

ADMJ101 : Introduction To The Administration Of Justice

General Information

Author:	<ul style="list-style-type: none">Curtis G Potter
Course Code (CB01) :	ADMJ101
Course Title (CB02) :	Introduction To The Administration Of Justice
Department:	ADMJ
Proposal Start:	Spring 2025
TOP Code (CB03) :	(2105.00) Administration of Justice
CIP Code:	(43.0107) Criminal Justice/Police Science.
SAM Code (CB09) :	Possibly Occupational
Distance Education Approved:	No
Will this course be taught asynchronously?:	No
Course Control Number (CB00) :	CCC000097933
Curriculum Committee Approval Date:	05/22/2024
Board of Trustees Approval Date:	07/16/2024
Last Cyclical Review Date:	05/22/2024
Course Description and Course Note:	ADMJ 101 covers the history and philosophy of administration of justice in America, a summary of the system, identification of the various subsystems, role expectations, and their interrelationships, theories of crime, punishment, and rehabilitation, ethics, education, and training for professionalism in the system.
Justification:	Mandatory Revision
Academic Career:	<ul style="list-style-type: none">Credit
Author:	<ul style="list-style-type: none">Curtis G Potter

Academic Senate Discipline

Primary Discipline:	<ul style="list-style-type: none">Administration of Justice (Police science, corrections, law enforcement)
Alternate Discipline:	No value
Alternate Discipline:	No value

Course Development

Basic Skill Status (CB08)	Course Special Class Status (CB13)	Grading Basis
Course is not a basic skills course.	Course is not a special class.	<ul style="list-style-type: none">Grade with Pass / No-Pass Option

Allow Students to Gain Credit by Exam/Challenge

Pre-Collegiate Level (CB21)

Not applicable.

Course Support Course Status (CB26)

Course is not a support course

Transferability & Gen. Ed. Options

General Education Status (CB25)

Not Applicable

Transferability

Transferable to both UC and CSU

Transferability Status

Approved

C-ID	Area	Status	Approval Date	Comparable Course
AJ	Administration of Justice	Approved	08/25/2014	AJ 110 - Introduction to Criminal Justice

IGETC Area	Area	Status	Approval Date	Comparable Course
4-Social Sciences	Social Sciences	Denied	08/28/2023	No Comparable Course defined.

CSU GE-Breadth Area	Area	Status	Approval Date	Comparable Course
D-Social Sciences	Social Sciences	Denied	08/28/2023	No Comparable Course defined.

Units and Hours

Summary

Minimum Credit Units (CB07)	3
Maximum Credit Units (CB06)	3
Total Course In-Class (Contact) Hours	54
Total Course Out-of-Class Hours	108
Total Student Learning Hours	162

Credit / Non-Credit Options

Course Type (CB04)

Credit - Degree Applicable

Noncredit Course Category (CB22)

Credit Course.

Noncredit Special Characteristics

No Value

Course Classification Code (CB11)

Credit Course.

Funding Agency Category (CB23)

Not Applicable.

Cooperative Work Experience Education Status (CB10)

Variable Credit Course

Weekly Student Hours

	In Class	Out of Class
Lecture Hours	3	6
Laboratory Hours	0	0
Studio Hours	0	0

Course Student Hours

Course Duration (Weeks) 18

Hours per unit divisor 0

Course In-Class (Contact) Hours

Lecture 54

Laboratory 0

Studio 0

Total 54

Course Out-of-Class Hours

Lecture 108

Laboratory 0

Studio 0

Total 108

Time Commitment Notes for Students

No value

Units and Hours - Weekly Specialty Hours

Activity Name	Type	In Class	Out of Class
No Value	No Value	No Value	No Value

Pre-requisites, Co-requisites, Anti-requisites and Advisories

Advisory

ENGL101 - Introduction to College Reading and Composition

Objectives

- Read, analyze, and evaluate a variety of primarily non-fiction readings for content, context, and rhetorical merit with consideration of tone, audience, and purpose.
- Proofread and edit essays for presentation so they exhibit no disruptive errors in English grammar, usage, or punctuation.

OR

Advisory

ESL151 - Reading And Composition V

Objectives

- Read and critically analyze various academic readings.

- Compose a 500 to 550-word essay which: summarizes and cites appropriately a reading passage; includes a clear thesis statement; uses evidence to support the thesis; shows clear organization into an introduction, body, and conclusion.

Entry Standards

Entry Standards

Course Limitations

Cross Listed or Equivalent Course

Specifications

Methods of Instruction

Methods of Instruction Lecture

Methods of Instruction Discussion

Methods of Instruction Multimedia

Methods of Instruction Collaborative Learning

Out of Class Assignments

- Midterm project: utilize conclusions from scholarly research in creating informed positions on controversial issues in criminal justice
- Final project: research a nonviolent criminal case in American history and write an explanatory essay
- Research paper written in APA, ASA, or a generally accepted Social Science writing format (e.g. a research paper using multiple sources written in APA format on the history, purpose, and organization of police agencies)

Methods of Evaluation

Rationale

Exam/Quiz/Test

Quizzes

Exam/Quiz/Test

Midterm

Exam/Quiz/Test

Final examination

Textbook Rationale

No Value

Textbooks

Author	Title	Publisher	Date	ISBN
Walker, Samuel	The Color of Justice	Cengage Learning	2018	978-1337091862
Schmallegger, Frank	Criminal Justice: An Introduction	Pearson	2025	9780138105358

Other Instructional Materials (i.e. OER, handouts)

No Value

Materials Fee

No value

Learning Outcomes and Objectives

Course Objectives

Summarize criminology theories used to explain crime and criminality.

Summarize the history and progress of efforts to reduce the effects of racism in the criminal justice system.

Recognize a sense for the importance of education, training and professionalism in the justice system.

Explain the extent of the crime problem in America.

Name and describe the steps in the criminal adjudication process that involve the police, the courts, and corrections.

SLOs

Explain the objectives of the system, the crime problem, and role expectation of criminal justice personnel.

Expected Outcome Performance: 70.0

<i>ADMJ</i> Administration of Justice - AS-T	Demonstrate an understanding of concepts in: criminal law, law enforcement procedures, crisis intervention, legal aspects of evidence and forensic science.
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<i>ADMJ</i> Administration of Justice - A.S. Degree Major	Demonstrate an understanding of concepts in: criminal law, law enforcement procedures, crisis intervention, legal aspects of evidence and forensic science.
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<i>ADMJ</i> Administration of Justice - Certificate	Demonstrate an understanding of concepts in: criminal law, law enforcement procedures, crisis intervention, legal aspects of evidence and forensic science.
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<i>SOC</i> Social Work and Human Services AA-T Degree	Explain the qualities and characteristics of effective human service professionals that view clients as whole persons in the context of their family, culture, and community using a biopsychosocial perspective
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<i>ILOs</i> Core ILOs	Reflect and act upon personal responsibility as local and global citizens; respect and appreciate social and cultural diversity and recognize the complexity of the world; value and articulate the significance of environmental sustainability and social justice.
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Analyze the criminal justice system's relationship and responsibility to the community.

Expected Outcome Performance: 70.0

<i>SOC</i> Social Work and Human Services AA-T Degree	Explain the qualities and characteristics of effective human service professionals that view clients as whole persons in the context of their family, culture, and community using a biopsychosocial perspective
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<i>ILOs</i> Core ILOs	Reflect and act upon personal responsibility as local and global citizens; respect and appreciate social and cultural diversity and recognize the complexity of the world; value and articulate the significance of environmental sustainability and social justice.
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Articulate ethical dilemmas and decision making processes encountered in law enforcement and/or corrections fields.

Expected Outcome Performance: 70.0

<i>SOC</i> Social Work and Human Services AA-T Degree	Explain the qualities and characteristics of effective human service professionals that view clients as whole persons in the context of their family, culture, and community using a biopsychosocial perspective
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<i>ILOs</i> Core ILOs	Practice ethical and responsible behavior within personal, academic, professional, social, and societal contexts; recognize and welcome diverse lifestyle choices that promote physical, intellectual, psychological, and social well-being.
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	Reflect and act upon personal responsibility as local and global citizens; respect and appreciate social and cultural diversity and recognize the complexity of the world; value and articulate the significance of environmental sustainability and social justice.
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Additional SLO Information

Does this proposal include revisions that might improve student attainment of course learning outcomes?

No

Is this proposal submitted in response to learning outcomes assessment data?

No

If yes was selected in either of the above questions for learning outcomes, explain and attach evidence of discussions about learning outcomes.

No Value

SLO Evidence

No Value

Course Content

Lecture Content

Crime: Its Nature and Impact (6 hours)

- Crime defined
- Sources of crimes
 - Constitution
 - Treaties
 - Common Law
 - Statutes
 - Judicial ruling
 - Administration regulations
- Civil actions
- Amount and trends in crime
- General comments
 - Victims of crime
 - Violent crime
 - Property crime
 - Organized crime
 - Drug abuse
 - "Victimless" crimes

History of Criminal Justice Systems (5 hours)

- Police
 - Primitive background
 - Watch and Ward - Bow Street Runners, parochial and commercial police
 - Peel's Principles
 - Evolution in the U.S.A.
- Courts
 - Primitive background
 - Anglo-Saxon period
 - American court system development
- Corrections
 - Evolvement of philosophy in U.S.A.
 - State penal institutions
 - Federal prison system

Police - Structure and Function (6 hours)

- Police role
 - Problems and response
 - External controls
 - Internal controls
- Typical structure
- Examples
- Innovations
 - Team policing
 - Police agent
 - Consolidation
- Function
 - Patrol
 - Investigation
 - Public services
 - Traffic
 - Juvenile offenders
- Police and community
- Goals of police organization
 - Multipurposed
 - Prevention preferable to repression
 - Power required
 - Public support and cooperation required

Federal Constitution, Courts, and Regulation of Police Action (6 hours)

- Duty of the court system
 - Review legislative enactments
 - Provide check on executive branch
- Bill of Rights
 - First eight personal rights
 - Ninth, tenth, general provisions re: division of power between state and federal
- Exclusionary rule
- Trend in cases

The American Court System: Jurisdiction, Structure and Role (5 hours)

- Hierarchy of courts and jurisdiction
- Court scheduling, management, organization
- Sentencing process
- The judge
 - Role
 - Power
- Court problems
 - Delays
 - Plea Bargaining
 - Equality of justice

Prosecutor/District Attorney - Public Defense (5 hours)

- Prosecutor
 - Jurisdictional level
 - Authority and power
 - Prosecutor's duties
- Defense attorney
 - Sixth Amendment to U.S. Constitution
 - Importance of defense attorney
 - History of defense case law
 - Gideon vs. Wainwright
 - Public defense systems

The Trial Process (6 hours)

- Jury Pre-trial proceedings
 - Methods of release
 - Warrant application
 - Hearing and examination
 - Arraignment
- Trial proceedings
- Sentence
- Appeal

The Correctional Process (5 hours)

- Philosophy of corrections
 - Changes in attitudes
 - Question of deterrence
 - Retribution vs. rehabilitation
 - Rights of convicted offenders
- The corrections institution
- General milieu
- Custody and Discipline
- Rehabilitative efforts
 - Types of programs
 - Effectiveness
 - Length of detention
 - Roles of correctional personnel
- Functions of probation and parole
- Trends in corrections
- Increased use of probation/parole
- Institutional programs
 - Work release
 - Improved counseling
 - Better vocational training
 - Family visitation

- Community - based programs
 - Special programs for misdemeanants
 - Jail programs
 - Community involvement, volunteers

Racism and Racial Profiling (10 hours)

- Definitions of racial profiling, bias, hate, prejudice, and stereotype as related to the administration of justice
- Wisdom Model, Modern Thinking, Post-Modern Thought
- Definition of racism and systemic (or institutional) racism
- Historical Perspective of Racism
 - Plessy v. Ferguson - "Separate but equal"
 - Jim Crow laws
 - History of slave patrols as a source of law enforcement in America
 - School segregation
 - Housing covenants
 - Civil rights efforts to eliminate racism
- Expectations of law enforcement and the community
 - Social Contract Theory
 - Law enforcement interactions with the community
 - Racism by proxy
 - Unconscious bias
 - "Justice"
 - Outcome vs. process
 - Lady Justice's blindfold
 - "No justice, no peace!"
 - Protesting vs. rioting
 - Special issues related to people of color and the LGBTQIA community
 - Special issues related to interactions with persons with disabilities
- Privilege and Perspective
 - Definition of privilege
 - Community perception of privilege
 - Law enforcement perception of privilege
 - Impact on community relations
- Police Policies and Enforcement
 - Use of force
 - Legal basis for use of force
 - Use of force decision making and outcomes
 - Community perception/reaction when force is used
 - Excessive and unlawful uses of force by police
 - Community responses - protest vs. unrest
 - The requirement to comply (PC 148)
 - Stop and detention
 - Reasonable suspicion and probable cause (Terry v. Ohio)
 - Community perception of probable cause stops
 - Criminal profiling vs. racial profiling
- Police department budgets
 - Legal procedure for funding police departments
 - Community response - re-directing police funding
- Law enforcement training systems
 - Commission on Peace Officer Standards and Training (POST)
 - Citizen academies
 - Transparency and trust
 - Diversity and cultural sensitivity training
 - Identifying problem officers
 - Recruitment, selection, and training
 - EIS
- Emerging issues

Total hours - 54

Additional Information

Is this course proposed for GCC Major or General Education Graduation requirement? If yes, indicate which requirement in the two areas provided below.

No

GCC Major Requirements

No Value

GCC General Education Graduation Requirements

No Value

Repeatability

Not Repeatable

Justification (if repeatable was chosen above)

No Value

Resources

Did you contact your departmental library liaison?

Yes

If yes, who is your departmental library liaison?

Adina Lerner (Technology & Aviation, Visual & Performing Arts)

Did you contact the DEIA liaison?

Yes

Were there any DEIA changes made to this outline?

No

If yes, in what areas were these changes made:

No Value

Will any additional resources be needed for this course? (Click all that apply)

- No

If additional resources are needed, add a brief description and cost in the box provided.

No Value