



Fall 2024 Payroll Schedule

**Please note the following dates are tentative and subject to change by
Los Angeles County Office of Education (LACOE)**

Full-Time and Adjunct Faculty: Full Semester Classes (C1 pay cycle – 16 weeks):

There are 5 equal payments and checks are issued on the 1st working day of each month. The check issue dates are: **10/01/24, 11/01/24, 12/02/24, 01/02/25, and 02/03/25.**

Full-Time and Adjunct Faculty: Hourly, Non-Instructional & Substitute Hours (C2 pay cycle - less than 16 weeks):

Payroll Periods	Time Report Due	Warrants Issued
09-03-24 to 09-20-24	09-16-24	09-30-24
09-21-24 to 10-20-24	10-16-24	10-31-24
10-21-24 to 11-20-24	11-12-24	12-02-24
11-21-24 to 12-18-24	12-10-24	01-02-25

If you have any questions or concerns, please email your Payroll Technician:

Ms. Amie Cortes: acortes@glendale.edu

Full-Time Faculty and Classified Staff at Verdugo Campus

Ms. Gohar Gasparian: gohar@glendale.edu

Non-Credit Adjunct, Certificated Stipends, and Classified Hourly

Ms. Lianna Khatcherian: lkhatcherian@glendale.edu

Facilities, Classified Staff at Garfield Campus, and Student Workers

Mr. Armen Mnatsakanian: armenm@glendale.edu

Credit Adjunct at Verdugo Campus, Full-Time Overload, and Intersession