GLENDALE
COMMUNITY
COLLEGE

Resource Request from Plan Form
2010-2011

Resource requests should be tied to specific plan goals, Educational Master Plan goals, and/or student learning outcomes. Complete one copy of this form for each resource request.

1. Plan Name: Human Resources Plan

2. Budget Number
(if applicable):

3. Identify the plan goal, strategy, or action item that this resource request addresses.

Human Resources Plan Goal # 1 Recruitment

4. Identify any EMP goals, institutional core competencies, or student learning outcomes that this resource request addresses.

Assist the District in the hiring process as well as the performance management process.

5. What measurable outcome(s) will result from filling this resource request?

HR will be able to increase efficiency in the application and screening process through the hiring process. In addition timely notification throughout the hiring process.   This software will also allow HR to track evaluations, notify management and review overall performance.   This data will be key to the beginning of a District succession plan.

6. Describe the resource request.

The cost of the software and renewal for one year is covered through diversity funding.

7. What resources are needed to fill this request?

Type of Resource	Amount Requested	Description/ Details	Justification
Personnel			
Facilities			
Equipment			
Supplies			
Software 2010-2011	$32,000	Purchase of Recruitment and Performance Management Software	Reduce costs and increase efficiency
Software 2011-2012	$25,000	Renewal of recruitment & performance management software	Reduce costs and increase efficiency
Training			
Other			