

## Technology & Aviation Division Meeting

March 1, 2022

### Agenda

- I. Call to Order
- II. Approval of Minutes – December 7, 2021
- III. Approval of Agenda – March 1, 2022
- IV. Division Chair Report
- V. Guest Speaker(s)
  1. Freddy Saucedo, Dean, Career Education and Workforce Development
  2. Breanna Dulay, Career & Academic Counselor
- VI. Old Business
- VII. New Business
  1. COVID-19 Updates - Faculty reporting, student reporting, campus restrictions, and approved masks.
  2. Syllabi, save file as: Four Letter Course Name and Number. Term. Your Last Name (no spaces) e.g. FIRE101.SP22.Wallace (please send to Victor).
  3. DE certification required to continue teaching remote synchronous
  4. Skill Awards process
  5. To travel or not to travel?
  6. FLEX due May 15 on paper
  7. Syllabi content
  8. Complex dates for census, grades, etc.
  9. Adjunct contracts
  10. Un-archive Arch 252
  11. Add Arch 229 to Architectural Visualization Skill Award.
- VIII. Governance/Special Committee Reports
  1. Academic Senate
  2. Committee on Distance Education
  3. Student Learning Outcomes and Assessments
  4. Guild
  5. Diversity, Equity, and Inclusion
- IX. Announcements/Information
- X. Adjournment