

Academic Senate Meeting

April 4, 2024

1:40-3:10 p.m.Administration 217

Senators: 27

S. Chin (Library)	A. Christy (NC ESL)	M. Davis (At-Large)	R. Dickes (VPA)
S. Donayan (Tech/Aviation)	B. Flynn (NC Business)	N. Ghodousi (Student Services)	C. Hastings (At-Large)
S. Jazan (Language Arts)	R. Kerr (English)	K. Mack (At-Large)	J. Marshall (Phys. Sci.)
P. Mayer (At-Large)	K. Meza (At-Large)	R. Neufeld (Math)	C. Pollack (Adjunct At-Large)
S. Possidon (Business)	H. Ramos (Social Sciences)	B. Reff (Adjunct At-Large)	P. Rooney (At-Large)
K. Rostamiani (Biology)	J. Sanchez (At-Large)	M. Stach (At-Large)	P. Vera (Credit ESL)
F. Virani (Health Sci.)	Y. Ybarra (Kinesiology)	A. Yefremian (Adjunct At-Large)	

C&I Coordinator: F. Rohrbacher

Resource, Non-voting: F. Strong

Absent: B. Flynn, P. Mayer, P. Rooney, Y. Ybarra

Proxies: F. Rohrbacher (proxy for P. Rooney)

Guests: S. Dube, J. Huezos, M. Peterson

CERTIFICATION OF COMPLIANCE

To accommodate the requirement of Government Code 54954.2, it is hereby declared that the agenda for the meeting was posted 72 hours prior to this meeting at the following locations:

- On the window of the Governance office, SR 217; on the main notice board at Garfield Campus
- At www.glendale.edu/senate
- At sp.glendale.edu/senate

In accordance with the Brown Act revisions, any writings relating to open session agenda items and distributed to all or a majority of all Senators within 72 hours prior to a regular meeting, or within 24 hours prior to a special meeting, shall be made available for inspection by the public in the Office of the Academic Senate of Glendale Community College, San Rafael Building, SR 217, 1500 N. Verdugo Road, Glendale, CA 91208 during regular business hours.

Agenda materials may be requested by the public by contacting the Academic Senate President, Cameron Hastings by email.

1. Call to Order - 1:42PM

2. Comments from the Audience

3. Approval of the Minutes - ****MSC** (Dickes/Stach) (23 yea / 0 nay / 0 abstain):** Minutes approved.

4. President's Report

1. Information Item for Theatre Arts- Prefix T ART is changing to THTR and will be going through the C&I process.
2. SWOT Analysis (Internal Strengths and Weaknesses, External Opportunities and Threats): If you have any questions or feedback for the group, please reach out to them, as it will be helpful in creating a more comprehensive analysis. The feedback will be helpful in the next accreditation cycle.
3. Senate Elections has been sent out. The materials are available in Canvas.
4. Electorate reminder 5/16. We are still looking for topics to discuss. Please forward any ideas you have.
5. Faculty Award Nominations: please remind your division that faculty award nominations have been sent out.

5. Reports from Officers and Committees

1. DEIA – S. Dube

The DEIA's mission statement is being revised to better align with its current operations, as the existing statement does not reflect how the committee functions today. The new mission statement language is

warmer and more inviting. Amending the bylaws will be necessary for implementation the new changes.

6. Call for Additional Items

1. ****MSC** (Pollack/Davis) (23 yea / 0 nay / 0 abstain):** Motion to amend the bylaws to include the revised mission statement of the DEIA committee
2. ****MSC** (Rohrbacher/Davis) (23 yea / 0 nay / 0 abstain):** Motion to add the item above to today's agenda

7. Approval of the Agenda - ****MSC** (Davis/Dickes) (23 yea / 0 nay / 0 abstain):** Agenda approved.

8. High Priority Items- None

1. ****MSC** Motion 2024-12 (23 yea / 0 nay / 0 abstain):** The Senate approves the Institution Set Standards Taskforce Report.
 1. S. Jazan reported that the task force met to address falling below the set standards for transfers.
 2. The task force recommended a slight increase in the course completion rate standard from 68% to 69% and stretch goals from 75% to 77%, noting that current rates have consistently been around 70%.\
 3. There is a downward trend in Standard 2 concerning degree completion since the 2020-21 academic year, attributed to a decline in enrollment. M. Davis emphasized the importance of adding more context for the Senate report, highlighting that despite declining enrollments, the rate of degrees awarded per full-time equivalent student (FTES) is increasing, indicating that more degrees are being awarded per student. The Task Force recommended keeping the ISS at 1,000 and the stretch goal at 1,200.
 4. For Standard 3, which tracks transfer rates, S. Jazan highlighted that the data lagged and did not account for transfers to private and out-of-state institutions; however, M. Davis added that cohort tracking shows increasing transfer rates at both three and six years, The Task Force recommended lowering the ISS to 900 and the stretch goal to 1200.
 5. Standard 4 Certificate completion: S. Jazan noted a significant increase in certificate

completion rates, nearly doubling since 2018, due to a reduction in the units required for certificate completion, suggesting to maintain current standard at 300 and the stretch goal at 500.

2. ****MSC** Motion 2024-03 (23 yea / 0 nay / 0 abstain):** The Senate approves the 2023-2024 Institution Set Standards.

9. Unfinished Business

1. ****MST** (Reff/Dickes) Motion 2024-19 (23 yea / 0 nay / 0 abstain):** The Senate requests that the Public Information Officer, Drew Sugars or his successor or an officially approved designee, come to the Senate in spring semester 2024 and explain the campuses' internal and external marketing programs to increase student enrollment. Additionally, the Senate requests that the Officer provide historical data as to the programs' past successes.

10. New Business

1. ****MSF** Motion 2024-20 (8 yea / 9 nay / 7 abstain):** The Senate approves the recommended revision of AR4000.
 1. Discussion focused on the challenges of getting the work done because of the increased workload and making participation difficult for non-Senate faculty members. It was proposed to transform the committee into a governance committee, focusing on student engagement and Pathways, while distinguishing its functions from OER which handles faculty-related issues. Debate continued on the appropriate location of the revision, with multiple suggestions for relocation or the establishment of a new policy. One proposal suggested embedding the issues directly into the committee's mission and responsibilities to streamline processes.
2. ****MSC** Motion 2024-11 (23 yea / 0 nay / 0 abstain :** The Senate recommends extended and more flexible hours at the Accommodations Resource Center for all students.
3. ****MSC** Motion 2024-13 (23 yes/ 0 nay/ 0 abstain:** The Senate approves changes to its Bylaws to include the revised DEIA Mission Statement.
 1. Revised Mission Statement- *The Academic Senate Diversity, Equity, Inclusion, and Accessibility (DEIA) Committee is committed to cultivating and promoting practices to sustain a diverse, equitable, inclusive, and accessible environment by advocating for, engaging with, and empowering the campus community. Our commitment extends to collaborating with faculty, staff, students, and administrators to ensure that the principles of DEIA are integrated into every aspect of academic life, and services, fostering a campus culture that values and supports the well-being of all its members.*

11. Adjournment – **2:49 PM**; minutes recorded by Hazel Ramos, Senate Secretary.

12. Next Meeting – May 2, 2024