



GOVERNANCE UPDATE SEPTEMBER 2024

The Governance Update monthly report includes of actions taken by various governance committees. It is required by Administrative Regulation 2511: Governance Document.

The report includes motions and information items, as recorded in the minutes of committees that reported to the Governance office between **August 1, 2024 and September 1, 2024**.

The College Executive Committee reviewed these items during their **September 3, 2024 meeting**.

- Agenda and minutes are available in [Board Docs](#).
- Items reported here may have changed or been resolved during a more recent meeting than the date noted. Questions regarding items listed below contact the chair of the appropriate committee. Committee chairs may be emailed directly from the [Blue List](#).
- Archive minutes are available [SharePoint](#).
- Standing Committees* include the 5 main areas of the college (College Executive, Administrative Affairs, Academic Affairs, Student Affairs, and Institutional Planning).

I. COLLEGE EXECUTIVE COMMITTEE*

*Standing Committee**

Meets Tuesday prior to Board of Trustees meetings, 2:30 pm, AD 121

This committee meets during intersessions.

Chair: Dr. Ryan Cornner

Scheduled Meetings: 9/3, 10/8, 11/12, 12/10/2024

Activities of the College Executive Committee are reported monthly within the “Governance Update” which is available on the Governance webpage:

<https://glendale.edu/governanceupdate>

SUBCOMMITTEES OF THE COLLEGE EXECUTIVE COMMITTEE:

1) Budget Committee

2nd Thursday and 4th Tuesday, 12:20-1:30 pm, Zoom Conference

Co-Chairs: Mr. Amir Nour, and Mr. Michael Scott

July 11, 2024 is the last meeting reported. Met on August 27, 2024, report is forthcoming.

Scheduled Meetings: 9/12, 9/24, 10/10, 10/22, 11/14, 11/26, 12/12/2024

2) College Computer Coordinating Committee (4Cs)

3rd Thursday, 12:30 – 1:30 pm, LB 113, I.T. Conference Room

Chair: Mr. Michael Dioquino

April 27, 2023 is the last meeting reported.

Scheduled Meetings: Fall 2024

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- 3) **Enrollment Management Committee**
2nd Wednesday, 12:20-1:20 pm, contact Chair for location
Co-Chairs: Ms. Agnes Eguaras, Dr. Drew Yamanishi, and Dr. Edward Karpp
March 13, 2024 is the last meeting reported. Met on May 8, 2024, report is forthcoming.
Scheduled Meetings: Fall 2024

- 4) **Equal Employment Opportunity Committee (EEO)**
4th Thursday, 12:30-1:30 pm, contact Chair for location
Chair: Dr. Brittany Grice
March 23, 2023 is the last meeting reported. Met on April 27, 2023, report is forthcoming.
Scheduled Meetings: Fall 2024

- 5) **Governance Review Committee (GRC)**
1st Tuesday, 1:40-2:40 pm, contact Chair for location
Chair: Mr. Paul Vera
June 4, 2024 is the last meeting reported. Met on September 3, 2024, report is forthcoming.
Scheduled Meetings: 10/1, 11/5, 12/3/2024; 3/4/2025, 4/1, 5/6

- 6) **Professional Development Committee**
3rd Thursday, 12:30-1:30 pm, contact Chair for location
Co-Chairs: Ms. Tiffany Ingle, Faculty Coord.; and Mr. Chris Franz, Classified Coord.
October 19, 2023 is the last meeting reported. Met on March 21, 2024, report is forthcoming.
Scheduled Meetings: Fall 2024

- 7) **Released Time Extra Pay Committee (RTEP)**
4th Friday, 10:00-11:00 am, contact Chair for location
Chair: TBD
April 26, 2024 is the last meeting reported. Met on May 24, 2024, report is forthcoming.
Scheduled Meetings: Fall 2024

- 8) **Student Equity & Achievement Committee (SEA)**
Meets as needed
Chair: Ms. Yeranui Barsegyan
November 18, 2022 is the last meeting reported.
Scheduled Meetings: TBD

- II. **INSTITUTIONAL PLANNING COORDINATION COMMITTEE* (IPCC)**
2nd Monday, 12:15pm-1:30 pm, Zoom Conference
Co-Chairs: Dr. Edward Karpp, and Dr. Daphne Dionisio
May 13, 2024 is the last meeting reported.
Scheduled Meetings: Fall 2024



SUBCOMMITTEES OF THE INSTITUTIONAL PLANNING COORDINATION COMMITTEE:

1) Program Review Committee

3rd Tuesday, 1:30–2:30 pm, Zoom Conference <https://glendale-edu.zoom.us/j/8182401000>

Chair: Dr. Daphne Dionisio

May 21, 2024 is the last meeting reported.

Scheduled Meetings: Fall 2024

2) Strategic Planning Committee

Meets once per semester, contact Chair for location

Chair: Dr. Edward Karpp

November 17, 2023 is the last meeting reported. Met on May 17, 2024, report is forthcoming.

Scheduled Meetings: Fall 2024

III. ACADEMIC AFFAIRS COMMITTEE*

3rd Wednesday, 2:00-4:00 pm, Zoom Conference

Chair: Dr. Michael Ritterbrown

May 15, 2024 is the last meeting reported.

Scheduled Meetings: September 18, 2024

SUBCOMMITTEES OF THE ACADEMIC AFFAIRS COMMITTEE:

1) Academic Calendar Committee

Meets as needed, contact Chair for location

Chair: Mr. Mike Allen

March 13, 2024 is the last meeting reported.

Scheduled Meetings: TBD

2) Baja Program Committee

Meets twice per academic year, contact Chair for location

Chair: Dr. Maria Kretzmann

May 16, 2024 is the last meeting reported.

Scheduled Meetings: TBD

3) Graduation Requirements Committee

Meets as needed, contact Chair for location

Chair: Ms. Agnes Eguaras

June 12, 2023 is the last meeting reported.

Scheduled Meetings: TBD

4) Library & Information Competency Committee

4th Thursday, 12:30-1:30 pm, Zoom Conference

Chair: Ms. Becka Cooling

May 23, 2024 is the last meeting reported.

Scheduled Meetings: September 26, 2024

5) **Scholars Program Committee**

4th Tuesday, 12:30-1:30 pm, Zoom Conference

Chair: Dr. Michael Harnett

April 23, 2024 is the last meeting reported. Met on May 28, report is forthcoming.

Scheduled Meetings: Fall 2024

6) **Study Abroad Committee**

4th Thursday, 12:20-1:30 pm, Zoom Conference

Chair: Mr. Kevin Mack

March 28, 2024 is the last meeting reported.

Scheduled Meetings: 9/26, 10/24, 11/21/2024

IV. STUDENT AFFAIRS COMMITTEE*

3rd Wednesday, 1:00-2:00 pm, Zoom Conference

Chair: Dr. Alen Andriassian

May 15, 2024 is the last meeting reported.

Scheduled Meetings: September 18, 2024

SUBCOMMITTEES OF THE STUDENT AFFAIRS COMMITTEE:

1) **International Students Committee**

Meets once per academic year, contact Chair for location

Chair: Mr. Murray Stach

May 2, 2022 is the last meeting reported.

Scheduled Meetings: TBD

3) **Placement and Assessment Committee**

2nd Thursday, 2:00-3:00 pm, Zoom Conference <https://glendale-edu.zoom.us/j/85346772972>

Chair: Dr. Drew Yamanishi

April 11, 2024 is the last meeting reported. Met on May 9, 2024, report is forthcoming.

Scheduled Meetings: Fall 2024

4) **Student Fees and Tuition Committee**

2nd Wednesday, 1:00-2:00pm, Zoom Conference

This committee meets during intersession.

Chair: Mr. Amir Nour

February 14, 2024 is the last meeting reported.

Scheduled Meetings: TBD

V. ADMINISTRATIVE AFFAIRS COMMITTEE*

2nd Tuesday, 11:00 am–12:20 pm, Zoom Conference

Chair: Mr. Amir Nour

May 14, 2024 is the last meeting reported. Met on June 11, 2024, report is forthcoming.

Scheduled Meetings: Fall 2024



SUBCOMMITTEES OF THE ADMINISTRATIVE AFFAIRS COMMITTEE:

1) Campus Development Committee

1st Thursday, 12:30 p.m. – 1:30 p.m., Zoom Conference

Chair: Mr. Patrick Shahnazarian

May 2, 2024 is the last meeting reported.

Scheduled Meetings: Fall 2024

2) Environment & Sustainability Committee

1st Wednesday, 12:30 p.m. – 1:30 p.m., Zoom Conference

Chair: Mr. Patrick Shahnazarian

May 1, 2024 is the last meeting reported.

Scheduled Meetings: Fall 2024

3) Safety Committee – March 20, 2024

3rd Wednesday, 11:00am-12:00pm, Zoom Conference

Chair: Ms. Laura Matsumoto

May 15, 2024 is the last meeting reported.

Scheduled Meetings: September 18, 2024

Prepared by Frankie Strong, Governance Office