

## GLENDALE COMMUNITY COLLEGE DISTRICT

### 4100

#### Administrative Regulation

### **GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES OF ACHIEVEMENT**

The student must complete at least 60 semester units or 90 quarter units of college work to receive an Associate Degree. Twelve (12) semester units must be completed in residency. A minimum cumulative grade point average of 2.0 in degree-applicable courses is required.

A definition of “college work” provides that courses acceptable toward the associate degree include those that have been approved pursuant to Title 5, Section 55002(a) and 55062, or, if completed at other than a California community college, would reasonably be expected to meet the standards of that section.

For the Associate in Arts or Associate in Science degree, a student must complete courses in reading, in written expression, and in mathematics or quantitative reasoning. The work must include at least 21 semester units or 28-31.5 quarter units in the local general education pattern, or completion of the requirements for an intersegmental lower-division general education pattern used for transfer to the University of California or the California State University.

The general education requirements for a degree must include a minimum of work in English Composition, Oral Communication and Critical Thinking, Math and Quantitative Reasoning, Arts and Humanities, Social and Behavioral Sciences, Natural Sciences, and Ethnic Studies.

A student must also satisfactorily complete at least 18 semester units or 27 quarter units in a major or area of emphasis listed in the Community Colleges “Taxonomy of Programs.”

(Programs with a vocational TOP code should be coded as CE or CE and Transfer. Without an existing Articulation Agreement by Major (AAM), a degree must be categorized as Local rather than as Transfer.)

An Associate of Science (A.S.) is strongly recommended for any Science, Technology, Engineering or Mathematics (STEM) field and for all career technical education programs. An Associate of Arts (A.A.) is strongly recommended for all other disciplines.

Students who have been awarded a bachelor’s degree from an institutionally accredited institution shall be deemed to have fulfilled the general education course requirements for the associate degree.

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District policies and procedures regarding general education and degree requirements must be published in the college catalog and must be filed with the State Chancellor's Office.

For a certificate of achievement, a student must successfully complete a course of study or curriculum that consists of 16 or more semester units or 24 or more quarter units of degree applicable credit coursework. A student may also complete a low unit certificate of achievement consisting of less than 16 semester units or 24 quarter units if it requires at least 8 semester units or 12 quarter units of degree-applicable coursework. Six (6) semester units must be completed in residency. The certificate of achievement shall be designed to demonstrate that the student has completed coursework and developed capabilities relating to career or general education.

Shorter credit programs that lead to a certificate may be established by the District.

Content and assessment standards for certificates shall ensure that certificate programs are consistent with the mission of Glendale Community College, meet a demonstrated need, are feasible, and adhere to guidelines on academic achievement.

Certificates for which the California Community College Chancellor's approval is not sought may be given any name or designation deemed appropriate except certificate of achievement, certificate of completion, or certificate of competency.

### The Awarding of Multiple Degrees

At Glendale Community College, a student is allowed to petition for multiple Associate in Arts, Associate in Arts for Transfer degree (AA or AA-T), Associate in Science, and Associate in Science for Transfer degree (AS or AS-T), if they have:

- (1) met the minimum requirements for the proposed degree; and
- (2) completed a graduation petition with an academic counselor.

### Reference

- ACCJC Standards: I.A.3, I.C.2, II.A.1, & II.A.5

Adopted: 1/30/13

Revised: 9/5/17, 9/4/18, 7/11/23, 12/7/23; 6/11/24