

**Glendale Community College
Institutional Planning Coordination Committee**

**MINUTES
December 6, 2010 - 12:15 pm in AD121**

Present: Trudi Abram, Saodat Aziskhanova, Jill Lewis, Mary Mirch, Alice Mecom, Ramona Barrio-Sotillo, Ed Karpp, Margaret Mansour, Ron Nakasone, Vicki Nicholson, Rick Perez, John Queen, Alfred Ramirez, Mike Scott, Monette Tiernan, Hoover Zariani

Absent: Armond Aivazyan, Ana Boghazian, Karen Holden-Ferkich, Arnel Pascua

Guest: Dawn Lindsay

CALL TO ORDER

Ed Karpp called the meeting to order at 12:16 p.m.

1. APPROVAL OF MINUTES

- MSC (Barrio/Sotillo/Scott) to accept the minutes of the November 29, 2010 meeting.

2. UNFINISHED BUSINESS

Recommendation 1

Changes to the Flow Chart were discussed. The number of programs reporting through Program Review should be recorded in this section (Jill and Monette will provide this number). IHAC Issues, specifically replacement positions were questioned. Mary explained that ordinarily these don't go through the IHAC process, but that this year, she put them all through IHAC. The appropriate V.P. can make the decision or send it to IHAC. Vicki stated that originally the hiring committees were for new positions only; however, if they were not budgeted, then they were treated as new. Classified mid-year replacements go through CHAC. This is an example of "reallocation". Hoover stated his dissatisfaction with the "deficit" issue of making cuts to balance the budget versus the reallocation process discussed. The question was raised as to whether IHAC would be evaluated. John responded that the Senate would provide feedback. What type of evaluation for IHAC will be discussed at IPCC's first January meeting. Ed added board goals and the President's goals to the Planning Handbook. EMP updates and a Community Forum for 2011 was discussed. Ed stated that Team B would identify the priority of goals and forward that to Team A. In turn, Team A will forward the information to Campus Exec. Dawn stated that information gained at the Community Forum would then be used for the State of the College message at the annual Business Lunch. The forum should start with the goals from the previous year and what was achieved and then share this information with the campus. The timing for a "Save the Date" for the next Community Forum will be the first week of February.

Jill will forward the latest changes to Recommendations 2 through 9 to the committee for review.

ADJOURNMENT

The meeting was adjourned at 1:27 p.m.

Submitted by Jill Lewis