinov at 9:10 a.m. on Friday, July 26, 2024 in the San Rafael Building, SR 217.

Trustees Present:

Dr. Sevan Benlian
Yvette V. Davis
Dr. Armine Hacopian
Desirée Portillo Rabinov
Ann H. Ransford
Lilit Yerkanyan

Guests:

Dr. Daphne Dionisio, Program Manager of Accreditation & Institutional Effectiveness
Dr. Stacy Jazán, Spanish Professor
Dr. Ed Karpp, Dean of Research, Planning & Grants
Patrick Shahnazarian, Int. Director of Facilities
Silva Sorkazian, Int. Assistant Director of Facilities, Bond Projects and Construction
John Fairbank, FM3 Research
Adam Sonenshein, FM3 Research
Graham Beck, Partner Nixon Peabody LLP
Charles Heath, Partner TeamCivX
Josef Topete, Account Lead TeamCivX
Joanna Bowes, KNN Public Finance LLC
Alan Kroeker, Senior Principal at 19six Architects
Monisha Adnani, 19six Architects
Ewa Pocwiardowska, 19six Architects
Christopher Francis, 19six Architects

Administrators Present:

Dr. Ryan Cornner
Dr. Alen Andriassian
Amir Nour
Dr. Michael Ritterbrown

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board of Trustees President Portillo Rabinov.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY

No comments presented.

WELCOME AND INTRODUCTIONS

3.1 Superintendent/President Introduction

Cornner opened the meeting outlining topics to be discussed as follows:

- Strategic Plan
- Board Evaluations
- Facilities
- Bond

He also presented College and President 2024-2025 Major Goals to include:

- Approve revisions of major College Plans and the Facilities Bond
- Implement management re-organization
- Launch revitalized management meetings and trainings with the goal of efficiency, efficacy and empowerment
- Grow and improve capacity in IT and fiscal services
- Grow and improve capacity in risk management, including revised emergency planning
- Grow and improve the College communication plans to support more effective and more frequent College communication
- Institutionalize employee appreciation

The Goals integrate the direction provided by the College Institutional Strategic Plan and Board Focus Areas

- Critical focus on areas that impact
 - Students
 - Employees
 - College reputation
 - Risk mitigation
 - External Mandates

- Continued focus on change management and communication

3.2 Student Services Update

Andriassian presented Student Services 2024-2025 Major Goals to include the following:

- Enhancing the Student Services experience
- Expanding the GCC Promise Plus program
- Cross collaboration across services - Instructional Services and Administrative Services

3.3 Human Resources Update

Cornner covered for Dr. Grice noting the 2024-2025 focus for Human Resources as follows:

- Launch a unified professional development and learning hub for all employees
- Go live with the District's new 2024-2027 EEO Plan
- Revamp personnel prioritization processes in collaboration with Program Review and Fiscal Services
- Increase employee engagement by 10% by EOY through feedback loops, community building & recognition programs
- Grow and improve institutional risk management and civil rights programs

3.4 Administrative Services Update

Nour shared Administrative Services 2024-2025 Major Goals as follows:

- Implementing Human Resources Management (HCM) – Part of LACOE BEST Project with cross collaboration with Human Resources
- Streamlining Budgeting Process
- Revamping Self-Serv with cross collaboration with Human Resources
- Implementing Classification and Compensation Study with cross collaboration with Human Resources
- Transitioning – Welcoming Vice President and Associate Vice President

3.5 Instructional Services Update

Cornner covered for Dr. Ritterbrown to outline 2024-2025 Major Goals as follows:

- Enhance professional development, including training for chairs and instruction in data literacy and evidence-based practices.
- Improve implementation of AB 1705 Develop Restorative Justice Bachelor's Degree
- Launch Technical Support for Live Productions (En Tech Program) in collaboration with IATSE
- Grow and improve enrollment management plan
- Implement VR in collaboration with local high schools

PRESENTATION OF INSTITUTIONAL STRATEGIC PLAN (ISP)

- 4.1 Karpp and Dionisio provided information covering the Institutional Strategic Plan including three significant goals that include inclusion, success and support. Inclusion (Goal A) includes increase equitable access with an inclusive environment where students and employees belong and know their identities are valued. Success (Goal B) to ensure equitable achievement of students' educational, economic, career, and life goals. And, Support (Goal C) to strengthen human, technological, fiscal, and physical resources to support students' attainment of their goals and a sense of belonging among all college stakeholders.

BOARD EVALUATION AND FOCUS AREAS

- 5.1 The Board accepted the evaluation and focus areas for the Superintendent/President. There was a great deal of presence of Board members in attendance at numerous community and college events during the past academic year. Need to consider working closer with the GC Foundation (the GC Foundation will begin planning the Centennial celebration to be held in 2027). Develop ideas for the Board to focus on for the Centennial event. Survey questions may be revised going forward and this was confirmed by the Board as a whole.

FACILITIES PLAN PRESENTATION

- 6.1 Shahnazarian and Sorkazian opened the Facilities Strategic Plan presentation outlining how the plan translates the District's priorities for student learning and success. 19six Architects Alan Kroeker, Senior Principal and representative, Monisha Adnani, presented details gathered from various surveys they conducted across the college. They summarized campus engagement, residency (time spent on campus), commute, culture (perception of "current" or "future" college) and evaluated how the college may better provide the needs of students and the community. Suggestions were made for improvements and developments to all campus locations covering approximately 10 years.

BOND AND BOND DATA PRESENTATION

- 7.1 Cornner began by presenting GCC's 2016 Measure GC bond successes and shared the needs of the college going forward over the next 10-years and beyond. All campuses require a great deal of improvement in building, infrastructure and technology updates. Representatives from FM3 Research presented results recently gathered from the college and community and provided suggestions in seeking a bond. It was recommended the District be issued a general obligation bond in an aggregate amount not to exceed \$600,000,000 for the purpose of raising money for construction, reconstruction, rehabilitation and replacement of District facilities, including the furnishing or equipping of District facilities, or the acquisition or lease of real property for District facilities and paying costs incident thereto.

BOARD MEETING – BOARD CONSIDERATION

- 8.1 The Board of Trustees reviewed and discussed the draft resolution ordering an election to authorize the issuance of a general obligation bond on the November 5, 2024 election ballot. This resolution is set to be presented for approval at the July 26, 2024 Board of Trustee special meeting, to follow.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

- 9.1 No comments presented.

ADJOURNMENT

Portillo Rabinov adjourned the meeting at 4:45 p.m.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Special Meeting, July 26, 2024

Minutes recorded by Debra Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.

Minutes approved at the Regular Board of Trustees Meeting, August 20, 2024.