

GLENDALE COMMUNITY COLLEGE DISTRICT
1500 North Verdugo Road
Glendale, California 91208
(818) 240-1000

BOARD OF TRUSTEES MEETING NO. 4

August 20, 2024

<u>Trustees Present:</u>	<u>Administrators Present:</u>	<u>Representatives Present:</u>	
Yvette V. Davis	Dr. Ryan Cornner	Academic Senate: Cameron Hastings	Absence:
Dr. Armine Hacopian	Dr. Brittany Grice	CSEA: Nonah Maffit	Dr. Sevan Benlian
Desirée P. Rabinov	Amir Nour	Guild: Maite Peterson present for	Dr. Alen Andriassian
Ann H. Ransford	Dr. Michael Ritterbrown	Richard Kamei	Richard Kamei
Lilit Yerkanyan, ST			

A copy of this meeting is on file in the Superintendent/President's Office and on the college's website at <http://www.glendale.edu/boardoftrustees>.

REGULAR SESSION

The Regular Session was called to order by President Portillo Rabinov at 5:03 p.m.

PLEDGE OF ALLEGIANCE

Leading the Pledge of Allegiance was Jady Kim. She is a first-year student who just returned from a six-month mission trip and is excited to begin her journey at GCC!

COMMENTS FROM THE AUDIENCE - BOARD AGENDA ITEMS ONLY

No comments presented related to Board Agenda items.

RESOLUTIONS – ACTION

3.1 Resolution No. 04-2024-2025: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Child Development Center

It was moved (Hacopian) and seconded (Davis) to adopt Resolution No. 04-2024-2025.

The motion passed unanimously.

3.2 Resolution No. 05-2024-2025: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Community Services Program (was discontinued in Spring 2024)

It was moved (Ransford) and seconded (Davis) to adopt Resolution No. 05-2024-2025.

The Board suggested this be placed on the agenda with clarification.

The motion passed unanimously.

3.3 Resolution No. 06-2024-2025: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – DSPS Program

It was moved (Davis) and seconded (Ransford) to adopt Resolution No. 06-2024-2025.

The Board indicated this is an annual transfer.

The motion passed unanimously.

3.4 Resolution No. 07-2024-2025: Transfer from the Unrestricted General Fund (01) to the Restricted General Fund (03) – Student Health Services Program

It was moved (Ransford) and seconded (Hacopian) to adopt Resolution No. 07-2024-2025.

The motion passed unanimously.

3.5 Resolution No. 08-2024-2025: Transfer from the Restricted General Fund (03) to the Unrestricted General Fund (01)

It was moved (Ransford) and seconded (Davis) to adopt Resolution No. 08-2024-2025.

The motion passed unanimously.

INFORMATIONAL REPORTS - NO ACTION

4.1 Enrollment Update

4.2 Guided Pathways Update

4.3 Measure GC Update

4.4 Glendale College Foundation - Statement of Financial Position, Income Statement and Fourth Quarter Report of Donations, June 30, 2024

Informational Report Nos. 4.1 through 4.4 were duly noted.

CONSENT CALENDAR – ACTION

5.1 Approval of Regular Session Meeting Minutes

5.2 Approval of Special Session Meeting Minutes - Summer Retreat

5.3 Approval of Special Meeting Minutes - Friday, July 26, 2024

5.4 Warrants

5.5 Contract and Purchase Order Listing

5.6 Declaration of Surplus Computers Equipment and Electric Carts

5.7 Foundation of California Community Colleges - Amended Master Services Agreement

5.8 Ratification of Travel Outside of the United States - Edinburgh, Scotland

Item No. 5.8 was pulled as the employee was unable to travel during the required time.

5.9 Staffing Report No. 2 - Academic, Classified, Administrators, All Other Temporary Employees and Student Employees Reports

It was moved (Hacopian) and seconded (Davis) to approve Consent Calendar item Nos. 5.1 – 5.7 and 5.9.

The motion passed unanimously.

PUBLIC HEARING

6.1 Public Hearing – 2024-2025 Proposed Final Budget

President Portillo Rabinov opened the Public Hearing at 5:10 p.m. Hearing no comments, the Public Hearing was closed at 5:11 p.m.

FIRST READING REPORTS – NO ACTION

7.1 Preliminary Presentation - Adoption of 2024-2025 Budget

Nour presented an outline of the 2024-2025 Budget for Board consideration. This item will be presented at the September 10th Board of Trustees meeting for approval.

First Reading Report No. 7.1 was duly noted.

NEW BUSINESS REPORS - ACTION

8.1 2024-2025 Final Board Focus Areas

It was moved (Davis) and seconded (Yerkanyan) to approve the 2024-2025 Final Board Focus Areas.

The motion passed unanimously.

8.2 International Student Health Insurance - Intent to Award

It was moved (Ransford) and seconded (Hacopian) to approve International Student Health Insurance - Intent to Award.

The motion passed unanimously.

8.3 Change Order No. 027 - Owner Controlled Allowance Buena Vista (BV) Project

It was moved (Ransford) and seconded (Davis) to approve Change Order No. 027.

The motion passed unanimously.

8.4 Use of Construction Contingency Funds - Buena Vista Building - Construction Contingency and Defined Allowances

It was moved (Yerkanyan) and seconded (Hacopian) to approve use of Construction Contingency Funds.

The motion passed unanimously.

8.5 Change Order No. 004 - Buena Vista (BV) Building Phase II

It was moved (Davis) and seconded (Ransford) to approve Change Order No. 004.

The motion passed unanimously.

8.6 Change Order No. 002 - San Gabriel (SG) Building Renovations - Math Department Relocation

It was moved (Hacopian) and seconded (Davis) to approve Change Order No. 002.

The motion passed unanimously.

COLLEGE LEADERS REPORTS

Written reports were included in the meeting agenda materials with additional comments made at the meeting by College leaders concerning college and community related activities, events and issues of interest to the college.

BOARD OF TRUSTEES REQUESTS FOR INFORMATION

No requests for information.

COMMENTS FROM THE AUDIENCE - SUBJECT MATTER JURISDICTION OF BOARD ONLY

GCC Employee, Diane Alvillar, congratulated Ms. Portillo Rabinov on her recent assignment as President of the Board of Trustees. She also emphasized the Board should make a commitment to the college regarding equity and diversity.

CLOSED SESSION

Closed Session was called at 6:00 p.m. pursuant to Education Code §54957: Conference with Labor Negotiators (Grice and Cornner), Education Code §54957: Public Employee Discipline/ Dismissal/Release and Education Code §54956.9: Anticipated Litigation.

RECONVENE TO REGULAR SESSION

The Board reconvened to Regular Session at 7:40 p.m.

REPORT OF CLOSED SESSION

Report of action taken in Closed Session related to Education Code §54957: Public Employee Discipline/ Dismissal/Release:

The Board voted unanimously to authorize the Superintendent to issue the proposed thirty-day suspension without pay to Employee No. 7262 for violations of District policy and the California Education and Administrative Codes.

ADJOURNMENT

Meeting adjourned at 7:40 p.m. in memory of Dr. Duane deCroupet who recently passed away.

Dr. deCroupet was the founder of Glendale Optometric Center and had served the Glendale community for over 30 years. Dr. deCroupet had always been a strong leader in his profession and has served as the past Chairman of the Board for Southern California College of Optometry, board member for Vision West, President for the San Fernando Valley Optometric Society and received many distinguished awards for his excellence in optometry.

Dr. deCroupet devoted much of his time serving his community and had been the past President and an active member of the Glendale Kiwanis Club for many years. He was a donor to the GC Foundation for greater than 15 years to the El Vaquero Racquet Club, for campus banners, for Golf Tournament Tee Green Signs, and the 70th and 75th College Anniversary events.

He was a USC Trojans fan, played golf and enjoyed time with close friends and family. Dr. deCroupet leaves behind his wife Terry, two daughters and two grandchildren. He will be missed by the community, friends and family.

Board of Trustees President

Board of Trustees Clerk

Board of Trustees Regular Meeting, August 20, 2024
Minutes recorded by Deb Kallas, Executive Assistant to the Superintendent/President and the Board of Trustees.
Minutes approved at the Regular Board of Trustees Meeting, September 10, 2024