



Loss of Enrollment Priority and/or CA College Promise Grant CCPG Appeal Form

Email form to: ARDocs@glendale.edu

To appeal your loss of Priority Registration and/or CA College Promise Grant (CCPG), please submit this form to the **Admissions and Records Office - November 4 - November 29, 2024**. This form must be resubmitted every semester in which priority registration and/or CCPG has been lost. *If your appeal is approved, the registration hold will be removed from your MyGCC student portal within 72 hours (excluding weekends and holidays).*

GCC ID: _____ Last Name: _____ First Name: _____
 GCC Email: _____ Phone: _____
 What is your major (course of study): _____ SEMESTER: **SPRING 2025**

To Appeal your Loss of Enrollment Priority and/or Loss of CA College Promise Grant (CCPG) - Check at least one **(You must submit supporting documentation for each item checked AND obtain the required signatures.)** INCOMPLETE FORMS WILL BE DENIED.

- I am a student with verified disability who did not receive accommodation in a timely manner **(attach a verification of disability document from DSPS Office)**
- I am a student with an extenuating circumstance with verified evidence of an accident, illness or other circumstance beyond my control. **(attach a doctor's note, accident report, or other evidence)**
- *I am a student making significant academic and/or completion improvement for the last semester enrolled with at least a 2.00 GPA and/or 50% completion rate. **(meet with a counselor and obtain counselor's signature BELOW).**
- * I am a student who has a justifiable reason for completing 100-degree applicable units at GCC **(attach either a copy of your Financial Aid Contract OR meet with a counselor and obtain counselor's signature below)**
- I am a student in his/her FINAL semester at GCC **(attach acceptance letter or proof of admission application submission OR petition for graduation or certificate). Enter course(s) required to transfer/graduate BELOW):**

Course Name	Course #	Course Name	Course #	Course Name	Course #

*Counselor's Printed Name and Signature: _____ Date: _____

To Appeal your Loss of CCPG Only - Check at least one **(You must submit supporting documentation for each item checked)**

- I am a student with extenuating economic circumstances **(attach evidence of economic situation, e.g., loss of employment)**
- I am a student unable to obtain essential support services, e.g. orientation, tutoring **(attach a written statement)**
- I am a student who has not been enrolled at GCC for two consecutive semesters since I became ineligible for my CCPG.
- I am a student requesting special consideration because I am a current student in one of the follow programs **(check one of the boxes below)**
 - EOPS
 - CalWORKs
 - DSPS
 - Veterans

I declare under penalty of perjury that all information on this form is true and correct. If this appeal is granted, I understand that I will again lose enrollment priority and the CCPG if I fail to make satisfactory academic progress. If the Loss of CCPG is denied, you will be responsible for all incurred charges (enrollment and other fees).

Student Signature: _____ Date: _____

FOR OFFICE USE ONLY

<input type="checkbox"/> GRANTED	<input type="checkbox"/> DENIED	Semester: SPRING 2025
_____ 100 Units _____ Probation _____ CCP Only _____ CCPG and Probation Comments: _____		
Director of A&R/Associate Dean of Financial Aid Signatures: _____		Date: _____
Holds removed from MyGCC on: _____		

Appeals for the loss of priority enrollment will be approved pursuant to the provisions of Glendale College AR 5055, Education Code Sections 66025.8 and 66025.9, and Title 5 Sections 58106 and 58108.