

**Glendale Community College
Institutional Planning Coordination Committee**

**August 30, 2010
12:30 pm
SR 328
Agenda**

Approval of Minutes

1. August 23, 2010 IPCC Minutes

Old Business

2. Responses to ACCJC Action Letter: 2011 Report
 - a) Recommendation 1 (integrated planning, program review, budget)
 - Process questions
 - Evaluation and other forms/documents
 - b) Recommendation 4 (employee evaluations)
 - c) Recommendation 5 (EEO categories and diversity planning)
 - d) Recommendation 6 (IT planning linked to budget)
3. Responses to ACCJC Action Letter: 2012 Report
 - a) Recommendation 2 (SLO implementation)
 - b) Recommendation 3 (student policies in catalog)
 - c) Recommendation 7 (maintenance and security staffing)
 - d) Recommendation 8 (servers)
 - e) Recommendation 9 (GASB implementation)

Adjournment

IPCC Mission Statement

The Institutional Planning Coordination Committee

1. Organizes the college planning process
 - a) Identifies existing plans
 - b) Develops an organizational chart for plans
 - c) Establishes timelines for when plans are due
2. Assesses the effectiveness of the planning process
 - a) Develops a template with criteria for acceptable plans
 - b) Encourages the self evaluation of plans
3. Makes recommendations for sustained continuous quality improvement
4. Develops strategies to promote campus buy-in for an integrated planning process
 - a) Updates the college Planning Handbook annually
5. Identifies trends and common needs in plans that reveal institutional needs